

## **Board of Education Regular Meeting**

January 24, 2013 05:00PM

Carroll County High School Media Center

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:05 PM:**

##### Present Board Members:

Mrs. Mona Kindoll

Mrs. Dru Maiden

Ms. Mary Ann Pearson

##### Absent Board Members:

Ms. Carolyn Jones

Mr. Rob Spenneberg

Lisa James, Superintendent; Bill Hogan, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

### **2. Superintendent's Report**

- Mrs. James recognized newly appointed board member, Mrs. Dru Maiden.
- Mrs. James recognized the board members for Board Appreciation Month: Mrs. Mona Kindoll, Mrs. Mary Ann Pearson, and Mrs. Dru Maiden, for their dedication and their support to the school district.
- College and Career Readiness are at the front with district planning. We have been meeting with the High School, Vocational School, JCTC, and talking with industries within Carroll County so that we can make sure that our students are College and Career ready once they leave high school and how we can improve. We will be having a retreat with the high school on Friday to plan out what next year's schedule will look like to meet the needs of our students to insure that our students get what they need to make sure that they are on track with College and Career Readiness.
- We do have several people with us tonight that will be discussing different grants that the district has been awarded. I will be discussing the Race To The Top grant, Mr. Fremin will be discussing the 21<sup>st</sup> Century Grant, and Mrs. Johann will be discussing our e-rate grant. We have three major grants which will bring in several thousands of dollars to the district.
- Courtney King is with us tonight, she is our coach with LindaMood Bell and she will be discussing the progress to this point in the district as they have hit the ground running.
- A portion of the Early Childhood Grant that we received when we constructed the building was to place a program into our high school to help alleviate and train teenage mothers within our district. We are working toward developing this piece for next year.
- The principals will highlight during their reports on our Professional Development day this past Monday. We had teachers across the district in trainings and receiving updates to better assist them.
- Mr. Hogan and I will be presenting at the KSBA Meeting on Technology and Innovation through our district. I would like some of the board members to speak as well and what it means through your perspective as well.

### **3. Approval of Agenda**

**Order #60705 - Motion Passed:** Approved agenda items 1 - 16 as presented. Passed 3-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**4. Treasurer's Report** Jon Conrad, CFO presented an overview of the Financial Report. All reports are part of the official minutes.

**5. Public Recognition** None at this time

### **6. Approval of Consent Agenda**

**Order #60706 - Motion Passed:** Approved consent agenda items 6A-6P as presented. Passed 3-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**6.A. Approval of Minutes** Approved the December 20, 2012 and January 3, 2013 Board Minutes as presented.

#### **6.B. Approval of Facilities Use**

**6.B.1. Approval of Facility Use Request 1** Approved the Facility Use Request between Carroll County Middle School and Tony Gossom to use the auditorium on April 20, 2013 for a "Food Pantry" Benefit as presented.

**6.B.2. Approval of Facility Use Request 2** Approved the Facility Use Request 2 between Carroll County Middle School and Mayor Gene McMurry to use the cafeteria for a Public Forum on February 28, 2013 as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

#### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

#### **New Employees to the District**

Raine Thompson; Crestwood, KY; Kindergarten Teacher; K. Winn; 01.04.13  
Jaclyn Moehlmann; Crestwood, KY; 3rd Gr. Teacher; Cartmell; 01.03.13  
Chelsie Roy; Dry Ridge, KY; ESS Teacher Daytime Waiver; CCMS; 01.03.13  
Randy Smisek; Ghent, KY; Custodian; CCHS; 12.27.12

Leslie Barber; Crestwood, KY; English Teacher; CCHS; 01.03.13

**No Longer Employees of the District**

Kimberly Jasper; English Teacher; CCHS; 12.21.12

**Transfers Within the District**

Samantha Abercrombie; Inst. Asst. to 5th Gr. Teacher; Cartmell; 01.03.13

Anne Hill; Acct Clerk to Instr. Asst.; CCHS - K. Winn; 01.14.13

**Leave of Absence**

Cydney Conley: Pd Sick Lve & FMLA: 12.11.12-12.15.12

Andrea Carhart: Pd Sick Lve & FMLA: 01.04.13-01.10.13 (1/2 day) & UnPd Lve & FMLA: 01.10.13 (1/2 day) - 04.12.13

Diane Hensley: Extended Sick Lve: 12.21.12-02.01.13

Stacy Tuttle: Extended Sick Lve: 02.01.13-02.28.13

Amy Vance: Pd Lve & FMLA: 01.22.13-03.08.13 UnPd Lve & FMLA: 03.11.13-03.29.13

Nancy MaHoney: Extended Sick Lve: 01.03.13-02.04.13

Louauna Dryden: Pd Sick Lve: 12.1.12-12.13.12

Tracey Reynolds: Pd Sick Lve: 12.17.12-12.21.12

Vicky Sampson; Pd Sick Lve: 12.18.12-12.21.12

**Employees No Longer Auxiliary**

None at this Time

**6.E. Approval for Additional Day for Betty Stark** Approved nine additional days to be added to Betty Stark's contract. The nine (9) additional days will be added so that Mrs. Stark can assist Mr. Kent Sullivan with ESL Assessments.

**6.F. Approval of the Contract between Carroll County Schools and Music Theatre International** Approved the contract between Carroll County Schools and Music Theatre International for the purpose of Carroll County High Schools spring drama production of Les Miserables School Edition as presented.

**6.G. Approval of the Application and Submission of the WHAS Crusade for Children Grant** Approved the application and submission of the WHAS Crusade for Children grant for the Special Education Department as presented.

**6.H. Approval of the contract between Carroll County Schools and Cindy Hedges** Approved the contracts between Carroll County Schools (specifically Cartmell, Carroll County Middle School, and Carroll County High School) and Mrs. Cindy Hedges for services provided during the 2012-2013 school year as presented.

**6.I. Approval of the SAMHSA continuation grant for FY2013** Approved submission for the SAMHSA continuation grant for the Drug Free Communities Support Program for the FY2013 as presented.

**6.J. Approval of Job Class Code change** Approved the change in the job class code of the High School Bookkeeper from #7165 Account Clerk I to #7164 Account Clerk II and increase the grade from (3) to (4) as presented.

**6.K. Approval of the Transportation Agreement between Carroll County Schools and Carroll County Child Development Center** Approved the Transportation Agreement between Carroll County Board of Education and Carroll County Child Development Center as presented.

**6.L. Approval of Carroll County Child Development Center Transportation Procedures** Approved the updated Transportation procedures for the Carroll County Child Development Center as presented.

**6.M. Approval of Overnight Student KYSTE Trip Request** Approved the Overnight Student Trip Request for the KYSTE Conference in Louisville, KY. The Carroll County High School STLP students will be working with the KYSTE Organization to set up for the conference. Lynn Eaglin is the sponsor and will be transporting two (2) students with her to attend the conference for March 13-15, 2013 as presented.

**6.N. Approval of Overnight Student CCHS Honors Band Trip** Approved the Overnight Student CCHS Honors Band trip request for Morehead State University February 15-17 as presented.

**6.O. Approval of the Carroll County Middle School Fundraiser** Approved the Carroll County Middle School fundraiser to sell old uniforms from storage as presented.

**6.P. Approval of the Landscaping Enhancement Bid** Approved and award the bid to House Whisperers at a cost of \$3,791.00 for the Landscaping Enhancement project at the Carroll County Child Development Center as presented.

**7. Communications To and From the Board** None at this time

**8. Reports from Principals and Directors** Gerda Wise (Winn); Dana Oak (CCMS); Tom Stephens (CCHS); Ed Nelson (ALC); Bill Hogan (Asst. Supt./CAO); Pam Williams (Elem. Instr. Supv.); Larry Curell (DPP/COO); Nadena MaHoney (Transportation); Jeff Fremin (Grant Writer/PR); Cindy Johann (Technology) were present to answer questions. All reports are part of the official minutes. Doug Oak (Cartmell) was unable to give a written report because of an illness however he was present at the meeting and gave a verbal report to the board as his official report.

**9. Old Business** None at this time

**9.A. Approval as Continued Professional Development Superintendent James' Participation in the Executive Doctoral Program at Northern Kentucky University**

**Order #60707 - Motion Passed:** I need a motion to approve as continued education and professional development Superintendent James participation in the two-year Executive Doctoral Program at Northern Kentucky University and to pay the tuition or cost of same plus books, travel, lodging, and meals per Board policy. Passed 3-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**9.B. Second Reading of Policy 03.6 Volunteers**

**Order #60708 - Motion Passed:** Approved the Second Reading of Policy 03.6 with the changes highlighted and also included on #5: All drug-related offense convictions within the past 5 years from the date of conviction and no more than 2 offenses. The changes specifically list convictions that will prevent a parent volunteer within Carroll County School District. Passed 3-0 with a motion by Mrs. Mona Kindoll and a second by Ms. Mary Ann Pearson.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**10. New Business**

**10.A. GRREC Overview of Race To The Top Grant** Mrs. James presented to the board the Race To the Top Grant and what this means to the district. There are six districts within the OVEC region and ten districts in the GRREC Region that will encompass the grant. The grant is based on Kid Friendly Learning. The idea of the grant is to be more personalized with the students learning and competency based. This is a pre-school through 12<sup>th</sup> grade grant. The overall benefit of the grant to our district is \$1,623,783.18. The PowerPoint presented is part of the official minutes.

**10.B. Discussion and Action on the Comprehensive District Improvement Plan (CDIP) for 2012-2013**

**Order #60709 - Motion Passed:** Discussed and Approved the Comprehensive District Improvement Plan (CDIP) for 2012-2013 as presented. Passed 3-0 with a motion by Mrs. Dru Maiden and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**10.C. Draft Budget Discussion FY2014**

Draft Budget Discussion FY2014. Each year we are required to present a Draft Budget for the following fiscal year. Mr. Jon Conrad, CFO developed a draft budget for FY2014. He presented the report to the board and asked if there were questions. A full report of the Draft Budget FY2014 is part of the official minutes.

**11. Student Achievement** Ms. Courtney King, LindaMood Bell Consultant was present at the board meeting to talk to the board members and give them a brief overview of what has been occurring at Kathryn Winn Primary and R.B. Cartmell. The teachers have been trained with the program and are assessing the students. The Kathryn Winn Primary team is beginning to schedule students into the interventions and the R.B. Cartmell team will begin scheduling students within the next two weeks. The program is working to individualize the need of each child to increase their ability to read.

Mr. Jeff Fremin was present to discuss with the board members about the 21<sup>st</sup> Century Expansion Grant that the Carroll County School District has been awarded. This grant will allow us to have a coordinator at Kathryn Winn Primary and a coordinator at Cartmell. At this time our current 21<sup>st</sup> Century Grant is for students 4<sup>th</sup>-8<sup>th</sup> grade however with the expansion it will allow students K-2<sup>nd</sup> to stay at Kathryn Winn, 3<sup>rd</sup>-5<sup>th</sup> to stay at Cartmell and the students at the Middle School to remain at the middle school. There will be enrichment programs for the students and interventions that will continue with this program and throughout the summer. The program will track a student's progress in interventions, discipline, attendance, and to involve the parents and increasing partnerships with the parents while their students are involved.

## **12. Board Member Planning Calendar**

### **January**

1. -Draft budget plan for next school year submitted by superintendent
  - Outline Major Priorities
  - Establish Budget Parameters
2. Hold coordinated school health public forum for annual report of nutrition plan
3. Receive status report on the data collection portion of the needs assessment process from the board's representative to the district improvement planning committee and appropriate staff Approve revisions to District Improvement Plan (DIP)

### **FEBRUARY**

1. Review second nine-weeks snapshot
2. Review school activity fund reports
3. Carroll County High School - February 21st
4. Review High School Programs
5. Review superintendent recommendations for preliminary allocation to school councils (typically due to councils by March 1)

### **MARCH**

1. Carroll County Middle School Showcase - March 28th
2. Review staffing and budget allocations
3. Review Gifted and Talented Education (GT) Program
4. Schedule annual reports from school councils on progress being made toward district and state goals
5. Discussion of results of the National Assessment of Educational Progress (NAEP)

## **13. Carroll County School District Finance Corporation Annual Meeting**

### **13.A. Recess Board Meeting to Conduct Carroll County School District Finance Corporation Annual Meeting**

**Order #60710 - Motion Passed:** Approved to recess the board meeting in order to conduct a meeting of the Carroll County School District Finance Corporation at 6:31 p.m. Passed 3-0 with a motion by Mrs. Mona Kindoll and a second by Ms. Mary Ann Pearson.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

### **13.B. Approval of a Temporary Easement for a Road Project as presented.**

**Order #60711 - Motion Passed:** Approved the state renting a small area of temporary easement for the purposes of a road project. for the "Offer to Purchase" in the amount of

\$150 as presented. Passed 3-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

### **13.C. Adjournment of the Carroll County School District Finance Corporation Annual Meeting**

**Order #60712 - Motion Passed:** Approved to adjourn the meeting of the Carroll County School District Finance Corporation Annual Meeting and resume the Regular Board Meeting at 6:35 p.m. Passed 3-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

### **14. Executive Session**

#### **14.A. Approval to enter Executive Session**

**Order #60713 - Motion Passed:** I need a motion to go into executive session pursuant to KRS 61.810(1)(c) and (f) for discussions of proposed and pending litigation against the school district or staff and discussions or hearings which might lead to discipline or dismissal of a Carroll County student at 6:35 pm. Passed 3-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

#### **14.B. Approval to Exit Executive Session and Resume Regular Meeting.**

**Order #60714 - Motion Passed:** Approved exiting executive session and resuming regular meeting at 7:17pm. Passed 3-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Dru Maiden.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**15. Recommendation of the Board for Student Discipline issue for student 1949685208**

**Order #60715 - Motion Passed:** Approved the recommendation of the board to expel the student to the Alternative Learning Center until January 1, 2014, at which time the student can be considered for readmission to the Carroll County High School provided that all of the following conditions are fully met: A. That all district administrators agree on the student's readmission to the regular Carroll County School System. B. That the student commits no further violations of the Carroll County School System Uniform Code of Conduct. C. That the student enroll in and successfully completes a certified substance abuse program at parent(s) expense, with proof of completion of said program to be provided to the principal. D. Student and parent(s) agree that student shall freely submit to random drug and alcohol testing at any time at the request of school personnel. The cost of the testing shall be paid by the student and/or parent(s). The student shall have no positive alcohol or drug test(s). E. Student forfeits all extra-curricular privileges during the time at the Alternative School. This includes, but is not limited to attending dances, ballgames, and other after school activities. Student is not allowed in the regular education building for any reason during this time. Passed 3-0 with a motion by Mrs. Dru Maiden and a second by Ms. Mary Ann Pearson.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

**16. Adjournment**

**Order #60716 - Motion Passed:** Approved adjourning the January 24, 2013 board meeting at 7:20 p.m. Passed 3-0 with a motion by Mrs. Dru Maiden and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Absent
Mrs. Mona Kindoll	Yes
Mrs. Dru Maiden	Yes
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Absent

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Chairperson

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Secretary