

January Board Report

January 15, 2013

January, like all other months, I am finding is a very busy month. There are several reports and inspections due this month. I will be submitting our "Nutrition and Physical Activity Report Card" by the end of the month. I have been gathering data to be included in this report. It contains such information as our federal reimbursement for lunches as well as breakfast and snacks served during the school year 2011/2012. This report also reflects the total food cost amount.

I am also required to submit a financial report to the state for the last six months of activity for food service. This will also be submitted by the end of the month.

Although, the new meal pattern guidelines were first introduced in January 2012, there had not been any changes made to implement the new standards. Therefore, I am diligently working on the new meal pattern menu certification. I will hopefully be able to submit a week's menu by the end of March for certification by the state. This has proven to be an ongoing process and will be for some time to come, I fear. This project is definitely a description or definition of a "work in progress."

One more thing to add to the plate of food service for January is the four annual school monitor review reports. This is to ensure that meal claiming procedures are, in fact, accurate and complete. While doing this review, we also complete a similar review to be done for the USDA.

I also have my USDA representative coming to my office this month to conduct his annual review of commodity procedures, records, and to offer any help and suggestions to make things run more efficiently and effectively.

Thank you,

Lisa Gault