

**LOCAL AGREEMENT FOR COOPERATION
ON FULL UTILIZATION OF HEAD START
SCHOOL YEAR 2013-2014
Short Form for use by school district grantees**

The purpose of this agreement between the Carroll County Board of Education, acting as Head Start grantee, and Carroll County Head Start programs is to coordinate services to eligible preschool children through state (Kentucky Preschool) and federal (Head Start) funds. The agreement is based on KRS 157.3175 requirements for full utilization of Head Start in Kentucky, the planned growth criteria set by the Kentucky Board of Education in conjunction with Head Start in January 1994 and Section 642A (a) of the Improving Head Start for School Readiness Act of 2007.

We assure that the points of agreement listed below will be implemented and that the signatures reflect that the appropriate program staff was involved in the agreement.

The parties agree to:

Coordinate educational activities, curricular objectives, and instruction.

Coordinate public information dissemination and access to programs for families contacting the Head Start program, or the State Funded Preschool Program.

Coordinate enrollment process for eligible children served by both programs to:

- Assure full utilization of Head Start.
- Avoid use of state dollars to supplant existing Head Start funds.
- Avoid an increase in state dollars to serve more Head Start eligible children unless Head Start Director certifies that no Head Start funds are available to serve those eligible children.
- Maximize Head Start funding for services to economically disadvantaged four-year-old children and to three and four-year-old children with disabilities.

Coordinate staff training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, and social and emotional development.

Coordinate program technical assistance to and between the school board and Head Start.

Coordinate, as applicable, the provision of additional services to meet the needs of working parents.

Coordinate communications and parent outreach to smooth the transitions of children and families to primary.

Coordinate the provision and use of facilities, transportation, and other program elements.

Coordinate exceptional child services.

Further items of agreement may be included

School District

Head Start

Superintendent or Authorized Representative

Head Start Director or Authorized Representative

Effective Date: August, 1, 2013

**Full Utilization Of Head Start Certification
Due to The Governor's Office of Early Child
by September 13, 2013**

TO

**Joe Roberts, Head Start Collaboration Office
125 Holmes St. 3rd Floor, Frankfort KY 40601
FAX 502-564-2410**

School District _____ Carroll County _____

Head Start _____ Carroll County _____

Indicate which number is used to determine Full Utilization:

The 1989 "pre KERA" number 40 (Section 3.2 of local agreement)

or:

Mutually Agreed Upon Full Utilization target number _____ (See section 3.2 of local agreement)

As of September 1, 2013, I certify that the Head Start program serving the above District:	
<input checked="" type="checkbox"/> Is fully utilized:	<p>Check one: <input checked="" type="checkbox"/> The 1989 "pre-KERA" number was met or exceeded. <input type="checkbox"/> The Mutually Agreed Upon target was met or exceeded.</p>
<input type="checkbox"/> Is not fully utilized:	<p>Check one: <input type="checkbox"/> The 1989 "pre-KERA" number was not met. <input type="checkbox"/> The Mutually Agreed Upon target was not met.</p> <p><i>(Please report number of at-risk four-year-olds enrolled in Head Start on September 1, 2012 _____)</i></p> <p>Both parties agree that the 1989 "pre-KERA" number or Mutually Agreed Upon target was not met due to (check one and attach written explanation):</p> <p><input type="checkbox"/> A decrease in the eligible population Or <input type="checkbox"/> Economic changes in the district resulting in fewer four year olds living at or below 100% of poverty. <i>Explanations must cite census data, TANF roles, etc. documenting the decline in 4-year-old children eligible to participate in Head Start.</i></p>

Head Start Director

Pam Williams _____
Aug. 1, 2013
Effective Date

School District Representative

Effective Date XX _____
Agree **Do Not Agree***

* The Commissioner of the Department of Education shall resolve disputes.