

Board of Education Regular Meeting

July 24, 2014 5:00 PM

Carroll County High School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Ms. Mary Ann Pearson

Mr. Rob Spenneberg

Absent Board Members:

Mrs. Drusilla Maiden

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- Mr. Hogan introduced the new administrators to the District, Mr. Oak as the Assistant Superintendent, Mrs. Gerda Wise, Elementary Instructional Supervisor, Donna Monroe, Kathryn Winn Primary Principal, and Mrs. Jonica Ray, Cartmell Elementary Principal.
- Mr. Hogan discussed the Carroll County Middle School renovations/additions. The work on the change order for the movement of electric and gas lines is almost complete. Wednesday is the anticipated day for the work to be complete. The gymnasium is still underway with removing the bleachers and all work should be up to date prior to school beginning. We are looking into geothermal groups that are looking at the project and we hope that will be completed soon.
- The Carroll County High School gymnasium has been painted and complete. The Carroll County Child Development Center and Champions modular buildings are slated for inspection for occupancy. The green room is being worked on but it is contingent on the heat when the work can be completed.
- The Community Education Program has been discussed. We have had discussions with KDE and we were told to wait and research the options and how this will affect Title I funds. The Community Education Program is the free lunch for all students, a few districts have decided to proceed but it would be better if we wait and gather more details.
- The Administrative Retreat for the district will be August 3-5, 2014 and we will be at Holiday Inn in Florence. Sunday and Tuesday we will have a professional development associate from Corwin publishing that will discuss Visible Learning and that program. On Monday we will be spending on the district discussing policy, finance, Redbook, transportation and areas that affect us within the district.
- The Lenovo roll-out will be training for 2 hours with the students and the tech office on Acceptable Use Policy and how to care for the laptops, there will also be an additional training with the students on how to use the machines. The official roll out date will be August 16th and the parents will need to come with the students on that day. We hope the day will be fun for everyone.
- The Carroll County Middle School and Carroll County High School have wrapped up their Leader in Me trainings and the elementary schools have completed the professional development trainings that were slated for their buildings.

3. Approval of Agenda

Order #60987 - Motion Passed: Approved agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Absent
Ms. Mary Ann Pearson Yes
Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the June 2014 general fund beginning balance was \$6,849,755.00 with the total receipts at \$1,652,586.00, the total expenditures were \$2,117,734.00, and we had an ending balance of \$6,027,607.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #60988 - Motion Passed: Approved consent agenda items 6A-6V as presented. Passed 4-0 with a motion by Ms. Mary Ann Pearson and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Absent
Ms. Mary Ann Pearson Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the June 9, 2014 Special Board Meeting Minutes, June 11, 2014 Special Board Meeting Minutes, June 19, 2014 Board Meeting Minutes, July 1 Working Board Minutes, and the July 17, 2014 Special Meeting minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of the Facility Use Request 1 Approved the Facility Use Request from Brandon Stewart, Carrollton Idol Sponsor to use the Carroll County High School Cafeteria and stage on June 24th & 25th from 7p-11p as presented.

6.B.2. Approval of Facility Use Request 2 Approved the Facility Use Request 2 for Hayley Franklin, sponsor of Miss Kentucky Organization to use the Carroll County Middle School Auditorium on November 15, 2014 from 10:00am-8:00pm for the Miss Kentucky America prelim pageant as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Cull, Debbie; Carrollton, KY; Lindamood-Bell, K. Winn 07/01/14
Stark, Betty; Carrollton, KY; Lindamood-Bell, K. Winn 07/01/14

Trimble, Crystal; Carrollton, KY; 2nd Grade Teacher; K Winn; 08/11/14
Robinson, Sarah; Bedford, KY; Sp Ed; K Winn/CCDC; 08/11/14
Jamison, Keisha; Eminence, KY; Kindergarten; K Winn; 08/11/14
Mockbee, Rebekah; Latonia, KY; 2nd Grade Teacher; K. Winn; 08/11/14
Stephenson, Robin; Carrollton, KY; Art Teacher; Cartmell; 08/11/14
DeJarnett, Brittany; Louisville, KY; Science Teacher; CCMS; 08/11/14
Cook, Jamie; LaGrange, KY; FMD Teacher; CCMS; 08/11/14
Sell-Westphal, Roberta; Bedford, KY; L/A Teacher; CCMS; 08/11/14
Crowder, Traci; Bedford, KY; L/A Teacher; CCHS; 08/11/14
Taylor, Bethany; Sanders, KY; Art Teacher; CCMS; 08/11/14
Phillips, Eric; Crestwood, KY; L/A Teacher; CCMS; 08/11/14
Skirvin, Lynn; Carrollton, KY; Food Service Asst. 1; K Winn; 08/11/14
Turner, Staci; Milton, KY; School Nutrition Asst. Director; District; 07/21/14
Ray, Tara; Bowling Green, KY; Elementary Teacher; K Winn; 08/11/14
Hughes, Allison; Louisville, KY; 3rd Grade Teacher; Cartmell; 08/11/14
Scalf, Rachel; LaGrange, KY; 5th Grade Teacher; Cartmell; 08/11/14
Pelston, Lora; Worthville, KY; Childhood Nurturer/FSW; CCCDC; 08/11/14
Jackson, William; Carrollton, KY; FMD Instr. Asst.; CCMS; 08/11/14
Monroe, Donna; Goshen, KY; Principal; K Winn; 07/16/14

No Longer Employees of the District

Wilson, Mandy; Science Teacher; CCHS; 06/30/14
Webster, Emogene; Preschool Assoc. Teacher III; CCCDC; 06/30/14
Brown, Maria; 3rd Gr Teacher; Cartmell; 06/30/14
Patton, Elizabeth; 2nd Gr Teacher; K Winn; 07/09/14
Tuttle, Chris; Maintenance; District; 07/16/14
Morris, Megan; Asst. Principal; K Winn; 07/16/14

Transfers Within the District

Hearn, Betty; FMS Inst. Asst/Custodian; CCMS; 07/01/14
Meadows; Monica; Food Service Acct. Clerk/Food Service Manager; K Winn 07/01/14
Carrig, Andria; Nurturer/ Early Childhood Nurturer FSW; CCCDC; 07/08/14
Oak, Doug; Principal Cartmell/Asst. Superintendent; District; 07/08/14
Williams; Pam; Elem. Instr. Super/Dist. Inst. Supervisor; District; 07/08/14
Wise, Gerda; Principal KWinn/Elem Inst Super; District; 07/01/14
Marsh; Linda; KWinn Nurse/CCHS Nurse; CCHS; 07/16/14

Leave of Absence

Wilson, Tina; LOA: 05/13/14-07/15/14 FMLA
Spencer, Leah; LOA: 07/01/14-09/19/14 FMLA

Employees No Longer Auxiliary

6.E. Approval of the 21st Century Community Learning Centers Memorandum of Agreement
Approved the 21st Century Community Learning Centers Memorandum Agreement in the amount of \$150,000.00 as presented.

6.F. Approval of the Carroll County Middle School Fees Approved the Carroll County Middle School fees as presented.

6.G. Approval to submit the Dollar General Literacy Grant Approved the submission of the Dollar General Literacy Foundation grant as presented.

6.H. Approval to accept the Governor's Office of Early Childhood grant Approved accepting the \$6,989.00 grant from the Governor's Office of Early Childhood for the continuation of the Carroll County Early Childhood Council as presented.

6.I. Approval of the Memorandum of Agreement for Carroll County Early Childhood Approved the memorandum of agreement for the Carroll County Early Childhood Council in the amount of \$6,989.00 as presented.

6.J. Approval of the SchoolMessenger Custom Mobile Apps Approved the SchoolMessenger Custom Mobile App order authorization with preview agreement in the amount of \$3,000.00 which will allow schoolmessenger to create custom mobile apps for school district communication as presented.

6.K. Approval to accept the Project Lead The Way Grant Approved accepting the \$14,759.00 grant from the Kentucky Department of Education office of Career and Technical Education for an Energy Engineering Technology Career Pathway Sustainability Grant as presented.

6.L. Approval to accept the WHAS Grant To approve accepting the WHAS Grant in the amount of \$7,135.00 as presented.

6.M. Approval of the Medicaid Certification Application Approved the submission of the medicaid certification application for 2014-2015 for services provided in speech therapy, assisting technology devices, occupational therapy, physical therapy, and transportation as presented.

6.N. Approval of Retroactive pay for Lisa Gault Approved the retroactive salary adjustment for Lisa Gault, School Food Service Director, in the amount of \$4,175.32 as a result of not granting three additional years of experience for a Bachelor's Degree as presented.

6.O. Approval of Donations from The Industrial Company Approved the donations that were given to the Carroll County School District from The Industrial Company (TIC) as presented.

6.P. Approval of the 2014-2015 Subgrant Agreement LEP Approved the subgrant agreement which states that Carroll County will be considered a stand-alone program for Title III for 2014-2015 at an amount of \$15,815.00 as presented.

6.Q. Approval to submit Waivers to Kentucky Department of Education for Grade Range Requirements Approved submitting two (2) waivers to the Kentucky Department of Education to change the placement of some students to attend either the Carroll County High School or Cartmell during the Carroll County Middle School renovation/addition for 2014-2015 as this would be the least restrictive environment as presented.

6.R. Approval of the agreement with Corwin Approved the agreement between Carroll County Schools and Corwin for work on Visible Learning Institute for administrators at a cost of \$20,000.00 for 3 days of professional development which will take place during the administrative retreat as presented.

6.S. Approval of the CCHS Lenovo Fee Approved the Carroll County High School fee of \$30.00 for the Lenovo laptop computers for 2014-2015 as presented.

6.T. Approval of the contract between Carroll County School District and Lindamood-Bell Approved the contract between Carroll County Schools and Lindamood-Bell for 2014-2015 for the amount of \$235,500.00 as presented.

6.U. Approval of the NWEA Renewal for 2014-2015 Approved the NWEA Northwest Evaluation Association renewal for 2014-2015 for the amount \$21,700.00 as presented.

6.V. Approval of Joan Moore to assist with the Early Headstart Expansion Grant Approved obtaining Joan Moore to assist us with a new grant for 2014 which must be submitted by August 20, 2014. Joan Moore assisted the district with the highly competitive grant in 2010 and we would like to secure her to assist us again with a proposed honorarium fee of \$900.00 as presented.

7. Communications To and From the Board None at this time.

8. Champion For Kids Mr. Hogan recognized Mrs. Jeanne Stevenson. Mrs. Stevenson was my assistant for the past six years as Assistant Superintendent. I want to thank her for all that she has done over the last six years. Mr. Hogan recognized Mrs. Tracie Crawford for all that she has done to help him in his first month as Superintendent.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Mark Willhoite (CCHS); Ed Nelson (ALC); Doug Oak (Asst. Supt./CAO); Pam Williams (Director of Academic Support); Gerda Wise (Elem. Instr. Supv.); Kathy Bieger (Special Education); Larry Curell (DPP/COO); Dwayne Smith (Maintenance); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present and all reports are part of the official minutes. The principals introduced their new staff that will be coming into their buildings.

10. Old Business

10.A. Discussion on Regional High School Mr. Hogan updated the Board Members about the Collaborative Regional High School to focus on Project Lead the Way, Advanced Manufacturing, and IT. I was hoping to bring some additional information to you tonight, however with Mandatory Superintendent training, we have moved it back a week. I will bring additional information to you at the next meeting. We would like to work on a tentative budget, where to house the collaborative regional high school. Our vision is that we would like the school to move and be included in with the new JCTC building once it is available. The districts would like to look at possible locations prior to the new JCTC. All five district Superintendents will be working toward forming a two-year plan on budgets, location, hiring a person to run the facility at the beginning. I hope to come back at the next board meeting with additional information.

10.B. Discussion on Race To The Top Race To The Top is a Federal Grant that we received through GRREC and OVEC. We've been working on The Leader In Me which is the most visible within the schools. In May, we received three areas that we were going to begin in July and August. To date we haven't received anything on those areas. The areas are Communities of Practice. I have a plan to start and implement that work. The first area is Learning for digital natives, which is how we use technology to learn in school and make is more meaningful. We are ahead with the grant in what we are doing and implementing. Student Empowerment is the Leader in Me program that we are implementing within the schools at this time. The last is real world application, which is problem based learning. This is working with students on real world problems. This is not a student memorizing facts, it's an area to give students a problem and how do we correct problems. I am waiting on information on when to roll this new area out to the schools.

11. New Business

11.A. Discussion and Approval of the Dow Lease Agreement

Order #60989 - Motion Passed: Approved the Dow Lease Agreement amendment for the outdoor classroom allowing only Harris and those authorized by Harris to be entitled to hunting rights as presented. Mr. Hogan, discussed with the board that Dow has sold the property that we leased with them to Heath Harris. Mr. Harris is keeping the same lease that we have with Dow and will work with the schools to ensure that no hunting will be allowed on the property when we have students attending the outdoor classroom. Passed 4-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval for Mr. Hogan's Mileage/Meal reimbursement

Order #60990 - Motion Passed: Approved the mileage/meal reimbursement for Mr. Hogan's in June/July for the following: OVEC Meeting, GRREC Summer Conference in Bowling Green, and the KASA/Superintendent Training Louisville for an amount of \$273.85 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Absent
Ms. Mary Ann Pearson Yes
Mr. Rob Spenneberg Yes

11.C. Discussion and Approval of the New Teacher Mentor Program and Training Materials

Order #60991 - Motion Passed: Discussed the new teacher mentor program and training materials as Mrs. Wise gave a presentation on the new program that will be implemented to help assist new teachers within the district. Approved the agreement with Uncommon Schools for the license of the training materials for the program as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Absent
Ms. Mary Ann Pearson Yes
Mr. Rob Spenneberg Yes

11.D. Discussion and Approval of the agreement between Baptist Community Health Services and Carroll County Schools

Order #60992 - Motion Passed: Discussed and approved the agreement for the provision of sports medicine services provided by the Baptist Community Health Services, Inc. for Carroll County High School as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Absent
Ms. Mary Ann Pearson Yes
Mr. Rob Spenneberg Yes

12. Student Achievement Lisa Funk, with Lindamood-Bell was present to discuss the program with the board members. She discussed the progress that the students were making in Carroll County at this time. She also discussed the gaps the students had at the beginning of the year and compared those to the end of the year, looking at the progress.

13. Board Member Planning Calendar

July

Review Title I Report

Review Title IV Safe Schools Report

Approve Policy manual updates and revisions

Approve food service fee schedule

August

Adoption of a working budget (must be submitted to KDE by Sept. 30)

Approve Annual Financial Report
Approve vehicle tax rate
Review NCLB Report
Approve Classified evaluation plan
Review DIP needs assessment
Review and discussion of College Feedback Report
Initiate the annual needs assessment process

14. Executive Session

14.A. Approval to enter Executive Session

Order #60993 - Motion Passed: I need a motion to approve entering into executive session in accordance with KRS 61.810(1)(c), to go into executive session for discussions of pending litigation involving the Carroll County School District and a District employee at 6:13 p.m. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #60994 - Motion Passed: Approved exiting the executive session and resuming regular meeting at 6:40pm. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Ms. Mary Ann Pearson.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Yes

15. Adjournment

Order #60995 - Motion Passed: Approved adjourning the July 24, 2014 Board Meeting at 6:41 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Ms. Mary Ann Pearson	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary