

Board of Education Regular Meeting

May 21, 2015 5:00 PM

Kathryn Winn Primary Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Vacancy District #5

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- iLead Academy, the board has met and interviewed five people for the position of director and teacher. We are hoping to announce who was chosen tomorrow. We should have about 42 students at the iLead Academy. Carroll County will have nine students that will be attending.
- Construction at CCMS, the dry wall is going up in the new band room and PLTW rooms and are almost complete. We do have a new construction schedule and we feel that by mid-July all the renovation should be complete except the gym. We hope to have the punch list ready by September and be in the gym by October 1. We are still behind schedule but moving along. Most of the concrete on the track area should be completed in the gym area soon but it has been delayed because it is a lightweight concrete and with the cooler nights we needed to wait but it shouldn't cause any delays.
- I met today with most of the major sub-contractors for the athletic complex. Those that are in charge of the demolition, excavating, and the main foreman for Wehr Construction was present. Next Tuesday is the preconstruction meeting and they plan on starting on Wednesday. We have given them permission to use the lights because some work will be done into the evening.
- I will be sending out an email tomorrow to communicate with the staff where we are with the District Goals which we will call the goals Key Performance Indicators, this is the term used and we would like to make it uniform and I hope to come to you in June with our new Key Performance Indicators.
- End of the Year Ceremony will be next Friday June 5, 2015, we will be changing the ceremony up a little by having the ceremony at the High School. We will start in the gymnasium and do the awards as a celebration and then end with the luncheon. The CCHS Steel Drum will also be performing. It will be a more casual atmosphere as a picnic style. We're trying to keep things short for the staff.
- David Nagel will be visiting with the staff and spend the day with us to discuss Visible Learning, what we have done this year and what we will be doing at the beginning of next year.
- I'd also like to announce that the Carroll County High School hit our goal and exceeding the goal of 70% and we have 75% student's College and Career ready. We will be celebrating their accomplishment.

3. Approval of Agenda

Order #61140 - Motion Passed: Approved agenda items 1 - 16 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the April 2015 general fund beginning balance was \$7,308,713.00 with the total receipts at \$964,821.00, the total expenditures were \$1,040,601.00 and we had an ending balance of \$7,232,933.00. All reports are part of the official minutes.

5. Public Recognition None at this time.

6. Approval of Consent Agenda

Order #61141 - Motion Passed: Approved consent agenda items 6A-6HH as presented. Mrs. Kindoll did question Item 6P, we will approve the item as is but will bring it back to the board in June is clarification is needed. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the April 9, 2015 Special Board Meeting Minutes, April 14, 2015 Special Board Meeting Minutes, April 14, 2015 SBDM Board Meeting Minutes, April 16, 2015 SBDM Board Meeting Minutes, and the April 23, 2015 Board Minutes as presented.

6.B. Approval of Facilities Use None at this time

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).
Information presented for notification

New Employees to the District

Connie Wainscott; Sparta, KY; Personnel Assistant; Central Office; 04/20/15
Teresa Bond; Carrollton, KY; Custodian; Cartmell; 04/29/15

No Longer Employees of the District

Transfers Within the District

Michelle Montgomery; ATC Liaison to SpEd Teacher Cartmell; ATC to Cartmell
Cathy Cook; SpEd Teacher to ATC Liaison; CCHS to ATC
Kim Blaisdell; Cartmell teacher to District; Cartmell to District

Leave of Absence

Employees No Longer Auxiliary

6.E. Approval of School Activity Funds Approved the school activity funds for Kathryn Winn, Cartmell, CCMS, and CCHS for FY 2015-2016 as presented.

6.F. Approval of the 2015-2016 Midway College agreement Approved the 2015-2016 Midway College agreement to accept student teaching placements and field placements as presented.

6.G. Approval of the 2014-2015 Community Based Work Transition Program application Approved the 2014-2015 Community Based Work Transition Program Application for a total budget amount of \$19,200.00 and the school estimated match funds will be \$4,800.00 as presented.

6.H. Approval of the 2015-2016 Employee Handbook, Substitute Teacher Handbook, and the Coaches Handbook Approved the 2015-2016 Employee Handbook, Substitute Teachers Handbook, and the Employee Handbooks as presented.

6.I. Approval of the 2015-2016 FRYSC Memorandum of Agreement Approved the FRYSC 2015-2016 Memorandum of Agreement, in the amount of \$155,736.00, with \$77,868.00 for Youth Service Center and \$77,868.00 for Family Ties as presented.

6.J. Approval of Emergency Certification for Teachers for 2015-2016 Approved Emergency Certification of teachers for 2015-2016 as needed due to teaching outside their field as presented.

6.K. Approval of Emergency Certification for Substitute Teachers for 2015-2016 Approved the application for Emergency Certification of Substitute Teachers throughout the 2015-2016 school year as presented.

6.L. Approval of the Student Insurance Renewal Policy 2015-2016 Approved the renewal of the student insurance through Roberts Insurance for 2015-2016 and is for K&K Insurance with Nationwide Life Insurance Company, including the Catastrophic policy with National Union Fire Insurance Company in the amount of \$37,984.56 as presented.

6.M. Approval of the Workshop Agreement for the Summer Program Approved the Agreement between Lighthouse and Workshops a division of the Children's Theatre of Cincinnati for \$800.00 to perform during the Summer Program as presented.

6.N. Approval of the Grant Pathway to Financial Success Approved the grant from Pathway to Financial Success in the amount of \$5,000.00 to purchase a personal finance curriculum for all Carroll County High School students as presented.

6.O. Approval of the Job Exploration for Student's with Disabilities Approved Nancy Hilton to escort a student on supported job exploration trips during the summer from June 15-July 3, 2015 with the final week July 13, 2015 at a cost of \$808.00 as presented.

6.P. Approval to Surplus Lady Panther Basketball Uniforms Approved the surplus of an older set of Lady Panther Basketball 20 white jerseys, 19 white shorts, 18 black jerseys, and 17 black shorts and sell these at \$54.00 a piece as presented.

6.Q. Approval to Surplus Football Shoulder Pads and Helmets Approved the surplus and discard of 29 football shoulder pads that are no longer legal according to KHSAA Guidelines and have become obsolete as well as disposing of ten (10) helmets that are damaged and no longer wearable or out of date helmets per guidelines as presented.

6.R. Approval to Surplus Science Textbooks at CCMS Approved the surplus of science textbooks at the Carroll County Middle School because the new Science standards are no longer relevant to our current textbooks as presented.

6.S. Approval to Submit a grant to the RC Durr Foundation for Dropout Prevention Coordinator Approved submitting a foundation proposal grant for \$5,000 to the R.C. Durr Foundation to help fund the Dropout Prevention Coordinator position proposed for the 2015-2016 school year as presented.

6.T. Approval of a Summer Rate for the School LPN Approved the LPN rate for the summer program at \$18.00 as presented.

6.U. Approval of the Revised School Health Nurse job description Approved the revised school health nurse job description to change the title to School Health Nurse instead of District Health Nurse, reports to District Health Coordinator/Building Administrator a change from District Health Coordinator only and to remove line #14 in performance responsibilities as presented.

6.V. Approval of the Community Education MOA Approved the Community Education MOA for \$20,000.00 as presented.

6.W. Approval to Accept RC Durr Foundation grant Approved the acceptance of the RC Durr Foundation grant in the amount of \$2,000.00 for laptop lockers and chargers as presented.

6.X. Approval of the Elementary Consultant for Math Job Description Approved the job description for the Elementary Consultant for Math as presented.

6.Y. Approval of the Revised Program Specialist I Head Start Office Manager Job Description Approved the revised job description for Program Specialist I Head Start Office Manager (job class code 7332) as additional responsibilities have been added to the job description, from grade 3 to grade 4 at an annual cost of approximately \$3,402.00 including benefits. This will be paid from a combination of head start, early head start, and KERA pre-school funds as presented.

6.Z. Approval of the Microsoft License Agreement Approved the microsoft license agreement that is an annual renewal agreement for office license, window license, SCCM License, and other additional tools for the district at a cost of \$11,607.00 as presented.

6.AA. Approval of the 2014-2015 Auditor Contract Approved the contract between Carroll County Schools and Risor, Zapp, & Woods, PSC to provide the school district audit for the period ending June 30, 2015 at a cost of \$37,985.00 as presented.

6.BB. Approval of the 2015-2016 Hands on Therapy Agreement and Speech Services Approved the 2015-2016 Hands on Therapy agreement with Carroll County Schools to begin July 1, 2015 and continue through the end of the June 30, 2016 school year. In addition speech therapist will be added with this agreement at \$85.00 an hour unless the district is able to hire someone full time as presented.

6.CC. Approval of the Lindamood-Bell Amendment Approved the Lindamood-Bell Amendment for professional development workshops two days in seeing stars and two days in visualizing & verbalizing June 8-11, 2015 for an additional fee of \$5,000.00 as presented.

6.DD. Approval of the SMARTTraining Agreement Approved the SMARTTraining Contract which adds an additional day of June 3, 2015 onto the original contract approved in April for June 1-2, 2015 for an additional \$2,600.00 as presented.

6.EE. Approval of the Overnight Student Trip Request CCHS Baseball Approved the overnight student trip request for the Carroll County High School Panthers Baseball team for the state baseball tournament beginning May 1-2, 2015 in Lexington, KY as presented.

6.FF. Approval for Leave of Absence for an employee based on Policy 03.1235, 03.123 Approved the Leave of Absence requested by Trevor DeJarnett from Fall 2015-Spring 2017 as he pursues his graduate degree that will fulfill the requirements for a masters degree set by the Kentucky Department of Education as presented.

6.GG. Approval to reject the Rooftop Bid at CCMS Approved rejecting the bid for the replacement of four rooftop units to ACCO in the amount of \$89,991.00 as presented.

6.HH. Approval of the Playground Equipment Bid Approved the surplus playground equipment bid and award the bid to Relevant Church in the amount of \$400.00 as presented.

7. Communications To and From the Board None at this time

8. Champion For Kids Mrs. Wise recognized Courtney Mustafa for a Champion for Kids. Courtney has been with the district for the past three years as the Lindamood-Bell Coach. She is finishing her time

here at Carroll County and will be missed. Courtney Mustafa also recognized staff from Kathryn Winn and Cartmell on Lindamood-Bell Certification. The staff had to have many hours working on Lindamood-Bell with the students, teaching, studying, and learning. The staff has worked for two years on certification, Debbie Cull, Barbi Ball, Betty Stark, Karen Tillett, Carrie Boles, and Jennifer Kemper also received her certification but was unable to attend tonight's board meeting. Cindy Johann recognized Charlotte Chowning for working with our district to help us with our technology needs and encourage assistance to make sure that the students of Carroll County have what they need to succeed. Mrs. Bieger recognized teachers that work with our students that have autism. We will be a training site next year from the Kentucky Training Autism Center next year monthly at Kathryn Winn and Headstart because of the hard work that our teachers have put forth for our students, Sarah Robinson and Susan Benecke was recognized. Tiffany Weaver and Cheryl Grace were also recognized but unable to attend. Mr. Hogan expressed his appreciation for the staff working with Lindamood-Bell and their hard work. Charlotte Chowning for the MAC Book roll out and high speed internet, she's always an advocate for Carroll County Schools, and the Special Education teachers for the hard work that they are doing for the students and working to better assist our students with autism.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Ed Nelson (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present to address the board and give updates within the district. Rachel Mefford was present to update the board on the students that are College/Career ready and the great jobs that the students have done and will continue to do in Carroll County. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Approval of Tentative Budget FY 2016

Order #61142 - Motion Passed: Approved the Tentative Budget for the FY 2015-2016 as presented. Mr. Conrad discussed and presented the tentative budget for 2015-2016. He discussed all the main areas with a PowerPoint. No questions were asked by the board. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. First Reading of Policy 03.121

Order #61143 - Motion Passed: Approved the first reading of policy 03.121 as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.C. Discussion of the Professional Development plan 2015

Discussion of the Professional Development plan, Mrs. Wise presented the plan for the professional development for the Carroll County Child Development Center, Kathryn Winn Primary, Cartmell Elementary, Carroll County Middle School, and Carroll County High School for the summer and the

2015-2016 school year and how we will continue to grow. All schools were presented and all content areas were discussed.

11.D. Approval of Superintendent Mr. Hogan's Mileage Reimbursement

Order #61144 - Motion Passed: Approved the mileage reimbursement of Superintendent Mr. Hogan for a school visit to observe ICU in the school in the amount of \$172.18 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

11.E. Approval of Assistant Superintendent Mr. Oak's Mileage Reimbursement

Order #61145 - Motion Passed: Approved the mileage reimbursement of Assistant Superintendent Mr. Oak for the NISL Meeting, in the amount of \$45.82 as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

11.F. Discussion and Approval of the 2015-2016 Certified Evaluation plan

Order #61146 - Motion Passed: Discussed and Approved the 2015-2016 certified evaluation plan as presented. Mr. Oak presented the 2015-2016 certified evaluation plan. In the past we would review and present the certified evaluation plan with the board every four years. However with the new Professional Growth Evaluation Plans we have to change the process. We have teachers on a committee that has also had input on what we are doing within the district. We have decided to stay with the state forms and what they are using instead of trying to create our own and risk missing components. The system is ever changing as regulations change so it is always being updated. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

12. Student Achievement Mr. Oak presented the I & I. The District Improvement Plan is an ongoing living document that continues on throughout the school year. There are some areas that are completed and those areas are marked, but most of our goals are in progress and ongoing yearly. We review the goals and adjust these to fit the district. The math goals with the conceptual learning is ongoing. Training is completed with this area but with new teachers and with learning new strategies it is still an ongoing goal that will carry over into the following year. We will revisit this document at the beginning of the year and adjust the goals to fit the district needs. This document changes as we complete areas and some goals are recycled and adjusted to align with what we are doing within the district.

13. Board Member Planning Calendar

June

Review strategic plan update

Review District and school report cards

Review alternative school program

Review GED Program

Approve High School and Middle School Handbook Revisions

July

Review Title I Report

Review Title IV Safe Schools Report

Approve Policy manual updates and revisions

Approve food service fee schedule

14. Executive Session

14.A. Approval to enter Executive Session

Order #61147 - Motion Passed: I need a motion to go into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to discipline or dismissal of a Carroll County student at 6:07pm. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #61148 - Motion Passed: I need a motion Approved exiting executive session and resuming the regular meeting at 6:28pm. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

15. Recommendation of the Board for Student Discipline issue for student 1959173830

Order #61149 - Motion Passed: Approved the recommendation of the board to expel student 1959173830 until August 2016 with the understanding that the student will abide by the guidelines and complete all necessary steps as listed in the conditions of the agreement along with the consent of both principals of each building as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

16. Adjournment

Order #61150 - Motion Passed: Approved adjourning the May 21, 2015 board meeting at 6:29 p.m.
Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

Chairperson

Secretary