

Board of Education Regular Meeting

October 22, 2015 5:00 PM

Carroll County High School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- Carroll County Middle School Construction update, on Monday Mrs. Kindoll and Mrs. Jones along with myself walked through with Josh Marrillia. There is progress being made. The gym will be completed mid-December. The windows are in on the Project Lead The Way site. There will be some items on the punch list and we will need to decide about the track and additional items that we will need to discuss. It was a very productive informative meeting.
- The High School Athletic Complex is complete. We have received a lot of compliments on everything. We will have a few items that will need to be corrected, some backordered items that are coming in and will be installed but all other aspects of the project are complete.
- PLC process, the Professional Learning Community. We have discussed this in the district for several years. The hub schools in Kentucky, Franklin-Simpson, Pulaski Southwestern, and East Carter High School. These schools were in the bottom 5% and now the schools are in the top distinguished schools. The PLC groups are focused on what do we want all students to learn, how do we know that the student has learned it, what do we do if they don't, and what do we do if the student knows the material? The meetings are very structured with Plan, Do, Study, Act. We plan the lesson, do the lesson, study the results, and act on what we have learned. We will be meeting monthly with the schools and looking at their plans and moving forward.
- We are meeting monthly on Key Performance Indicators, we just completed with the schools discussing where the students are in STAR and On Demand Writing. We will bring data to you at the December meeting hopefully to show you where we were at the beginning and where we are at this time and how we are working on things to improve student scores.
- We have three attending NISL this year, Tom Stephens, Mark Willhoite, and myself. We did have to leave half way through the meeting today. It is very productive. Today was about the PLC process. I was able to discuss what we are doing in our district.
- The soccer team won the district and won the first regional game for our district. They played the number four team in the state, even though they didn't walk away with the win, I'm very proud that they held the other team. The soccer team has done great and represented the district very well.
- Tailgating tomorrow, we have been trying to put in on Facebook, it begins at 5:30p ending at 7p. The cheerleaders and football team will walk out along with the band at 6:00p to start their warm-ups. We are hoping to make this a tradition and hope to see everyone there.

3. Approval of Agenda

Order #61209 - Motion Passed: Approved agenda items 1 - 14, adding a New Business item 11C, per Mr. Crawford to update a report on Marrillia/TSP Lawsuit as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the September 2015 general fund beginning balance was \$3,204,454.00 with the total receipts at \$954,447.00, the total expenditures were \$1,240,680.00 and we had an ending balance of \$2,918,221.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61210 - Motion Passed: Approved consent agenda items 6A-6O as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the September 8, 2015 Special Board Meeting Minutes and the September 22, 2015 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved the facility use request for Jay Montgomery to use the grass lawn beside the vocational school October 23, 2015 to show a movie on an inflatable screen for 5th quarter as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Darlene Carriveau; Cook/Baker, CCHS, 10/12/2015

Denise Michelle Goff; Career Planner, CCHS, 10/12/2015

No Longer Employees of the District

Sarah Guzman; Media Specialist, Cartmell, 9/18/2015

Transfers Within the District

Leave of Absence

Employees No Longer Auxiliary

6.E. Approval of Change Orders 1233-19-01 and 1233-28-01 for the Carroll County Middle School Renovation/Addition Approved the Change Orders 1233-19-01 and 1233-28-01 which are direct purchase vendors, these change orders are allowing only a transfer of funds from one account to another which results in a neutral change as funds were applied incorrectly to an account as presented.

6.F. Approval of the bid for the Senior New York Trip Approved the bid for the Senior New York Trip and award the bid to Scholastica Travel at a cost of \$668.00 for 47-51 paid participants per bus as presented.

6.G. Approval of the Mastery Connect Agreement Approved the agreement between Carroll County Schools and Mastery Connect for a cost of \$14,443.00, the program will allow teachers to continuously monitor student outcomes in a digital format and check to see if student understanding with vetted questions based on common core standards as presented.

6.H. Approval of the Pitney Bowes Agreement Approved the agreement between Carroll County Schools and Pitney Bowes for the mailing system used for district mail in the amount of \$168.03 billed quarterly as presented.

6.I. Approval of the School Facilities Construction Commission offer Approved the School Facilities Construction Commission (SFCC) FY-2016 KETS offer of assistance in the amount of \$15,174.00 as presented.

6.J. Approval of the Overnight FFA Student Trip Approved the overnight student FFA trip for a competition at Murray State University, November 17-18, 2015 horse riding competition with four students participating, one faculty member, and three additional chaperones as presented.

6.K. Approval of the agreement between Carroll County Schools and Windstream Approved the agreement between Carroll County Schools and Windstream for maintenance \$5,539.20 billed annually for Windstream Support, \$3,966.36 Manufacturer's Support at a total cost of \$9,505.56 for the voice over district IP Phone system as presented.

6.L. Approval of the Carroll County High School Donations Approved the donations for the Carroll County High School the donations are from the Family Worship Center \$500.00, NAS \$250.00, NAS \$2,500.00, Family Worship Center \$500.00, LG&E \$500.00, Kinman Chevrolet \$500.00, Right Way Industrial \$100.00, Heritage Environmental Service \$250.00, Carroll County Conservative District \$200.00, Carroll County Tobacco Festival \$210.00 as presented.

6.M. Approval of the 2016 Bus Purchase Authorization Approved the 2016 school bus purchase authorization for the purchase of one bus at a cost of \$103,862.00 as presented.

6.N. Approval of the donation of items to Champion for a Drug Free Carroll County Approved the donation of materials to Champion for a Drug Free Carroll County as listed in the agreement, items that have Champions for a Drug Free Carroll County Name or Logo or items that were purchased with other monies other than DFC or were purchased Before DRF Grant was available which are listed in detail as presented.

6.O. Approval of the Kathryn Winn Fundraisers Approved the Kathryn Winn Fundraiser to sell garden produce or compost from Vemicompost from 10/15/15-05/15/16 as presented.

7. Communications To and From the Board

8. Champion For Kids None at this time

9. Reports from Principals and Directors Donna Monroe (Winn), Jonica Ray (Cartmell), Amy Sutter (ALC), Doug Oak (Asst. Supt./CAO), Gerda Wise (Elem. Instr. Supv.), Larry Curell (DPP/COO), Kathy Bieger (Special Education), Carl Roberts (Grant Writer/PR) and Cindy Johann (Technology) were present

and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61211 - Motion Passed: Approved the mileage reimbursement of Mr. Hogan for the Continuous Improvement Summit September 21-22, 2015 and OVEC Board of Directors/NISL September 30,2015 in the amount of \$89.91 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61212 - Motion Passed: Approved the mileage reimbursement of Mr. Oak for the Continuous Improvement Summit on September 21-22, 2015 the amount of \$58.54 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.C Discussion on the Marrillia/TSP Lawsuit-Mr. Crawford A lawsuit was filed this week by TSP Masonry LLC against the Carroll County Board of Education. Why has the board been sued if Marrillia was hired to oversee the project and checks have been cut to cover the subcontractors? There is a law in place for subcontractors that are hired by the general contractors which states if the subcontractors doesn't get paid or doesn't get properly paid by the general contractor can file a mechanics lien. The mechanics lien is not on the properties but the monies that is being held. It makes it so that the money isn't cut to the general contractor and the subcontractors do not properly get paid. The lien was filed, around six weeks ago. The lien is of record and Marrillia has to respond within a certain time. Marrillia responded and protested the lien. As the owner of the project, and board representation I notified the attorney representing TSP and told them Marrillia protested. At that point TSP and Marrillia can get a mediator and work it out. The other option is for TSP to file a lien against the owner within the county where the project is located, and TSP has done this at this time. As soon as Mr. Kaplan filed the lawsuit I received a copy and contacted Marrillia. I contacted Marrillia's legal counsel and stated that this is what has happened, the board is not going to want to cover me to defend this lawsuit. The first choice is Marrillia under the lien law can file a surety bond for double the amount that has been claimed in the lawsuit by TSP. The surety bond is a substitute for the amount of money that we have Mr. Conrad holding pending a resolution. If the surety bond is filed then that takes the place that we are holding and if TSP is successful then the surety bond covers the money awarded to them. During the meeting on Monday, I discussed with the representation, I asked them what they were going to do to resolve the lien. We were told that they were working on getting a surety bond at this time but also working things out with TSP. During this meeting we were having papers filed against us here within the county. If the surety bond is posted correctly then everything resolved the liens. I did tell them that we would be meeting so here is Marrillia's communication on what they are planning to do at this time. Marrillia is working on obtaining the bond and we have asked that TSP substitute the parties, meaning they

substitute Carroll County Board of Education with Marrillia. Substituting the parties, Marrillia contends that it's between Marrillia and TSP. If TSP doesn't agree to substitute then Marrillia's legal counsel will file with the court to approve the substitute. Mr. Kaplan, TSP legal counsel, should agree is the surety bond is in place to substitute. Then these two entities TSP and Marrillia can work through the issue. Once again, we have paid Marrillia for the work so we shouldn't need to be a part of this litigation. If a surety bond is filed then we should be out of everything. I'm working to make sure that the board is out of covering legal fees. If in the event that we do have to deal with legalities I explained to legal counsel for Marrillia and explained that those fees will be included in with the liquidated damage fees. I have inquired if we will be facing more of these issues. There are some concrete issues and additional subcontractors for the fabricators of the steel but we are hoping that these are resolved and Marrillia works through these as well so it doesn't come to litigation. At this point we have to go through the process and see what happens.

12. Student Achievement Mr. Hogan asked Mr. Oak to discuss how we are assessing the students. Mr. Oak presented on the assessments and the cycle. We have a system to make sure that we have a system and that we move the process to ensure that the students become College and Career ready. Mr. Oak presented a power point to discuss the different levels of assessments and how we work with the students. ACT, End of The Year tests, STAR, Learning Checks are a few of the assessments which assists teachers on how to evaluate a student's progress and if the student isn't learning the work, how do we get the students on the same level of learning. These systems helps the teachers break down the standards and make sure that the teachers have the students on the same level. The goal for the teachers is for them to be able to assess the students in a timely manner and make sure that the students have the information and if they don't how do we get them caught up. We don't want the student to get to a point that they are behind. We need to make sure that we get the students caught up if they don't get the standard. We don't want a student to get three weeks out and didn't get the information on the first three days. This cycle and power point helps us put the information out there so that every teacher in the district is doing the same process so that we know what we are doing well and areas that we need to work on within the district and school. The power point presentation is part of the official minutes.

13. Board Member Planning Calendar

November

- Review DIP needs assessment
- Initiate the annual needs assessment process
- Receive annual audit report
- School Improvement Plan (SIP) updates
- Review Coordinated School Health Report
- Review Advanced Placement Data
- Review First Nine Weeks Snapshot
- Scheduling a Working Meeting

December

- Review/Update district organizational chart, responsibilities and duties
- Review summary revenue projections for next year

14. Adjournment

Order #61213 - Motion Passed: Approved adjourning the October 22, 2015 board meeting at 5:49 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

Chairperson

Secretary