

## **Board of Education Regular Meeting**

January 22, 2015 5:00 PM

Carroll County High School Media Center

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:00 PM:**

##### Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

### **2. Superintendent's Report**

- Mr. Hogan recognized the board members for Board Appreciation Month. Mr. Hogan recognized Carolyn Jones, Dru Maiden, Rob Spenneberg, and Mona Kindoll. Mr. Hogan discussed how he appreciates the board and the support that they give to him as a Superintendent and to the district.
- Mr. Hogan acknowledged the cabinet members and for all their help and support that they have given him coming in as a new superintendent.
- President's day will be a make-up day for the school district. Mr. Hogan discussed how the snow day works and the process of calling delays or closing.
- Mr. Hogan talked about Carroll County High School GRIT Team presenting to the regional principals. The students presented what the GRIT Team means to them and how the Leader In Me is changing the culture within the high school.
- We are beginning the planning for Summer PD. At this time, I am working the second grade team, cycling through and seeing everything that we need to work on and work toward.
- Kathryn Winn Parking lot should be complete tomorrow. We will be working with Mrs. Monroe on how to change and transition the pick-up process.
- Mr. Hogan asked about a working meeting with the Board Members.
- Mr. Hogan turned it over to Eric Steva, Ross Tarrant to discuss the change orders and middle school project. Mrs. Kindoll asked about the change orders and why we have so many change orders. Eric Steva did explain that we have had some issues that weren't in the plans and reflect building issues and some aesthetic issues that were left off of drawings. Every change order that is received, RossTarrant is reviewing the change order prior to agreeing to the change. RossTarrant is also looking at the bid to make sure that it wasn't already included. Are we on schedule and how will we get back on schedule. Eric Steva did comment that we are about a month behind. Mrs. Kindoll did point out that it hasn't been the weather slowing the process. Eric Steva stated that a meeting was going to take place with Marrilla and have discussions with them on getting back on track. Mr. Spenneberg asked about the change orders and the specifics on the change orders. Why are we looking at hot water heaters. Eric Steva discussed the hidden water lines that needed to be changed and adding another water heater would benefit the downstairs room and provided warm/hot water instantly instead of placing a strain on the main hot water heater.

### 3. Approval of Agenda

**Order #61074 - Motion Passed:** Approved agenda items 1 - 16 as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones     Yes  
Mrs. Mona Kindoll     Yes  
Mrs. Drusilla Maiden   Yes  
Mr. Rob Spenneberg   Yes

**4. Treasurer's Report** Mr. Conrad reported that the December 2014 general fund beginning balance was \$6,200,923.00 with the total receipts at \$2,377,951.00, the total expenditures were \$1,137,285.00, and we had an ending balance of \$7,441,589.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time

### 6. Approval of Consent Agenda

**Order #61075 - Motion Passed:** Approved consent agenda items 6A-6O as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones     Yes  
Mrs. Mona Kindoll     Yes  
Mrs. Drusilla Maiden   Yes  
Mr. Rob Spenneberg   Yes

**6.A. Approval of Minutes** Approved the December 18, 2014 Board Minutes and the January 8, 2015 Board Minutes as presented.

#### **6.B. Approval of Facilities Use**

**6.B.1. Approval of Facility Use Request 1** Approved the Facility Use Request for Carroll County Relay for Life, Haley Franklin, representative to use the Carroll County Middle School Auditorium March 21, 2015 for the 5th Annual Relay for Life Pageant. It would be used from 8:00am-3:00pm as presented.

**6.B.2. Approval of Facility Use Request 2** Approved the Facility Use Request for the Carroll County Relay for Life, Kelsey Lewis Representative, to use the Carroll County High School Cafeteria and Kitchen for the Relay for Life Kick-Off Fundraiser on February 13, 2015 from 4:00p-6:00p as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

#### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Carrie Buck, Florence, KY; 7th Gr Lang/Arts; CCMS; 01/05/2015

Sarah Landwehr; Alexandria, KY; Spanish Teacher; CCHS; 01/05/2015

Nicholas Wilson; Ft. Thomas, KY; Science Teacher; CCMS; 01/05/2015  
Melissa Collins; Worthville, KY; EHS Nurturer; CCCDC; 01/05/2015

No Longer Employees of the District  
Tara Milson; EHS Nurturer; 01/09/2015

Transfers Within the District

Leave of Absence  
Marie Wallace; LOA- 11/11/2014-01/06/2015  
Janet Blyth; FMLA Intermittent  
Anne Hill; FMLA Intermittent  
Cathy Cook; LOA (FMLA Medical)-12/17/2014-12/22/2014  
Diane Mazza; Sick Days 12/09/2014-12/19/2014

Employees No Longer Auxiliary

**6.E. Approval of the Carroll County Middle School Renovation/Addition Pay Application**

Approved the Carroll County Middle School Pay Application for an amount of \$28,574.70 as presented.

**6.F. Approval of the Atlas Company Direct Purchase Order** Approved C01126-02-01 is from Proposal Requests (PR) #13 for CCSD logo on traffic signs for \$200.00 and #11 for the replacement of the band room exterior doors for \$4,329.00 for a total of \$4,529.00 and CO-1233-02-02 is from PR-26 for a door, door frame and hardware for the sump pump enclosure for a total of \$1,575.00 as presented.

**6.G. Approval of Change Orders for Carroll County Middle School Renovation/Addition Project**

Approved Change orders 13, 14, 15, and 16; Change Order #13 - Includes Proposal Requests #23 Courtyard Steps & #31 Courtyard Downspouts and is for \$22,272.00. Change Order #14 - Includes Proposal Requests #26 Sump Pump & #35 Hot Water Heater and is for \$22,865.00. Change Order #15 - Includes Proposal Request #39 geothermal subsurface Conditions and is for \$24,999.00. Change Order #16 - Includes proposal Requests #5 Video Screen drop, #21 Auditorium Foundation, #24 Credit for Electrical Disconnects, #27 Rated Ceiling at Elevator Equipment Room, & #36 Fire Dampers at Elevator Equipment Rooms and is for \$6,776.66 as presented.

**6.H. Approval to Surplus and bid Baseball and Softball Scoreboards** Approved the surplus and bid of the Baseball Scoreboard and the Softball scoreboard, complete with controllers as these are not wireless systems as presented.

**6.I. Approval to Surplus District Equipment** Approved the Surplus of various computer/laptop equipment, projectors, and printers within the district, surplus of custodial floor scrubbers, buffers, and wet vacs from CCMS, and the surplus of the Youth Service Copier purchased in 2005 by YSC as it no longer works as presented.

**6.J. Approval of the Cook/Baker Job Description** Approved the Cook/Baker Job Description and the changes of the job description qualifications as presented.

**6.K. Approval of the Carroll County High School OverDrive Agreement** Approved the agreement between the Carroll County High School and OverDrive for a school digital library, which is a one year agreement in the amount of \$1,000.00 as presented.

**6.L. Approval of Special Education Assurance of Compliance** Approved the Special Education assurance of compliance with the department of health, education, and welfare regulation under Title VI of the Civil Rights Act of 1964 as presented.

**6.M. Approval of the Donation to CCHS** Approved the donation to the Carroll County High School for the Honor Guard in the amount of \$100.00 as presented.

**6.N. Approval of a Shortened School Day** Approved a shortened school day for student 1949257867 as presented.

**6.O. Approval of Budget Amendment** Approved the budget amendment increasing Health Services budget (MUNIS account code 0001037-0610) by \$4,375 and decreasing Instruction and Curriculum Development budget (MUNIS account code 0001214-0349) by the same amount. This is necessary due to the increased demand for health services in the school district as presented.

## **7. Communications To and From the Board**

**8. Champion For Kids** Mr. Hogan recognized Mr. Jim and Mary Mosgrove. The Mosgrove's come to every home game that Carroll County student's play. Mr. Hogan appreciates the support that the Mosgrove's give to the students of Carroll County.

**9. Reports from Principals and Directors** Donna Monroe (Winn), Jonica Ray (Cartmell), Dana Oak (CCMS), Tom Stephens (CCHS), Doug Oak (Asst. Supt./CAO), Gerda Wise (Elem. Instr. Supv.), Larry Curell (DPP/COO), Kathy Bieger (Special Education), Carl Roberts (Grant Writer/PR), Cindy Johann (Technology) the principals and directors discussed functions within their building that wasn't in their reports. All reports are part of the official minutes.

## **10. Old Business**

### **11. New Business**

#### **11.A. Discussion and Action for Board Members Out of District Travel and Reimbursement**

**Order #61076 - Motion Passed:** Approved in accordance with Board Policy 01.821 out of district board member travel expenses and reimbursement for Carolyn Jones to attend the Kids First Day in Frankfort, February 11-12, 2015 and for the Board Members to attend the KSBA Annual Conference February 27, 2015-March 1, 2015 as presented. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

#### **11.B. Approval of Assistant Superintendent Doug Oak's Mileage Reimbursement**

**Order #61077 - Motion Passed:** Approved the mileage reimbursement of Assistant Superintendent Doug Oak for UK Athletic Complex Visit for CCHS Project, National Institute for School Leadership, and ISLN the amount of \$148.36 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

#### **11.C. Discussion and Approval of the Draft Budget FY2016**

**Order #61078 - Motion Passed:** Discussed and approved the Draft Budget submitted for FY2016 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
-------------------	-----

Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

## 12. Student Achievement

### 13. Board Member Planning Calendar

#### FEBRUARY

1. Review second nine-weeks snapshot
2. Review school activity fund reports
3. Review High School Programs
4. Review superintendent recommendations for preliminary allocation to school councils (typically due to councils by March 1)  
\*\*Showcase Carroll County High School
5. KSBA Annual Conference

#### MARCH

1. Carroll County Middle School Showcase - March 26th
2. Review staffing and budget allocations
3. Review Gifted and Talented Education (GT) Program
4. Schedule annual reports from school councils on progress being made toward district and state goals
5. Discussion of results of the National Assessment of Educational Progress (NAEP)
6. Review of the Carroll County School Improvement Plan 2014-2015

## 14. Executive Session

### 14.A. Approval to enter Executive Session

**Order #61079 - Motion Passed:** I need a motion to go into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to discipline or dismissal of a Carroll County student or employee. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

### 14.B. Student Discipline Information

### 14.C. Superintendent Mid-Year Evaluation

### 14.D. Approval to Exit Executive Session and Resume Regular Meeting.

**Order #61080 - Motion Passed:** Approved exiting executive session and resuming regular meeting at 7:00pm. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**15. Recommendation of the Board for Student Discipline issue for student 1950084523**

**Order #61081 - Motion Passed:** Approved the recommendation of the board to expel student 1950084523 to the Alternative Learning Center until January 2016. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

**16. Adjournment**

**Order #61082 - Motion Passed:** Approved adjourning the January 22, 2015 board meeting at 7:01 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

---

Chairperson

---

Secretary