

Board of Education Regular Meeting

January 28, 2016 5:00 PM

Carroll County High School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Vacancy Division 5

Bill Hogan, Superintendent; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- The district has been working on Novice Reduction. We are working with KDE (Kentucky Department of Education) as a pilot program to work on the 30-60-90 day plan. KDE will come into the district two times a month to monitor and track our data. They will also come in and look this month to look at the High School's PLC meeting. At the same time we will also meet to review videos of teachers and discuss what we are doing professional and instructionally. As many of you know I'm open to anything that will help our students and district move forward. This is just more eyes in the district to assist and help us get better.
- Carroll County Middle School Renovation/Addition project is obviously still not complete. We were able to open it up Monday Night and followed it up again last night. The outside is still not complete and there are still other things inside that are not complete. It was adequate enough to at least allow the students inside and to use the gym for physical education class.
- Senate Bill 1, as I have discussed previously with you. On the surface it can fundamentally change everything about education in Kentucky. ACT, as far as mandating it this is out, work keys is out, language such as College Career Readiness is out, the role of KDE is diminished. The federal ESA is stating that the federal government is too interactive in local issues so it's a backlash on what people think about the involvement of Federal and state government's role. It is still in committee and it is still going through the house but how we perform will change. Accountability issues will change. PPGES, Program reviews is gone, so this isn't a law it's a bill so things will be changing on how we educate and conduct business.
- The Math/Science Partnership is beginning to meet again with Louisville. This is a grant that we received from KDE we're working with UofL with all our math teachers 6-12 and select teachers K-5. They are working on concrete representation abstract ideas that we have been using. They are working with models used in Japan and I feel really good about the concepts that they are bringing back to the district. I'm really excited that we were awarded the grant, it's been good for our district and the teachers.
- New Teacher program, the board approved a process of incentives for our new teachers to help keep them in the district. At OVEC we discussed with UofL about partnering with Louisville that if teachers come to an OVEC district once they get their bachelor's degree that they can begin the master's program at a reduced rate, at which time I will probably come back to the board and ask for assistance. We are hoping with an incentive program like this it will help us hire and retain good quality teachers.
- Meeting with Bellarmine was cancelled today. Dr. Cooter couldn't make it but we are rescheduled for Tuesday. Bellarmine has been working with Oldham County for years. They will

come in and develop reading programs by testing our students and looking at where are students are with reading and how to train our teachers on how to teach the students. We have to help the teachers improve their skills and look at the weaknesses of our students and focus on those areas. At this point we are working out the costs and the plan so I will come back to the board to present this to you. It's about teaching our students and getting the best from our teachers and students. This program will help focus in on the teachers and really learning their craft and then applying that to help our students in the areas that are really a struggle.

- Strategic Planning, we are part of a grant through the Kentucky Association of School Administrators. We are part of the quiet excellence grant. We had our first meeting today. We have developed six pillars. We have to finish the work by April, it's a quick turnaround for this grant. Today we got through our mission, vision, and values. Each group had a leader and those people will come together to look at all the notes. Then at that point we will take it back to the whole group and the district. If anyone is interested about the project and all that it entails there is a video on the website that breaks it all down.

Mr. Crawford addressed the board and asked that the architect addressed the board in regards to the legal matters with Marrillia. Eric Steva, Ross Tarrant was present to discuss the date of substantial completion. At this time there are too many issues with the gymnasium to begin a punch list, however when we took occupancy of the gymnasium on Monday it automatically started the date of substantial completion. Eric Steva stated that at this time, he will send a letter with a punch list and say that we have substantial completion and Marrillia has 30 days to complete the project. If Marrillia doesn't complete it then they will be in breach of the contract and the \$1,000.00 penalty will begin again. Mr. Hogan explained that discussion was held last week that if we went into the gym on Monday there could be a disagreement on whether there is substantial completion so we knew that this could happen, however we felt that it was the best thing to do for the students. Mr. Crawford explained that the substantial completion date would occur it was just a matter of time of when it would occur and the penalty would stop at that time it was just when that date occurred. Once Marrillia thinks that the completion of the punch list is complete Ross Tarrant will come back in and decide if the punch list is complete and if not then we will begin again.

3. Approval of Agenda

Order #61246 - Motion Passed: Approved agenda items 1 - 14 as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

4. Treasurer's Report Mr. Conrad reported that the December 2015 general fund beginning balance was \$5,082,315.00 with the total receipts at \$1,829,324.00, the total expenditures were \$1,720,772.00 and we had an ending balance of \$5,190,867.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61247 - Motion Passed: Approved consent agenda items 6A-6U as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

6.A. Approval of Minutes Approved the December 17, 2015 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request Approved the Facility Use Request 1 for the Carroll County Republican Party, Sharon Graves representative to hold a Republican Presidential Caucus March 5, 2016 at the high school from 8:00a-5:00p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

Ashley Webb; Associate Principal for Curriculum, Instruction & Assessment; CCHS 01/01/2016

No Longer Employees of the District

Jason Tillett; CCHS; Special Education Teacher; 01/03/2016

Transfers Within the District

Sheena Griffith; Early Childhood Nurturer/Family Service Worker; 01/11/2016

Leave of Absence

Courtney Mustafa; LOA/FMLA 01/04/2016-02/19/2016

Roger Brotz; LOA/FMLA 11/24/2015-unknown

Employees No Longer Auxiliary

Joshua Grooms; Girls Golf Coach; 01/04/2016

6.E. Approval of Change Order 33 for Carroll County Middle School Renovation/Addition Project

Approved Change Order 33 for the Carroll County Middle School Renovation/Addition project PR-058 to provide wireless receivers at the gym scoreboards and PR-57 to provide two (2) coats of polyurethane to the reused benches in the lobby for a cost of \$2,588.00 as presented.

6.F. Approval to accept the Lowe's Charitable and Educational Foundation Grant for CCHS

Approved the \$5,000 grant from the Lowe's Charitable and Educational Foundation to build and landscape a sidewalk at Carroll County High School as presented.

6.G. Approval of the CCMS Lowe's Charitable and Education Foundation Grant

Approved the \$5,000.00 Lowe's Charitable and Educational Foundation grant for Carroll County Middle School to create a courtyard area as presented.

6.H. Approval of the Lowe's Charitable and Educational Foundation Grant for K Winn Approved the \$4,975.00 Lowe's Charitable and Educational Foundation Grant for K Winn to renovate the courtyard area as presented.

6.I. Approval to participate in Kentucky State University Grant Approved Carroll County School District as a participating school in the Kentucky State University's educational talent search grant proposal as presented.

6.J. Approval of the Family Resource and Youth Service Centers District Assurances FY 17-18 Approved the Family Resource and Youth Services Center school district assurance certification for FY 17-18 as presented.

6.K. Approval of the agreement with Gail Glanz Approved the agreement with Gail Glanz to provide school psychology testing for an hourly fee of \$50.00 not to exceed \$400.00 per day and will be on a case by case basis as presented.

6.L. Approval of the School Facilities Construction Commission offer Approved the School Facilities Construction Commission (SFCC) offer of assistance in the amount of \$32,621.00 as presented.

6.M. Approval to waive coaching supplement Approved Jay Montgomery, Assistant CCMS Baseball Coach to waive his coaching supplement of \$1,200.00 and donate that money to the Carroll County Middle School baseball program as presented.

6.N. Approval of teacher incentive grant Approved a \$5,000.00 teacher incentive grant to be paid to five (5) employees, \$1,000.00 each, the teachers are Ashley Ennis, Ashley Maines, Amy Deason, Will Yager, and Kyndal Curry as presented.

6.O. Approval of contract for Ashley Webb Approved the ninety-eight (98) day contract for Ashley Webb as the Interim Instructional Coach for Carroll County High School as presented.

6.P. Approval of DIBELS Data System Management agreement Approved the DIBELS Data System Management Agreement to pay for 350 licenses (\$1.00 per student) for Kathryn Winn Primary to allow teachers to monitor students in the area of reading for a total cost of \$350.00 as presented.

6.Q. Approval of additional days for Debbie Cull and Betty Stark Approved the addition of seven (7) days to Debbie Cull and Betty Stark's contract for Lindamood-Bell Coaching support at Cartmell. They will provide additional support on a weekly basis for a total of seven (7) days. Title I funding will be used as presented.

6.R. Approval of CCMS Fundraisers Approved the Spirit Pride T-shirt Fundraiser and the Valentine Dance fundraiser for CCMS as presented.

6.S. Approval of the Resource Teacher/Behavior Consultant Job Description Approved the Resource Teacher/Behavior Consultant job description as presented.

6.T. Approval of the Kathryn Winn Fundraisers Approved the fundraiser Jump Rope for Heart and Skate time Roller Skating Parent Nights for Kathryn Winn as presented.

6.U. Approval to Surplus Carroll County Middle School Books and equipment Approved the Carroll County Middle School Science team to surplus multiple books, textbooks, and other equipment that is five (5) years or older and outdated which will free up space for the teachers and students as presented.

7. Communications To and From the Board

8. Champion For Kids Mr. Hogan recognized Lylah Cox, Ashlyn Davis, and Megan Perkinson, for their achievement on the essays they submitted for the Kentucky Education Association's Student Empowerment Essay and Visual Art Contest. Jessica Page, KEA representative was also present to recognize the students with a gift card and certificate on behalf of the Kentucky Education Association. The month of January is Board Appreciation Month, Mr. Hogan presented Ms. Carolyn Jones, Ms. Dru Maiden, Mr. Rob Spenneberg, and Ms. Mona Kindoll with certificates of appreciation for their

dedication to the district. Mr. Hogan also presented Mrs. Kindoll with a lovely engraved vase for serving five years as board chairperson for the Carroll County Board of Education.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Tom Stephens (CCHS); Amy Sutter (ALC); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Discussion and Approval of the 2016-2017 School Calendar

Order #61248 - Motion Passed: Discussed and Approved the 2016-2017 school calendar as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61249 - Motion Passed: Approved the mileage reimbursement of Mr. Hogan for OVEC Board of Directors Meeting, KASA Meeting Frankfort, NISL at OVEC in the amount of \$126.45 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.C. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61250 - Motion Passed: Approved the mileage reimbursement of Mr. Oak for KASA Meeting in Frankfort, OVSO at OVEC, NISL at OVEC in the amount of \$97.27 as presented. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.D. Approval of the Second Reading of Policy 09.36

Order #61251 - Motion Passed: Approved the Second reading of Policy 09.36 School Related Student Trips as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.E. Discussion and Approval of the Draft Budget FY2017

Order #61252 - Motion Passed: Discussed and Approved the Draft Budget submitted for FY2017 as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

12. Student Achievement Mr. Hogan discussed the strategic planning and what was accomplished at the first meeting. We had introductions to start with and then we discussed the outcome of what the strategic planning was going to do and the impact that it would have on the district. What will be the main priorities that we are going to work on and what will we look like in five years. I wanted the teams to tell me what they were going to get out of this plan, what we will accomplish, and how we were going to implement. Teaching and Learning, Mrs. Wise, Work force development, Mr. Oak, Technology, Ms. Johann, Communication/Community Involvement, Facilities, Mr. Curell, Finance, Mr. Conrad. Mr. Hogan discussed the Mission Statement, at this time from the feedback our Mission Statement is too long and we're working on creating a Mission Statement that is short and easy to know and what we are all about. Our Vision in four years what are we going to look like and how will we be perceived? It needs to be what we hold ourselves accountable for and get to those goals. The last thing that we discussed was the core values, this is your guiding principles and behaviors that we need to hold each other accountable for and hold each other to those principles. This is what we accomplished in today's meeting and next week we will work on the individual pillars and how we work on those individual areas. Quiet Excellence is a group that will be working with us as well to help give us feedback. The plan will be approved at the April board meeting.

13. Board Member Planning Calendar

FEBRUARY

1. Review second nine-weeks snapshot
 2. Review school activity fund reports
 3. Review High School Programs
 4. Review superintendent recommendations for preliminary allocation to school councils (typically due to councils by March 1)
- **Showcase Carroll County High School
5. KSBA Annual Conference February 26-28

MARCH

1. Carroll County Middle School Showcase - March 24th
2. Review staffing and budget allocations
3. Review Gifted and Talented Education (GT) Program
4. Schedule annual reports from school councils on progress being made toward district and state goals
5. Discussion of results of the National Assessment of Educational Progress (NAEP)
6. Review of the Carroll County School Improvement Plan 2015-2016

14. Adjournment

Order #61253 - Motion Passed: Approved adjourning the January 28, 2016 board meeting at 6:01 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary