

Board of Education Regular Meeting

November 19, 2015 5:00 PM

Carroll County High School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- The Carroll County Middle School construction is moving forward. We have been held up on pouring the concrete. The subfloor in the gym is down and the gym floor is being installed at this time. We are hoping that we will be in the gym by mid-December. The punch list is being working on however some of the things will need to wait for times that the students are not in the building.
- Carroll County High School Athletic Complex, the punch list is complete and that project is finished except for the plaque and we are working on that at this time.
- District Improvement Plan process, after testing is released we have a time limit on developing the plan and presenting it by December. We have completed the I&I process and it will be incorporated into the DIP as well.
- The PLC process area that we are working on at this time, we meet with the administrators and view three teachers videos, gather data, give recommendations, and we are also doing walkthroughs at the school as well and looking at the teachers and the processes. We will begin round two with Kathryn Winn next Monday and we will present additional data in December.

Additional question: Mrs. Jones asked how Dr. James was doing working with the new process. We have received feedback from the new teachers that she is working with and the new teachers appreciate the assistance and the feedback that they are getting. It seems to be working really well.

3. Approval of Agenda

Order #61214 - Motion Passed: Approved agenda items 1 - 16 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the October 2015 general fund beginning balance was \$2,918,221.00 with the total receipts at \$ 2,824,201.00, the total expenditures were \$1,176,916.00 and we had an ending balance of \$4,565,506.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda Order #61215 - Motion Passed: Approved consent agenda items 6A-6V but tabling 6B.1 Facility Use Request as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the October 13, 2015 Special Board Meeting Minutes and the October 22, 2015 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved the facility use request from the Masonic District 17, Ron Burgess representative, to use the Carroll County Middle School cafeteria, kitchen, auditorium, restrooms, and five tables to hold the District 17 meeting on April 8, 2016 from 4p-9p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District None at this time

No Longer Employees of the District

Valerie Washburn; Associate Principal of Curriculum, Instruction, and Assessment; 12/18/2015

Holly Hankinson; Early Childhood Nurturer; 11/27/2015

Transfers Within the District None at this time

Leave of Absence

Carrie Smith; LOA FMLA 08/17/2015-01/01/16

Kala Garrett; LOA FMLA 09/16/2015-Unknown

Cathy Payton; LOA FMLA 10/16/2015-11/16/2015

Gwen Handlon; LOA FMLA 11/02/2015-11/16/2015

Farrrah Wheeler; LOA FMLA 11/02/2015-12/03/2015

Nancy Hilton; LOA FMLA 11/04/2015-11/19/2015

Lori Bennett; LOA FMLA 11/09/2015-12/19/2015

Courtney Mustafa; LOA FMLA 01/04/2016-02/19/2016

Jessica Noble; LOA FMLA 12/03/2015-01/18/2016

Employees No Longer Auxiliary

Angela Searcy; Asst. Middle School Softball Coach 10/21/2015

Scott Brawner; Arts & Humanities High School

6.E. Approval of Change Order 11 Athletic Complex Approved change order 11 for the Carroll County High School Athletic Complex, which will return the portion of unused unsuitable soils allowance back to the district for a credit of \$4,057.50 as presented.

6.F. Approval of the Mastery Connect Subscription Agreement Approved the mastery connect subscription agreement in the amount of \$1,250.00 that creates benchmark assessments for K-8 grade teachers as presented.

6.G. Approval of the agreement between Torchprep and Carroll County High School Approved the agreement between Torchprep and Carroll County High School in the amount of \$5,500. Torchprep is a test prep to improve ACT scores by motivating and inspiring students to learn test taking strategies as presented.

6.H. Approval to purchase a 2010 Ford Passenger Van Approved the Carroll County Board of Education to purchase a 2010 Ford Passenger Van, Model E150, VIN# 1FMNE1BW8ADA64615 for the market value of \$15,121.00 as presented.

6.I. Approval to submit the KYSTE grant Approved submitting a grant to KYSTE (Kentucky Society for Technology and Education) in the range of \$10,000.00 for Adobe software and equipment to be used by Ms. Eaglin's multimedia publishing class as presented.

6.J. Approval of the agreement between Scholastica and Carroll County High School Approved the agreement between Scholastica and Carroll County High School for the Senior trip to New York as presented.

6.K. Approval of the CCJP fees Approved the entry fee for CCJP in the amount of \$40.00 per student that participates as presented.

6.L. Approval to salvage Whirlpool Refrigerator Approved the salvage of the Head Start Whirlpool Refrigerator Tag 11483 GX5FHDXVA02 Purchased 9/2010 for \$1490 as presented.

6.M. Approval to surplus Carroll County Middle School Football equipment Approved the surplus of 25 helmets and 30 pair of shoulder pads for the Carroll County Middle School football program, the equipment is over ten years old and will be disposed of by the football coach as presented.

6.N. Approval of the Carroll County Middle School donations Approved the Carroll County Middle School donations for the girls basketball team in the amount of \$100.00 and for school funds in the amount of \$1000.00 as presented.

6.O. Approval for shortened school day Approved a shortened school day for student number 2120210685 and student number 2120082651 as presented.

6.P. Approval to submit Project Lead The Way grant Approved submitting a \$25,000.00 grant to Project Lead The Way to add an additional high school class to the PLTW curriculum: Computer Integrated Manufacturing as presented.

6.Q. Approval of CCMS Tournament Fees Approved the Carroll County Middle School tournament gate admission fees of \$5.00 for adults and \$3.00 for students as presented.

6.R. Approval of the Carroll County High School donation Approved the Carroll County High School donation from Lowe's in the amount of \$753.70 for shoes for players in need as presented.

6.S. Approval of the Carroll County Middle School Food Service Line bid Approved the bid for the Carroll County Middle School Food Service line and award the bid to C&T Design and Equipment company in the amount of \$21,174.06 as presented.

6.T. Approval to reject the bid for Chiller Installation Approved rejecting the bid for the chiller installation at the Area Technology Center for lack of available vocational school building funds as presented.

6.U. Approval to surplus the Maintenance Truck Approved the surplus of the Black Maintenance 1995 Ford F150 and take it to be scrapped as presented.

6.V. Approval of Overnight Trip Request Approved the overnight trip request for the Lady Panther Basketball team to Owensboro, KY December 20-23, 2015 and Scottsville, KY December 28-30, 2015 as presented.

7. Communications To and From the Board

8. Champion For Kids Mr. Hogan presented Joe Creager, Jeff Fremin, Zach Dean for leaving positive comments on #leaveyourlegacycc. Carl Roberts was recognized for his work and positive comments for the district. Mr. Hogan also took time to discuss the Oasis awards that were presented to the district recently.

Mr. Hogan also presented Jill Hamilton for being active and positive posting for #leaveyourlegacycc.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Discussion and Action Approved the 2014-2015 Carroll County School District Audit

Order #61216 - Motion Passed: Discussed and Approved the 2014-2015 Carroll County School District Audit as presented. Jerilyn Zapp presented the audit report for 2014-2015. She went through the report and explained the different categories. The breakdown of the report and asked the board if they had any questions on the report. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61217 - Motion Passed: Approved the mileage reimbursement of Mr. Hogan for NISL Meeting October 21st and 22nd and OVEC Board of Directors meeting October 28th in the amount of \$87.54 as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.C. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61218 - Motion Passed: Approved the mileage reimbursement of Mr. Oak for October 20th Parking Scott Trimble Conference and the Scott Trimble Conference and October 30th Hub School visit Pulaski County the amount of \$172.92 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.D. Progress status update for the Community Eligibility Provision program Mr. Conrad presented a review of the Community Eligibility Program (CEP) and stated that there has been a 10.98% increase in meals served to students this year compared to last year. This was based on data collected through October 2015. Also, he stated that Food Service expenses are \$49,667 more than the previous year and revenue is \$44,417 more than the previous year.

12. Student Achievement Mr. Oak wanted to give an update on the Math/Science Partnership. We have started the first round of the three components. The three components are: Lesson study, Online and blended model course, and Summer Institute Course. Renee Coghil is going to give an update on the first round. All the math teachers from all the buildings are working together. In the beginning we started with a yearlong goal. At the middle school we thought that our students needed to be pushed in making sense of quantities and relationships in problem situations. We were able to come together with all the middle school teachers. When we worked on refining the lesson we gave the students hands on real world objects that they could view and retaught the lessons to the students. We all get to come together and collaborate again in January and March. The teachers are excited about being able to collaborate with one another and others outside our district.

13. Board Member Planning Calendar

December

Review DIP needs assessment

Review/Update district organizational chart, responsibilities and duties

Review summary revenue projection for next year

Tentative 2015 Board Meeting Dates

14. Executive Session

14.A. Approval to enter Executive Session

Order #61219 - Motion Passed: I need a motion to go into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to discipline or dismissal of a Carroll County student at 6:23 pm. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #61220 - Motion Passed: I need a motion to approve the exiting executive session and resuming the regular meeting at 6:31 pm. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

15. Recommendation of the Board for Student Discipline issue for student 1949591851

Order #61221 - Motion Passed: Approved the recommendation of the board to change the placement of student 1949591851 to the Alternative Learning Center for a period of one year and will be able to return to the Carroll County High School in October 2016; provided that the student successfully meets

all conditions that have been given to them during the change of placement meeting. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

16. Adjournment

Order #61222 - Motion Passed: Approved adjourning the November 19, 2015 board meeting at 6:32 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary