

Student and District Support Service

Board Report

October 2017

Mark Willhoite, Chief Operations Officer / DPP

My focus has been on working with the Maintenance department to ensure that the top priorities are being discussed and addressed in a timely manner. I have begun daily morning meetings with the Director of Maintenance to discuss projects and work orders to ensure we are being timely in completing the required work. In addition, I have been meeting with our Director of Transportation to ensure his transition into the new role is as smooth as possible.

Student Count for Carroll County Schools – October 16, 2017

Kathryn Winn Primary – 467

K	153
1 st	151
2 nd	163

Cartmell Elementary – 486

1 st	1
2 nd	1
3 rd	158
4 th	175
5 th	151

Carroll County Middle School - 422

6 th	142
7 th	148
8 th	132

Carroll County High School – 514

9 th	147
10 th	131
11 th	128

Carroll County Alternative School - 19

7 th	2
8 th	3
9 th	8
10 th	1
11 th	5

Childhood Development Center - 212

Early Head Start	79
Head Start	133

K-12 Total = 1,908

Child Development Center = 212

District Total = 2,120

<u>Attendance Percentages</u>	<u>Month 1</u>	<u>Month 2</u>	<u>Year</u>
Kathryn Winn Primary	95.50%	95.42%	95.47%
Cartmell Elementary	95.31%	95.28%	95.35%
Carroll County Middle School	94.76%	94.62%	94.69%
Carroll County High School	94.50%	92.67%	93.60%
Alternative Learning Center	89.24%	89.16%	89.20%
District	94.97%	94.41%	94.71%

Transportation (Darren Dunn)

Nadena Mahoney resigned her position and Darren Dunn has taken over as Director of Transportation. Darren will continue working in the garage on maintenance issues for our buses. We have hired a part-time mechanic to assist in the bus garage. Discussions have taken place with principles on ways that we can reduce the time students are on the buses. This process will be continuously looked at to ensure we are doing what is best for our students. The district will begin recruiting for additional bus drivers in the next few days.

Maintenance (Dwayne Smith)

New thumb latch locks have been installed in the classrooms at our Head Start building to make it easier for lock down without the use of so many keys. A new AED unit has been added to the 2nd floor area at High School. We now have new water fountains with a bottle fill across the district. The sidewalk at the entry of the ATC building has been widened to accommodate the heavy foot traffic in and out the front entrance. We have added a sidewalk at the East exit of Cartmell to help with student travel. The LED lights are now in place on the parking areas at Cartmell and Middle School. New walk carpet has been installed at the ATC building at each entrance. The non-working HVAC units to the old Light House basement at Middle School have been removed and the concrete wall filled in and painted as well as the safety railing and hand rails to match which cleaned the space up a great deal. An 8ft light house has been placed by the flag pole at Winn and electric ran to operate the light in recognition of the Leader In Me program in which we have achieved status as a Light House School. The MS parking and HS tennis parking lot have been paved. The parking stops are anchored have been installed. We have completed our quarterly filter change in the district.

Work orders are addressed daily to help our facilities to run as smooth as possible.

Student Assistance Coordinator (Jeaneen Crutcher)

Student Assistance Program Report

(September 13th-October 13th 2017)

New Referrals: 59

Follow Up Sessions: 40

New Referrals by School:

CCHS: 32 CCMS: 9 Cartmell: 12 Winn: 6

Follow Ups by School:

CCHS: 25 CCMS: 2 Cartmell: 9 Winn: 4

Referral Highlights: (not all inclusive of district totals, included is 1st hand intervention only)

- 4 threats of violence towards others and or school
- 6 threats of suicide or self-harm
- 5 potential victims of abuse/trauma
- 12 Drug use/family issues
- 10 Anger Management/Classroom Disruptions
- 10 School/truancy interventions
- ***Above are just highlights, referrals also include several other primary causes***

Other areas of concentration for this period: (not all-inclusive)

- 3 inpatient psychiatric hospitalizations (initial assessment/referral/coordination)
- Home Hospital Review Committee
- Special Ed Collaboration
- FAIR Team Meeting
- Carroll County Mental Health Collaborative-Yellow Dot Training
- Classroom Observations
- CCHS Administration Meetings (weekly)
- Suicide Risk Assessments and Referrals
- Safety Contract Development
- Trauma Informed Initiative Roll Out
- School & Court System Partnership Luncheon

- Outpatient Mental Health Referral Coordinator to Northkey
- Mentor Matching
- SRO Collaboration
- Family Team Meeting with CPS
- Pre-court team meetings (County Attorney/CPS case workers)
- Court liaison
- Champions for a Drug Free Carroll County School Representative
- Golden Triangle Committee Representative
- Inpatient Psych point of contact (clinical calls with hospital staff)
- Medication Compliance (family dynamics)
- Custody Changes/coordination and compliance
- ZOOM assessment coordinator
- Home visits (truancy, family concerns, risk for safety)
- Law enforcement collaboration
- Abuse/neglect reporting and monitoring
- CPS collaboration and point of contact
- Crisis Model and Flow
- Reportable incidences/communication
- Homelessness/community outreach and resourcing/Allocation
- District Counselors Team Meeting
- Health Department School Representative
- LCSW supervision

Energy (Mark Willhoite)

The district energy plan has been communicated to building principals. Energy savings guidelines have been provided and discussed with each school. Previous energy usage will be reviewed for each school and incentives will be provided if there is a reduction in usage.

Health Services (Sherry Stamper)

School Nurses:

Kathryn Winn: Katrina Lipe, LPN

Cartmell: Sherry Stamper, RN

Middle School: Lindsay Noble, LPN

High School: Catherine L. Towles, LPN

Health Conditions per School from August 15, to October 17, 2017:

These are health related conditions that require attention from the school nurse. The amount of time required to manage these conditions varies individually. Examples: Asthma, Seizures, Heart Issues, Diabetes and Strep Infections etc.

Winn: 106

Cartmell: 76

Middle School: 21

High School: 96

Diabetic Students per School:

Winn: 1

Cartmell: 4

Middle School: 2 (one is an unstable diabetic)

High School: 5

Students with Seizures per School:

Winn: 5 (This is up 2 students from the last report, Katrina Lipe played a major role in these student's being accurately diagnosed.)

Cartmell: 0

Middle School: 2

High School: 4

Health Office Visits from September 15, to October 17, 2017:

Winn: 595 (33 per day)

Cartmell: 860 (48 per day)

Middle School: 473 (27 per day)

High School: 445 (25 per day)

All of the schools continue with plans for their individual Health Fairs. The following dates and times are already scheduled:

Winn: October 24th, 9:30 until 12:30

Cartmell: Unscheduled date but in the works

Middle School: November 20th, 8:00 until 12:00

High School: November 24th 9:30 until 12:30

Please feel free to come see what the Health Fairs are all about!!

Protocols are being developed for our most common health issues that we face on a daily basis. Drafts will be ready soon for approval by the School Administrators, Superintendent, and Board as follows:

Work continues on these with the goal of being consistent across the district in dealing with these common issues. We all meet at least twice a month and hope to have all 3 of these completed by the end of this calendar year.

Lighthouse- Kathryn Winn (Gretchen Watts)

- ✓ STEM Club has started at Lighthouse and students are very excited to work, play, and learn!
- ✓ Sports Club, Art Club, and Builders Club are each being offered three days a week
- ✓ Students from JCTC and CCHS are volunteering each week to work with students on sight words and homework
- ✓ Certified teachers are leading reading intervention groups each week.
- ✓ Family Night-STEM Showcase is planned for November 2nd
- ✓ Our Center has included 3rd graders this year. The 3rd grade students are being wonderful leaders! It has really been a great transition.