

**CARROLL COUNTY (KY) CHILD DEVELOPMENT CENTER
EARLY HEAD START, HEAD START, KENTUCKY PRESCHOOL
GRANTEE OFFICAL NAME: CARROLL COUNTY BOARD OF EDUCATION
GRANT #04CH010195
FUNDING YEAR 2017-18**

MAY 24, 2018

**AS A CARROLL COUNTY GOVERNING BOARD MEMBER
I HAVE REVIEWED THE 2017-18 COLA APPLICATION INCLUDING:
BUDGET AND BUDGET JUSTIFICATION
AND APPROVE THE APPLICATION AS PREPARED.**

**CAROLYN JONES
BOARD CHAIRPERSON**

**ROB SPENNEBERG
BOARD MEMBER**

**D'ANNE SMITH
BOARD MEMBER**

**COREY GROSECLOSE
BOARD MEMBER**

**GWEN CHAPMAN
BOARD MEMBER**

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): Increase Award * Other (Specify):
* 3. Date Received:	4. Applicant Identifier:	
N/A	04CH010195	
5a. Federal Entity Identifier:	5b. Federal Award Identifier:	
N/A	04CH010195	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
8. APPLICANT INFORMATION:		
* a. Legal Name: CARROLL COUNTY BOARD OF EDUCATION		
* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:	
616001259	098948136	
d. Address:		
* Street1:	813 Hawkins St	
Street2:		
* City:	Carrollton	
County/Parish:	Carroll County	
* State:	KY: Kentucky	
Province:		
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	41008-1339	
e. Organizational Unit:		
Department Name:	Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	* First Name:	Mrs. Leah
Middle Name:		
* Last Name:	Spencer	
Suffix:		
Title:	Coordinator	
Organizational Affiliation:		
* Telephone Number:	Fax Number:	(502) 732-7016 x3318 (502) 732-7101
* Email:	leah.spencer@carroll.kyschools.us	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Other (specify)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

Public School

*** 10. Name of Federal Agency:**

ACF-Head Start

11. Catalog of Federal Domestic Assistance Number:

93.600

CFDA Title:

Head Start

*** 12. Funding Opportunity Number:**

eGrants-N/A

* Title:

N/A

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Carroll County Carrollton, KY

*** 15. Descriptive Title of Applicant's Project:**

Head Start and Early Head Start

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="57,324"/>
* b. Applicant	<input type="text" value="14,332"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="0"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="71,656"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 01/31/2019

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Program Operations	93.600	\$	\$	\$ 29,370	\$ 7,343	\$ 36,713
2. TTA	93.600			0	0	0
3.						
4.						
5. Totals		\$	\$	\$ 29,370	\$ 7,343	\$ 36,713

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Program Operations	(2) TTA	(3)	(4)	
a. Personnel	\$ 29,370	\$ 0	\$	\$	\$ 29,370
b. Fringe Benefits	0	0			0
c. Travel	0	0			0
d. Equipment	0	0			0
e. Supplies	0	0			0
f. Contractual	0	0			0
g. Construction	0	0			0
h. Other	0	0			0
i. Total Direct Charges (sum of 6a-6h)	29,370	0			29,370
j. Indirect Charges	0	0			0
k. TOTALS (sum of 6i and 6j)	\$ 29,370	\$ 0	\$	\$	\$ 29,370
7. Program Income	\$	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Program Operations	\$ 7,343	\$	\$	\$ 7,343	
9. TTA				0	
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$ 7,343	\$ 0	\$ 0	\$ 7,343	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 29,370	\$ 7,343	\$ 7,343	\$ 7,342	\$ 7,342
14. Non-Federal	\$ 7,343	1,836	1,836	1,836	1,835
15. TOTAL (sum of lines 13 and 14)	\$ 36,713	\$ 9,179	\$ 9,179	\$ 9,178	\$ 9,177
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:		22. Indirect Charges:			
23. Remarks:					

Carroll County Classified Salary Schedule 2018-2019

Grade →	1	2	3	4	5	6	7	8
Experience ↓								
0	9.30	11.25	11.75	13.41	15.86	18.83	19.89	20.36
1	9.52	11.42	12.11	13.83	16.28	19.09	20.25	20.72
2	9.76	11.65	12.30	14.27	16.67	19.31	20.65	21.04
3	9.96	11.78	12.85	14.78	17.08	19.50	21.04	21.39
4	10.47	12.08	13.32	15.33	17.50	19.73	21.45	21.65
5	10.58	12.18	13.43	15.43	17.87	19.84	21.86	21.94
6	10.79	12.28	13.65	15.53	18.22	19.96	22.27	22.33
7	11.29	12.39	13.87	15.63	18.57	20.10	22.38	22.43
8	11.62	12.72	14.28	15.96	18.90	20.25	22.50	22.60
9	11.99	13.08	14.64	16.43	19.31	20.43	22.69	22.92
10	12.30	13.79	15.07	16.89	19.73	20.65	23.06	23.33
11	12.63	14.16	15.41	17.36	20.10	20.94	23.47	23.76
12	13.19	14.74	15.96	18.08	20.49	21.81	23.87	24.14
13	13.48	14.93	16.18	18.23	20.60	21.96	23.98	24.24
14	13.82	15.11	16.42	18.42	20.71	22.09	24.07	24.33
15	13.96	15.30	16.63	18.58	20.81	22.18	24.18	24.45
16	14.13	15.52	16.89	18.76	20.94	22.38	24.28	24.56
17	14.37	15.68	17.08	18.90	21.00	22.50	24.35	24.69
18	14.59	15.85	17.27	19.03	21.06	22.66	24.45	24.85
19	14.83	16.04	17.46	19.14	21.14	22.77	24.52	25.02
20	14.93	16.22	17.64	19.28	21.20	22.88	24.59	25.15
21	15.07	16.46	17.81	19.44	21.30	23.06	24.68	25.36
22	15.40	16.66	18.06	19.55	21.42	23.27	24.85	25.47
23	15.46	16.88	18.27	19.66	21.51	23.47	25.03	25.60
24	15.52	17.10	18.53	19.75	21.63	23.65	25.17	25.72
25	15.63	17.30	18.76	19.84	21.70	23.87	25.36	25.89
26	15.96	17.52	18.97	19.94	21.73	24.07	25.51	26.01
27	15.96	17.52	18.97	19.94	21.73	24.07	25.51	26.01
28	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
29	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
30	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
31	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
32	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
33	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
34	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
35	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
36	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
37	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
38	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
39	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18
40	16.02	17.72	19.18	20.03	21.83	24.27	25.70	26.18

**Carroll County Classified Salary Schedule
2017-2018**

Grade →	1	2	3	4	5	6	7	8
Experience ↓								
0	9.20	11.13	11.62	13.26	15.69	18.63	19.67	20.14
1	9.42	11.30	11.98	13.68	16.10	18.88	20.03	20.49
2	9.65	11.62	12.17	14.11	16.49	19.10	20.43	20.81
3	9.85	11.65	12.71	14.62	16.89	19.29	20.81	21.16
4	10.36	11.95	13.18	15.16	17.31	19.52	21.22	21.41
5	10.46	12.05	13.28	15.26	17.68	19.62	21.62	21.70
6	10.67	12.16	13.50	15.36	18.02	19.74	22.03	22.09
7	11.17	12.26	13.72	15.46	18.37	19.88	22.14	22.19
8	11.49	12.58	14.12	15.79	18.69	20.03	22.26	22.35
9	11.86	12.94	14.48	16.25	19.10	20.21	22.44	22.67
10	12.17	13.64	14.91	16.71	19.52	20.43	22.81	23.08
11	12.49	14.01	15.24	17.17	19.88	20.71	23.21	23.50
12	13.05	14.58	15.79	17.88	20.27	21.57	23.61	23.88
13	13.33	14.77	16.00	18.03	20.38	21.72	23.72	23.98
14	13.67	14.95	16.24	18.22	20.48	21.85	23.81	24.07
15	13.81	15.13	16.45	18.38	20.58	21.94	23.92	24.18
16	13.98	15.35	16.71	18.56	20.71	22.14	24.02	24.29
17	14.21	15.51	16.89	18.69	20.77	22.26	24.09	24.42
18	14.43	15.68	17.08	18.82	20.83	22.41	24.18	24.58
19	14.67	15.87	17.27	18.93	20.91	22.52	24.25	24.75
20	14.77	16.04	17.45	19.07	20.97	22.63	24.32	24.88
21	14.91	16.28	17.62	19.23	21.07	22.81	24.41	25.08
22	15.23	16.48	17.86	19.34	21.19	23.02	24.58	25.19
23	15.29	16.70	18.07	19.45	21.28	23.21	24.76	25.32
24	15.35	16.91	18.33	19.54	21.39	23.39	24.90	25.44
25	15.46	17.11	18.56	19.62	21.46	23.61	25.08	25.61
26	15.79	17.33	18.76	19.72	21.49	23.81	25.23	25.73
27	15.79	17.33	18.76	19.72	21.49	23.81	25.23	25.73
28	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
29	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
30	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
31	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
32	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
33	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
34	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
35	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
36	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
37	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
38	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
39	15.85	17.63	18.97	19.81	21.59	24.01	25.42	25.90
40	15.85	17.36	18.97	19.81	21.59	24.01	25.42	25.90

Carroll County KY Board of Education
Grant #04CH010195

Application for COLA Funds

Program Narrative:

The Carroll County Head Start and Early Head Start programs are governed by the grantee, the Carroll County Board of Education. Our program follows the salary schedule set by the Board of Education. Annually, the pay scale set for district employees reflects varying increases each year. In addition, a step increase for years of service is awarded annually. Salaries paid to Head Start and Early Head Start employees reflect these board approved increases. Additionally, to ensure that salaries are fair and equitable, the Carroll County School District participates in an annual wage comparability study that compares our salary scales with those of surrounding districts. From this study results, Carroll County Board of Education is shown to pay salary/wages that are in line with those counties of similar demographics.

Budget and Budget Justification:

The staff of the Carroll County Head Start and Early Head Start programs will receive a step increase based on years of service and a 1% increase in their hourly rate. In addition, employees at the lowest end of the salary scale will see higher increases due to a new salary schedule approved by the governing board in an effort to increase retention of staff. Salary increases have already been approved for the 2018-2019 program year and a salary table from 2017-2018 is attached to document these increases is attached.

Due to the increase of the County Employee Retirement System (CERS) for the 2018-2019 year, these funds will help offset the expense of this increase for both Head Start and Early Head Start employees. Additionally, our program had to lose two Early Head Start assistant positions due to the CERS increase as well. These funds will allow us to possibly reinstate one of these positions. Lastly, a certified teacher will also be hired in place of a non-certified teacher. A certified teacher will provide an increase in knowledge, foundation in theory and practice. Many of our teachers are in the process of working towards their certification. This position will allow us to compensate our employees for their efforts.

This COLA allotment of \$27,954 for the Head Start program and \$29,370 for the Early Head Start program will offset a portion of the program needs stated above.

Non-Federal Match:

The non-federal for these COLA funds is \$6,988.50 for the Head Start program and \$7,342.50 for the Early Head Start program. As a blended Head Start/State Funded Preschool program, we anticipate using a portion of the awarded state funded preschool dollars to match this COLA award and additional services provided to our program by staff paid through our governing board for Early Head Start.

The Carroll County Head Start and Early Head Start programs are committed to ongoing quality services to our enrolled children and families. The addition of this COLA award to our base funding award will ensure that staff wages remain competitive thereby helping us retain quality staffing.