

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form

Submit this form two (2) weeks prior to the trip.

SCHOOL CCHS FACULTY MEMBER(S) SPONSORING TRIP Joe Dickerson / Joe Bliton

TYPE OF TRIP (CHECK ONE):

- Classroom Field Trip
- Class (i.e., junior, senior) Trip, specify \_\_\_\_\_
- Organization/Club Trip, specify Honor Guard
- Other (athletic, band, if applicable) \_\_\_\_\_

DESTINATION Country Inn & Suites ADDRESS Somerset, KY PHONE \_\_\_\_\_

- Out of State
- Out of County
- Within County
- Overnight; give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP 5-18 / 5-19 DEPARTURE TIME 7:00 pm 5-18 RETURN TIME 6<sup>am</sup> 5-19

PURPOSE/EDUCATIONAL VALUE Participate in military ceremony for The POW/MIA 50 STATE FLAG  
*No student shall be denied the trip because of an inability to pay.*

SOURCE OF FUNDING FOR TRIP Honor Guard

BILL TRIP EXPENSES TO:

- SPONSORING ORGANIZATION
- SCHOOL COUNCIL
- BOARD
- OTHER, SPECIFY \_\_\_\_\_

SUPERVISION: (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

NUMBER OF: STUDENTS 4 FACULTY SPONSORS 2 OTHER CHAPERONES 1  
TOTAL # OF PARTICIPANTS 7

ALL CHAPERONES HAVE UNDERGONE THE REQUIRED RECORDS CHECK AND BEEN DESIGNATED BY THE PRINCIPAL/DESIGNEE TO SUPERVISE STUDENTS?  YES  NO

*\* Tracey Wilson RN will also be chaperone.*

MODE OF TRANSPORTATION:

- IS DISTRICT TRANSPORTATION NEEDED?  NO  YES, SEE PROCEDURE 09.36 AP.212.
- CERTIFICATED COMMON CARRIER; SPECIFY \_\_\_\_\_
- PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) Parents

[Signature] \_\_\_\_\_ 5-10-18  
Signature of Faculty Sponsor Date

Trip has been  approved  disapproved. Reason for disapproval \_\_\_\_\_

[Signature] \_\_\_\_\_ 5-17-18  
Signature of Superintendent/Designee Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised:6/18/09