

FIELD EXPERIENCE/CLINICAL PRACTICE EDUCATION AGREEMENT

Between

Georgetown College  
Graduate Education- LBD and Initial Programs  
Georgetown, Kentucky 40324

And

Carroll County School District

2019-2020

This agreement is between the Department of Education, LBD and Initial Programs, Georgetown College, 400 E. College Street, Georgetown, Kentucky 40324, hereinafter referred to as "College" and Carroll County School District, hereinafter referred to as "School/ School District."

Georgetown College and the School/School Staff JOINTLY AGREE THAT:

Georgetown College AGREES TO:

1. Maintain accreditation by the Southern Association of Colleges and individual programs shall seek and maintain approval and/or accreditation by appropriate program approving bodies.
2. Be responsible for organizing and administering the program of education for students, standards of education, the term of instruction, course content and students' clinical/practical experience, methods and hours of instruction, assignments, supervision and evaluation of students.
3. Apply all regulations, policies and procedures of the school district to students and faculty engaged in the educational program.
4. Require students to secure professional liability insurance, criminal records check and TB test if they are not employees of the school/school district.
5. Georgetown College acknowledges that the education records of the district's students are protected by FERPA. The parties agree to comply with the requirements of FERPA and to protect the privacy of education records of students that are made available to any student teacher assigned under this Agreement.

The School/School District AGREES TO:

1. Approve the assignment of a Mentor/Cooperating Teacher with the candidate to serve in a mentor role and conduct observations as outlined in the program requirements.
2. Contact GC Faculty with concerns regarding the candidate OR the GC program.

3. School/cooperating teacher to observe the candidate working with students and provide informal and formal feedback regarding teaching skills and provide requested feedback to GC regarding the candidate.
4. There will be no discrimination against a student or faculty member because of race, creed, gender, religion, age, national origin or disability in any aspect of this program.
5. The determination of the number of students who will participate in the program, the dates of the program, and the length of the program shall be based on the program requirements.
6. There will be on-going, open communication between Georgetown College and Carroll County School District to ensure understanding of the expectations and roles of both institutions in providing education for students.

Carroll County Schools Signature \_\_\_\_\_ Date \_\_\_\_\_

Georgetown College Representative \_\_\_\_\_ Date \_\_\_\_\_