

Board of Education Special Meeting

July 23, 2020 5:00 PM

RB Cartmell Cafeteria

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'Anne Smith

Mr. Rob Spenneberg

Danny Osborne, Superintendent; Jonica Ray, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61877 - Motion Passed: I need a motion to approve agenda items 1 - 14 as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

3. Student Achievement

4. Treasurer's Report Mr. Conrad reported that the June 2020 general fund beginning balance was \$4,186,575.00 with the total receipts at \$1,471,764.00, the total expenditures were \$2,379,125.00 and we had an ending balance of \$3,279,214.00. All reports are part of the official minutes.

5. Public Recognition

Jacklyn Fink-CCEA Representative, 1364 S. Spillman Ln, Milton, KY 40045

Cheri Mann-ESL Teacher; 180 West Cross Main St, New Castle, KY 40050

Erica Alvarado-Parent-ESL Student 6 Edward St, Carrollton, KY 41008

Jeff Chowning, 238 Port William Ln, Carrollton, KY 41008

Deanie Miller, 108 Highland Ave, Carrollton, KY 41008

Misty Kinman, 10780 HWY 227, Worthville, KY 41098

Angela Franklin, 5473 HWY 36E, Sanders, KY 41083

6. Approval of Consent Agenda

Order #61878 - Motion Passed: I need a motion to approve consent agenda items 6A-6S as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

6.A. Approval of Minutes Approved the June 17, 2020 Special Working Board Minutes and June 25, 2020 Board Minutes as presented.

6.B. Approval of Facilities Use

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Mary Beth Townsend; Custodian; Cartmell

Carmen Mitchell; Teacher; KWinn

Paula Curry; Teacher; KWinn

Jenine Sullivan; Teacher; CCMS

Resigning:

Joyce Hunt; Inst. Asst.; 06/30/2020

Chelsie Zink; Teacher; 06/30/2020

Henry Chris Covington; Teacher; 06/30/2020

Retiring

Jennifer Winkle; Program Specialist; 07/31/2020

Mark Blythe; Inst. Asst.; 07/31/2020

6.E. Approval of Non-Resident Contracts Approved the Non-Resident Contracts for 2021-2022 for Barren County, Campbell County, Eminence Independent, Erlanger-Elsmere, Gallatin County, Grant County, Henry County, Kenton County, Oldham County, Owen County, Trimble County, Williamstown Independent as presented.

6.F. Approval of the Updated 2020-2021 Coaches and Employee Handbooks

Approved the updated coaches and employee handbooks for the 2020-2021 school year as presented.

6.G. Approval of the Agreement between Carroll County Schools and Midway

Approved the agreement between Carroll County Schools and Midway college for placement of student teachers in 2020-2021 as presented.

6.H. Approval to Allocate of Cartmell ESS Funds Approved to allocate \$3,000.00 from ESS Funds for 19-20 to after school ESS, certified staff will be paid the district determined hourly rate to provide mathematics and reading tier 3 intervention as presented.

6.I. Approval to accept Nearpod Grant Approved the 3-year Nearpod grant for CCHS as presented.

6.J. Approval of the JCTC Pre-employment Transition Agreement amendment Approved amendment #1 for the JCTC pre-employment transition agreement that was approved at the April Meeting. This amendment corrects the dates for 2020-2021 as presented.

6.K. Approval of CCHS Supplement Approved a \$6,000.00 supplement for Greg Lawson for extra duties performed as an administrator, that will be paid from the teacher allocation that was forgiven per request of CCHS as presented.

6.L. Approval of the FY2021 District Funding Assurances Approved the FY2021 District Funding Assurance that is state required for the local education agency to file that we follow and comply with the assurances as presented.

6.M. Approval of the CCMS Student Fees 2020-2021 Approved the CCMS Student Fees for 2020-2021 as presented.

6.N. Approval of Achieve3000 Renewal Approved the Achieve3000 quote for 2020-2021 school year as presented.

6.O. Approval of the CCMS Fundraisers Approved the CCMS Fundraisers for 2020-2021 as presented.

6.P. Approval of the Food Service Procurement Plan Approved the food service procurement plan that adheres to free and open competition as presented.

6.Q. Approval of the CCHS Fees for 2020-2021 Approved the 2020-2021 CCHS Fees as presented.

6.R. Approval of Middle School Math Consultant Approved 129 days for Trudy Loudon to work at Carroll County Middle School as a Math Consultant to be paid from Title I as presented.

6.S. Approval of the 2020-2021 Student Code of Conduct Approved the 2020-2021 student code of conduct as presented.

7. Communications To and From the Board None at this time

8. Reports from Principals and Directors Leah Spencer (CCCCDC); Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Josh Covington (CCHS); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Wayne Sizemore (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Leah Spencer, Donna Monroe, Brandi Boothby, Dana Oak, Joshua Covington, Jonica Ray, Jeannie Rohrer, Mark Willhoite, Wayne Sizemore, and Cindy Johann were present.

9. Old Business None at this time

10. New Business

10.A. Discussion and Approval of the Second Reading of the Policy and Procedure Update

Order #61879 - Motion Passed: Discussion on the Second Reading of the policy and procedures. Is there any discussion? I need a motion to approve the second reading of the policy and procedures as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.B. Discussion and Approval of the COVID-19 Board Resolution

Order #61880 - Motion Passed: Discussion on the COVID-19 Board Resolution. I need a motion to pass the COVID-19 Board Resolution as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.C. Approval of the 2020-2021 School Calendar

Order #61881 - Motion Passed: Discussion on the revised 2020-2021 school calendar. I need a motion to approve the revised 2020-2021 school calendar as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.D. Discussion and Approval of District Re-Opening Plans

Mr. Conrad gave a food service plan on how we will feed 1900 students in multiple scenarios. Initially, this is what the feeding plan will be if we have in person learning. K Winn will have grab and go carts. Students will eat breakfast and lunch in the rooms. Staff will transport the meals in cart. We will more than likely need at least 5 carts per building along with disposable utensils. Shared tables are a thing of the past as we can't allow those. Trash within the classroom will be collected by Custodial or other staff. A la cart sales will be stopped as well. Cartmell will mimic K Winn. Students will enter the middle school in different areas. Lunch will be prepared and the students will eat in the classroom. High School will be eating in the cafeteria and go through the serving line. Breakfast will be in the classroom, at lunch the students will go through the line and everything will be in sealed containers and they will assign seats, and each area will be cleaned and disinfected between lunch waves. Virtual students: students can pick up meals it will mirror what we are doing at this time with summer feeding. Pick up times and locations will be decided when we have numbers. We also may need to reallocate where the staff is located to feed these students and what schools it will be coming from.

Distance and virtual learning model, this is what we did in March-May: Breakfast and Lunch was delivered in 11 different sites if that becomes a need. We served about 1100 meals a day. Drivers will transport and distribute the food. Mr. Willhoite: Want to make sure that we are protecting everyone that we can. We have sanitizing machines and sanitizers. We should have what we need by the time that school begins. What we have purchased will kill bacteria and make sure that we are cleaning things that we can't see. All student temps will be taken on school buses and when they get to school. If we have a student with a temp, we will make every effort to get that child back in the home but if not then the student will be brought to school and placed in isolation. We have to have various areas and multiple areas to enter the building. Maintenance department will be working with the custodial staff to make sure that the buildings are cleaned and sanitized. Misters and foggers will be here soon, some are for large areas and the smaller ones are for small areas like the bus. After each route the bus will be sanitized. Maintenance department will be working with the principals to make sure that we have all HVAC working properly and cleaned. Main Common areas in all buildings have been broken down and the timeline of when and where those will be cleaned. A breakdown of what the bus drivers will need to do to make sure that all protocols are followed has been given out. Ms. Rohrer presented what we will be doing virtually/In person and if we need to go to distance learning throughout the year. Distance Learning will be conducting the model of virtual but with the teachers. Distance learning would be a continuation of classroom learning. It is not the intention to use packets. Teachers would video lessons and set up a daily schedule. Those lessons could watch them at different times if they weren't able to make it during the scheduled time. Teachers would be in the building from 7:30a-3:30p to do PLC and work with students that are struggling and be available to bring in students that need more extra help. The schools will make sure that students have a device and reliable network connection. We will make sure that students don't get far behind. What would happen for those that don't have access to WiFi Hotspots to download the lessons and assignments the students will work on these offline, complete the work, and then download the content to the teacher. The teachers would be able to keep the students on a timeline and collaborate with the students. Teachers will be giving parents a guide of what the students will be working on and the school will have distance learning to go supplies if needed. MAP will start this fall and it will give individualized lessons for the students. CCHS would use blackboard for dual credit because this is a requirement. Each student will have a device. If there is a transportation issue then we will download the information and take to the student. Three terms, in person learning, Distance Learning, or Virtual School Learning. Virtual School Learning is the platform from K12 Inc. The certified teacher may or may not be the teacher in that students building. If a student enters virtual school that student will remain for one semester. The student if they choose to go to in person then they must make that request 3 weeks prior to the end of the semester. Grading practices are the same. Virtual school will have some hands on projects, those materials will be provided. Those will come in kits and provided to those virtual students. They spend about 20-30% on the computer and doing reading, research, and projects throughout the day. The virtual school does provide some CTE courses but not all. That will be something that the high school and ATC will have to discuss. There are courses that can offer what is needed in native language. Mr. Osborne, thank you to our Board Members, Staff, Parents, and administrators. We want to make sure that all our staff and students are in a healthy environment. This is definitely a different time and it's going to take us all working together to make sure that we have a solid plan no matter what our

options are at this time. We want to ensure that all our students and staff are in a safe environment. The best for our students to learn is in person learning. That is what is best for our children but in a safe manor. How many students can we get in a classroom and school. Can we enter in a safe manor? However looking at numbers, we have given parents until August 1st to decide in person or virtual. We don't want our students wearing masks in class 8 hours a day. it is my ultimate goal to get our students back in the building and I'm not sure if at this time we can do that safely. I recommend that we begin the year at a distance learning and get the students back in the building by the end of October.

Order #61882 - Motion Passed: Discussion on Carroll County District Re-Opening Plan: Mr. Conrad-Food Service, Mr. Willhoite-Transportation/Buildings & Grounds, Ms. Ray/Ms. Rohrer-Virtual Online Learning, Mr. Osborne.

I need a motion to approve the Carroll County District re-opening plan to start with distance learning and re-evaluate at the end of nine weeks as presented. Passed 4-0 with 1 Abstain motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Abstain
Mr. Rob Spenneberg	Yes

11. Board Member Planning Calendar

Working Board Meeting-August 18, 2020

August

Discussion of property Tax Rates

Discuss Vehicle Tax Rate

12. Superintendent's Comments None at this time

13. Board Member Comments None at this time

14. Adjournment

Order #61883 - Motion Passed: I need a motion to approve adjourning the July 23, 2020 Special Board Meeting at 6:41 p.m. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary