

Carroll County Technology Board Report

August 2021



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Data Security Report

On January 1, 2015, a new state law, the Personal Information Security and Breach Investigation Procedures and Practices Act (KRS 61.931, et seq.) went into effect. This legislation is more commonly known as "House Bill 5." This Act concerns the protection of personal information and applies to every state agency, including KDE, every public school district, and every vendor with which we have contracts. There is no guarantee that implementing all of the recommendations will remove 100% of the risk of a data breach. It is the responsibility of everyone in the school district to ensure that information is kept safe.

Carroll County School is fully committed to protecting both personal and institutional information. The following measures are taken for the protection of all students, staff members, board members, and all institutional-related entities:

- Employees and students are required to read and abide by the Acceptable Use Policy and Social Media Policy found on the district's website
- Sites that carry malware are filtered
- Staff members are not administrators of computers. All computers are connected through the network and if one is infected--all others could become infected. This is especially important after popular occurrences of ransomware
- Safe schools video training for staff members (required to view)
- Strong passwords are encouraged
- Video surveillance is utilized
- Student training (Digital Driver License, Digital Citizenship)
- Follow procedures and practices to safeguard against security breaches applicable to KRS and federal laws
- Access to the majority of the truly private P-12 data is controlled by district staff, who control the permissions to these areas, systems and services. Most reside physically (e.g., on paper within cabinets, on electronic files inside a file server or workstation) within the district.
- Promote awareness of basic, but extremely important, security and privacy policies related to using strong passwords or passphrases and changing them often,
- Restriction of access whenever staff depart
- Removal of old or unused user accounts from all systems
- Ongoing employee training and communications.
- Require service providers, vendors, and educational partners who handle personal information on behalf of your organization to follow your security policies and procedures as well as state and federal laws (such as HBs 5, 232 and COPPA).
- Records Retention - Dispose of records and equipment containing personal information in a secure manner.
- Infinite Campus-Staff members are trained to avoid leaving unattended, cut-off time after inactivity



Tech Ticket Update

From July 17th through August 16th, the tech office received 364 tickets submissions with 56 tickets currently awaiting resolutions as of 8/17/2021.

Professional Learning



The technology team presented at CCHS retreat on June 26th. Topics covered:

Jack Harrod: "How to Change Your Password"

Greg: "How to Create Email Labels"

Robin: "Digital Literacy Resource Access/Usage"

Videos on these topics have been added to the CC Schools Technology Department website

The tech team also provided "Tech Basics" professional learning at KWP on August 4th & New Teacher Orientation on August 19th.

Hardware/Software



CCHS Computer rollouts were held

- August 5th (Sophomores/Juniors)
- August 6th (Seniors),
- August 9th (Freshmen)

CCHS students received new Chromebook devices for the 21-22 school year.

There will be a special emphasis placed on device care. A "Meet Your Chromebook" video was created for all students to view and a parent letter was distributed & signed.

CCMS "in-house" laptops were held Aug. 16th-18th

Clevertouch panels are due to arrive in port at Norfolk, Virginia at the end of September. KWP & CCMS will have audio enhancement systems installed at the end of December.

For the 2021-2022 school year, public schools are eligible for a free subscription to the Kentucky Virtual Library (KYVL). Our district must pay the subscription upfront.

However, KDE will provide full reimbursement. This will provide our students with valuable resources & information.



Collaboration & Communication

In collaboration with iLead Academy, the tech office is excited to announce that we will have a co-op student this school year. The student will work Tuesday, Thursday, & Friday afternoons. In addition, in collaboration with Hayley Franklin, an intern will also be coming on board with the tech department.