

Board of Education Regular Meeting

August 26, 2021 5:00 PM

Carroll County Middle School Auditorium

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'Anne Smith

Mr. Rob Spenneberg

Danny Osborne, Superintendent; Jonica Ray, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #62027 - Motion Passed: I need a motion to approve agenda items 1 - 13 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

3. Treasurer's Report Mr. Conrad reported that the July 2021 general fund beginning balance was \$4,439,340.00 with the total receipts at \$764,088.00, the total expenditures were \$538,074.00 and we had an ending balance of \$4,665,354.00. All reports are part of the official minutes.

4. Public Recognition Brett and Ashley Froman-Concerns of use of the Cartmell parking lot. The use of the parking lot as a venue. There are concerns with the residents because this is a residential area. Additional use of parking lot with the use of alcohol and large groups gathering. There is increased traffic in that area so if you begin adding additional people to get them in and out of the venue, police cars and flashing lights. It's disruptive at the time.

5. Approval of Consent Agenda

Order #62028 - Motion Passed: I need a motion to approve consent agenda items 5A-5R as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

5.A. Approval of Minutes Approved the July 15, 2021 Working Board Minutes, July 22, 2021 Board Minutes, and July 27 Special Board Minutes as presented.

5.B. Approval of Facilities Use

5.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

5.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Amanda Adams; Cook/Baker; KWinn

Jamie Anderson; Bus Monitor; Bus Garage

Addison Gibson; Cook/Baker; CCHS

Sijean Hill; Librarian; CCHS

Jonathan Marsh; Teacher; CCHS

Katherine Phy; Teacher; CCHS

Celena Quire; Cook/Baker; CCMS

Amy Vance; Teacher; CCMS

Jeremy Walls; Maintenance Worker; Maintenance

Abbygail Williams; Inst. Asst.; KWinn

Ann Huff; Teacher; KWinn

Resigning:

Julie Bauscher; Teacher; 07/22/2021

Joshua Covington; Assistant Head Start Director; 07/31/2021

Mary Louden; Teacher; 07/28/2021

Hannah McCarty; Inst. Asst.; 07/09/2021

Hayden Hill; Teacher; 07/2021

Mary Moederzoon; Cook/Baker; 08/10/2021

Ann Morgan; Asst. Principal; 07/31/2021

Pamela Roblero; Cook/Baker; 08/03/2021

Roger Taylor; Bus Driver; 07/31/2021

Kimberly Tincher; Bus Driver; 07/19/2021

Tiffany Weaver; Teacher; 07/31/2021

Jonathan Moore; Teacher; 08/2021

Lora Pelston; Early Childhood Nurturer; 08/2021

Elizabeth Brown; Guidance Counselor; 08/2021

5.E. Approval of setting motor vehicle and water craft tax rate Approved setting the motor vehicle and water craft tax rate at 55.7 cents per \$100 of assessed value for the calendar year 2021 as presented.

5.F. Approval of CCHS agreement with Jostens Approved the agreement between Carroll County High School and Jostens for the yearbook as presented.

5.G. Approval of the agreement between CCMS and TCT On Tour Approved the agreement between Carroll County Middle School and TCT On Tour for October and December as presented.

5.H. Approval of the 2021-2022 Orientation and Mobility Agreement Approved the agreement between Carroll County School District and Orientation and Mobility Services that will provide services to the school district for occupational therapy as presented.

5.I. Approval of the agreement between CCMS and Kagan Approved the agreement between Carroll County Middle School and Kagan to provide professional development on October 19-20, 2021 at the middle school as presented.

5.J. Approval of Non-Resident Contracts Approved the Non-Resident Contracts for 2022-2023 for Barren County, Campbell County, Eminence Independent, Erlanger-Elsmere, Gallatin County, Grant County, Henry County, Kenton County, Oldham County, Owen County, Trimble County, Williamstown Independent as presented.

5.K. Approval of the FY2022 District Funding Assurances Approved the FY2022 District Funding Assurance that is state required for the local education agency to file that we follow and comply with the assurances as presented.

5.L. Approval of the Carroll County Child Development Modular Bid Approved the modular bid for the Carroll County Child Development Center and award the bid to Sustainable Modular Management in the amount of \$166,333.00 as presented.

5.M. Approval of the Carroll County School District Medicaid Application Approved the Medicaid application for the Carroll County School District for reimbursement as presented.

5.N. Approval for Carroll County Child Development Center to pay a quarter of funds plus stipend to Cartmell Food Service Approved the Carroll County Child Development Center to pay 1/4 of Cartmell food service staff member and provide the kitchen manager a \$400 supplement for providing 22 breakfast and lunches for the children and staff at the modular as presented.

5.O. Approval of Kindergarten Teacher and Kindergarten Instructional Assistant Approved one additional kindergarten teacher and one additional instructional assistant as class sizes are over the 24:1 ratio required by our staffing policy as presented.

5.P. Approval of the Intern from Brighton Center Approved the Intern that will be working through Brighton Center with the Technology Department as presented.

5.Q. Approval of the Home Base Teacher Job Description Approved the job description for a home-based teacher for the Carroll County Board of Education as presented.

5.R. Approval of the Transportation Grade and Pay Approved the change in grade and pay for Trip Drivers from grade 5 to grade 6 and to increase bus driver trainer grade and pay to change to a Grade 6 as presented.

6. Reports from Principals and Directors Leah Spencer (CCCDC); Donna Monroe (Winn); Brandi Boothby (Cartmell); Dana Oak (CCMS); Natalie Brown, Ed.D (CCHS); Jonica Ray (Asst. Supt./CAO); Jeannie Rohrer (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Wayne Sizemore (Special Education); Carl Roberts (Grant Writer/PR); Robin Stephenson (Technology) submitted reports which are part of the official minutes.

7. Communications To and From the Board None at this time.

8. New Business

8.A. Discussion and Approval of Access and Insurance Richlawn Facility Use

Discussion: Access agreement to use the parking lot for periodic events. There is a home occupancy to hold events. The use of regular events to use the parking lot and we would extend insurance. We would work with the school district to ensure that we didn't use the parking lot when the school is using it. More than likely once a month and only during the summer months. Use of the parking lot would mostly be on the weekends. It would be for weddings, not many activities for the fall and winter. There is parking on site. We do have it as a home occupancy and live in the home part time. It's not being used as bed and breakfast. The agreement was modified to cover the school district with insurance. What is the maximum occupancy that you are able to have? We don't want a lot of wear and tear in the area. The target would be a maximum of 100 to 120.

The board has tabled this discussion so that they can gather additional information before making a decision.

8.B. Discussion and Approval of the Proposed Section 504 Procedures

Mr. Sizemore stated that we have always had 504 procedures. Historically we have an agreement with KSBA. In the past KSBA had a person that updated that information. We still utilize that person to get updates, however she has provided us an updated version of the procedures that we need to update.

Order #62029 - Motion Passed: Discussion on the 504 guidelines for Carroll County School District. I need a motion to approve the Proposed 504 procedures for Carroll County School District as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

8.C. Discussion and Approval of the Second Reading of Policy 08.113 Graduation Requirements

Order #62030 - Motion Passed: Discussion on the second reading of policy 08.113 Graduation Requirements. I need a motion to approve the second reading of the Policy 08.113 graduation requirements as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
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Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.D. Discussion and Approval of 702 KAR 1:191E District Employee Quarantine Leave

Mr. Thompson stated that earlier in the month this emergency has been extended. Each shall provide the leave. It's best practice to approve it as a board. Mr. Osborne has stated that he has been looking at what other district are doing, do we want to offer additional coverage, for vaccinated and unvaccinated. I want to take care of our employees.

Order #62031 - Motion Passed: Discussion on the District Employee Quarantine Leave. I need a motion to approve the district employee quarantine leave as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

9. Board Member Planning Calendar

September 14, 2021

Discuss Working Budget (to be approved at September Regular Meeting and Submitted to KDE by Sept. 30)

Schedule SBDM/Board Discussions (Report Progress on meeting CDIP Goals based on state assessment results and identified needs) for the end of November.

Superintendent Goal Review

10. Superintendent's Comments

Mr. Osborne, wanted to highlight the bus drivers. We have been short 3-6 bus drivers daily. I want to take an opportunity to acknowledge our bus drivers. I also want to recognize our nurses. Our nurses have become a health department worker, contact tracing, contacting parents, and dealing with the normal daily events.

11. Board Member Comments None at this time

12. Executive Session

12.A. Approval to enter into Executive Session

Order #62032 - Motion Passed: In accordance with KRS 61.810(1)(f) and KRS 156.557(6)(c), I need a motion to go into executive session for preliminary discussions for the Superintendent's summative evaluation and discussion which might lead to promotion, discipline, or other personnel action of an individual employee at 5:33pm. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

12.B. Approval to Exit Executive Session and Resume Regular Meeting

Order #62033 - Motion Passed: I need a motion to approve exiting executive session and resuming the regular meeting at 6:17pm. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

13. Adjournment

Order #62034 - Motion Passed: I need a motion to approve adjourning the August 26, 2021 board meeting at 6:17p.m. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary