

Board of Education Regular Meeting

August 25, 2016 5:00 PM

Carroll County Alternative Learning Center/Technology Office

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- Opening day of school has been one of the best that we have had and I commend the administrators in the buildings and staff. I want to thank everyone for all their hard work. The past two weeks have been great and you can feel it when you walk into our buildings.
- Literacy update, Langsford Institute, Steve McCrocklin has been observing our students and how they observe and help us identify struggles that some of our students are having and we were told about a new program lips.
- Bellarmine Institute program is on week three and we are hearing great things from our staff. We are working with the staff to condense the class dates not content so that the teachers can be finished by March and our students benefit more.
- We are finalizing the last information with UMC Food (United Methodist Church outreach) this group will be able to feed any student that is staying after school for extracurricular activities a full meal. They will have a full kitchen at the United Methodist Church, prepare the food, and then bring it to the school for the students for free. We just have to provide a person to serve and clean.
- Mr. Hogan gave the board members the Key Performance Indicators. I will go into more detail in September when we are able to share out additional information.
- Mr. Hogan asked that Mr. Stephens to invite the new staff at the high school so that the board members can meet new staff. Mr. Stephens introduced the new staff and their roles at the high school.

3. Approval of Agenda

Order #61321 - Motion Passed: Approved agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the July 2016 general fund beginning balance was \$3,992,035.00 with the total receipts at \$670,082.00, the total expenditures were \$921,360.00 and we had an ending balance of \$3,740,757.00. All reports are part of the official minutes.

5. Public Recognition None at this time.

6. Approval of Consent Agenda

Order #61322 - Motion Passed: Approved consent agenda items 6A-6AA as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the July 28, 2016 board meeting and August 11, 2016 Special meeting Board Minutes as presented.

6.B. Approval of Facilities Use

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Tricia Courtney; Early Childhood Nurturer CCCDC; 08/10/16
Shari Davis; Instructional Assistant CCCDC; 8/10/16
Kimberly Brown; Early Childhood Nurturer CCCDC; 08/10/16
Ashley Stickle; Teacher 2nd Grade KWinn; 08/08/2016
Courtney Green; Teacher 5th Grade Cartmell; 8/1/16
Christopher Palmer; Teacher Lang Arts CCMS; 08/08/2016
Kennon Cull; Teacher Social Studies CCMS; 08/10/2016
Byron Mefford; Teacher Science CCMS; 08/08/2016
Laura Brizendine; Teacher English CCHS; 08/01/2016
Catharine Horner; Teacher Science CCHS; 08/08/2016
Christian Mitchell; ELL Assistant District; 08/09/2016
Anthony Bowens; Custodian CCHS; 08/08/2016

No Longer Employees of the District

Resigning:

Susan Coblin; Teacher CCCDC; 07/25/2016
Amy Girdler; Early Childhood Nurturer; 07/18/2016
Hayley Hilgenberg; Teacher Cartmell; 07/26/2016
Sarah Winterton Bryant; Teacher CCMS; 08/01/2016
Tracy Harwood; Local District Health Coordinator; 08/29/2016
Anthony Bowens; Custodian CCHS; 08/16/2016

Transfers within the District

Melody Stark; Teacher Music KWinn
Lynn Stucker; Music Cartmell
Tom Buchanan; Teacher CCHS
Will Yager; 21st Century Classroom Instructor CCHS

Employees No Longer Auxiliary

Christin Lewellyn; Assistant Track & Field Coach CCHS

6.E. Approval of the Jefferson Community and Technical College Agreement Approved the agreement between Carroll County Schools and Jefferson Community and Technical College to provide dual credit opportunities for 2016-2017 as presented.

6.F. Approval of the Revised Grant for Carroll County Child Development Center duration

Approved the revised grant submission of the Carroll County Child Development Center duration grant, changes were recommended and those changes have been made to resubmit the grant as presented.

6.G. Approval of payment for Summer Program Services Approved payment for Lindsay Noble, Health Services Assistant, for services performed during the summer program from July 18, 2016-July 22, 2016 for a total of 35.5 hours at an additional \$5.00 per hour, she was originally paid \$13.00 per hour but should have been paid at \$18.00 as presented.

6.H. Approval to surplus Cartmell poster maker Approved the surplus of the Cartmell poster maker and dispose of the poster maker as it no longer works as presented.

6.I. Approval of Carroll County Middle School fees Approved the Carroll County Middle School fees as presented.

6.J. Approval of the Agreement with NorthKey Approved the agreement between Carroll County Schools and NorthKey Community Care to deliver clinical mental health services by the NorthKey Community Care staff in the school setting as presented.

6.K. Approval of the NoRedInk License agreement Approved the NoRedInk License agreement for each student at the Carroll County High School in the amount of \$8,000.00 as presented.

6.L. Approval to hire a Special Education Aide at Cartmell Approved hiring a special education aide at Cartmell in the MSD Classroom for five hours a day, five days a week at an approximate cost of \$14,000 as year as presented.

6.M. Approval of the 2016-2017 school nutrition fees Approved the 2016-2017 fees for school nutrition for adult breakfast/lunch prices and a la carte pricing as presented.

6.N. Approval of the Cartmell Fundraisers Approved the Cartmell Fundraisers which have been submitted at this time for an Artist Showcase, Book fair, Bookstore, Box Tops for Education, Computers for Education, Funding Factory, Lifetouch Pictures, Monthly Events, Music Education Items, Santa's Shop, Spirit/Pride Shirts, and Shout Outs as presented.

6.O. Approval of the Cartmell PTA Approved the Cartmell PTA which will use it's own Federal Employee Identification Number as presented.

6.P. Approval of the Carroll County Middle School Fees Approved the Carroll County Middle School Fees that have been submitted for yearbooks, Urban ninja, pictures, and book fair as presented.

6.Q. Approval of the Overnight Student Senior New York Trip Approved the Overnight Student Senior trip to New York, New York, May 10, 2017-May 14, 2017 as presented.

6.R. Approval to surplus and sell Carroll County Middle School Cheerleader Uniforms Approved the surplus of old dated Carroll County Middle School Cheerleading Uniforms and selling those uniforms and putting that money raised back into the cheerleading program as presented.

6.S. Approval of the KIP Survey Approved Carroll County School District to participate in the 2016 Kentucky Incentives for Prevention (KIP) Student Survey as presented.

6.T. Approval of the Student shortened school day Approved a shortened school day for student #: 2120082651, 2120105898, 2120464669, and 2120448093 as presented.

6.U. Approval of the Child/Adult Food Program Agreement Approved the agreement to furnish food service between the Child and Adult care food program (CACFP) sponsoring organization and the facility as presented.

6.V. Approval of the Overnight Student Europe Trip Approved the revised overnight student trip to Europe, for Spring Break 2018 as presented.

6.W. Approval of the Washington D.C. Trip bid Approved the bid for the Washington D.C. trip and award the bid to Scholastica in the amount of \$556.00 for 46-50 people paid, the amount will increase with a reduction of people paid attending the trip, bid tabulation sheet and itinerary is attached as presented.

6.X. Approval of the Senior New York Trip Bid Approved the bid for the New York Senior trip and award the bid to Scholastica in the amount of 601.00 for 47-51 people paid, the amount will increase in a reduction of people paid attending the trip the bid tabulation sheet and itinerary is attached as presented.

6.Y. Approval of Diane Morgan Elementary Consultant Approved 100 days for Diane Morgan to be paid for with Title I funds for work with K-8 teachers at a rate of \$267.16 as presented.

6.Z. Approval of a revision of days for Dr. Lisa James Approved a revision of days for Dr. Lisa James at her daily rate of \$306.20. She will be paid 30 days from the rural low income schools grant and the remainder of the time from general fund prior to assuming the duties of the College and Career Readiness Counselor in November or December as presented.

6.AA. Approval of the agreement between Carroll County Schools and Adecco Approved the agreement between Carroll County Schools and Adecco, we as a district will pay Adecco \$300 per driver for the assistance in finding, referring, and placing one or more candidates into employment positions with Carroll County Schools to drive a bus as presented.

7. Communications To and From the Board None at this time

8. Champion For Kids Mr. Hogan recognized Mr. Lonnie Roy for all his help with the softball fields and making sure that our students have the best. Mr. Hogan recognized Coach Jimmy Ray, Jimmy Ray resigned as our head baseball coach this year, Mr. Hogan recognized him for all his dedication to the students of Carroll County. Mr. Hogan recognized Tim Chilton, Mark Bates, and Josh Wright for their hard work on getting or AG Department to where it needs to be and these gentlemen have been getting the department to where it needs to be for our students. I appreciate all your help and our students are going to benefit from all that you have done. Mr. Hogan recognized Dr. Jenny Bay-Williams and Dr. Aaron Hill for their hard work and dedication. These two people have helped our teachers so that our teachers can better help our students.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present and gave the board members some updates. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61323 - Motion Passed: Approved the mileage reimbursement for Mr. Hogan UBER transportation for Festival of Positive Education Conference and Meeting with Debbie Powers in Louisville in the amount of \$37.46 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Change Order 35 for the Carroll County Middle School Addition/Renovation

Ron Murrell discussed change order 35 this proposal is the cost of the doors and the magnetic holds. Mr. Crawford asked that Ron Murrell give a completion date and has this been set because mediation is scheduled for tomorrow. So do we have a date set as to when these will be complete? The drop dead date was discussed to be set on October 7th. Mr. Crawford discussed that there are 26 items on the punch list and Mr. Crawford asked the General Construction Manager if October 7th will be the drop dead dates for those items as well. It was agreed that all the items should be completed by October 7th but could be completed before October 7th. Change Order 37 wasn't presented tonight that will resolve the water issue that we are having. Mr. Crawford asked when that change order would be presented so that this issue can be resolved. Mr. Crawford asked multiple questions of the architects and construction manager about the trench drains and the water issues. All the questions were discussed so that this could be discussed prior to mediation. The board members want to make sure that this will also be completed at the drop dead date of October 7th. Additional questions were asked about the water issues that we are having in the basement area and what is causing the issues at this time? Additional questions were asked about the water issues and what is the plan to correct the issue. All discussions are part of the recorded minutes.

Order #61324 - Motion Passed: Approved Change Order 35 for the Carroll County Middle School Addition/Renovation project for the electric and fire alarm connections and for the door hold opens at a cost of \$8,006.00 as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.C. Approval of Change Order 36 for the Carroll County Middle School Addition/Renovation Project

Order #61325 - Motion Passed: Approved Change Order 36 for the Carroll County Middle School Addition/Renovation project which is a credit for unused portion of the Kentucky Utility allowance #3 for electrical service upgrade, the credit amount is \$32,381.00 as presented. Passed 3-0-1 Abstain (Rob Spenneberg) with a motion by Ms. Carolyn Jones and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Abstain

12. Student Achievement None at this time

13. Board Member Planning Calendar

September

Adoption of a working budget (must be submitted to KDE by Sept. 30)

Approve Annual Financial Report

Review DIP needs assessment

Initiate the annual needs assessment process

Review and analysis of State Assessment Data

Review data on ACT and SAT scores

Review and discuss Title II Report

Review allocations to school councils and adjust if there are enrollment changes

*September 22, 2016 Board Meeting we are showcasing the Carroll County Child Development Center

14. Executive Session

14.A. Approval to enter Executive Session

Order #61326 - Motion Passed: Approved recessing the regular meeting and entering into executive session for discussions of pending litigation against or on behalf of the District per KRS 61.810(1)(c) at 6:26 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #61327 - Motion Passed: Approved exiting the executive session and resuming regular meeting at 7:26 p.m. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

15. Adjournment

Order #61328 - Motion Passed: Approved adjourning the August 25, 2016 board meeting at 7:26 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary