

Board of Education Regular Meeting

May 26, 2016 5:00 PM

Kathryn Winn Primary Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- Mr. Roberts is on Facebook LIVE. We are broadcasting on Facebook LIVE at this time, so we are going to broadcast through the Superintendent's report.
- Construction at CCMS, we have two things that are outstanding which are the Caps which should have been completed by June and the steel railings which should have been up but have not been installed. We have set a date for mediation. June 23rd we should have mediation. Mr. Crawford suggested a mediator however Marrillia has not gotten a mediator at this time so we are still waiting.
- End of Course work has been completed and testing is completed. Books have been shipped out. Mr. Hogan gave the board members a handout to let them know where we are with the End of the Course and the areas that we are improving on and what we need to work on for novice reduction.
- We are doing the Happiness factor-Orange Frog training. We will be training our front office staff on Wednesday, Cartmell will be trained on Thursday, and CCMS/Kathryn Winn will train on Friday.
- Reading partnership with Bellarmine, the memorandum of agreement is on the consent agenda. We will begin training in June and moving people around as positions are filled.
- Strategic planning, we sent out a link to show the strategic plan on the website, it's a specific website for our strategic plan and as we get information and data on progression with the goals it will be uploaded so everything is transparent. We will have pamphlets that will also be out in the community so people can see a hard copy as well. In July we will incorporate the strategic plan in the board agenda.
- Certification review went really well with the Project Lead The Way certification, the students did well with presentation. We will also begin training additional people so that we can add more classes.
- Graduation, this Sunday, it will begin at 2:30p, I ask that you all be there by 1:45p.
- Closing day is Wednesday June 1, 2016, we will be doing things a little different; we will continue to go with a shortened presentation and this year we will serve BBQ and wings at the high school, it will begin at 11:45a.
- I will also be meeting with the upcoming third grade parents of students identified to participate in a new drumline that we are going to attempt to start next year.

3. Approval of Agenda

Order #61285 - Motion Passed: Approved agenda items 1 - 16 as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the April 2016 general fund beginning balance was \$4,875,335.00 with the total receipts at \$781,475.00, the total expenditures were \$1,152,149.00 and we had an ending balance of \$4,504,661.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61286 - Motion Passed: Approved consent agenda items 6A-600 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the April 12, 2016 SBDM Board Minutes, April 14, 2016 SBDM Board Minutes, April 14, 2016 Special Board Minutes, and the April 28, 2016 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of the Facility Use Request 1 Approved the facility use request for the Carroll County Alumni Football players, Luke Groves representative, to use the Carroll County football field to have walk-through practice with no pads or contact on May 1st and May 7th from 2p-5p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Alexandria Cissell; Head start Instructional Assistant CCCDC; 05/04/2016

Amy Girdler; Early Childhood Nurturer CCCDC; 05/02/2016

Diane Scott; Teacher KWinn; 08/01/2016

Steve Mullins; School Psychologist; 07/01/2016

Robert Howard; Band Teacher/Band Director CCHS; 08/01/2016
Danielle Neel; Teacher KWinn; 08/01/2016
Tammy Wichersham; Head start Instructional Assistant/Bus Monitor; 08/01/2016
Chasity Abercrombie; Cook/Baker CCMS; 08/01/2016

No Longer Employees of the District

Resigning:

Shani Sims; Early Childhood Nurturer CCCDC; 04/26/2016
Amanda Loudon; Early Childhood Nurturer/Family Service Worker CCCDC; 05/27/2016
Paige Poe; Instructional Asst. CCMS; 04/11/2016
Michael Estep; Teacher CCHS; 06/30/2016
Natasha Black; Teacher CCMS; 06/30/2016
April Harmon; Nurturer/Family Service Worker; 05/21/2016
Danielle Hickey; Bus Driver; 06/30/2016
Sandra Feasby; Bus Driver; 06/30/2016
Laura Creech; Teacher KWinn; 06/30/2016
Rachel Elliott; Teacher KWinn; 06/30/2016
Bethany Taylor; Teacher CCMS; 06/30/2016
Teresa Bond; Custodian Cartmell; 06/30/2016

Retiring:

Kelley Crutcher; Bus Driver; 06/30/2016
Laura Reed; Cook/Baker; 06/30/2016
Carrie Smith; Local District Health Coordinator; 05/20/2016
Joe Kindoll; Bus Driver; 06/30/2016

Transfers within the District

Joe Vessels; ISS Teacher CCHS
Paul Stone; Language Teacher CCHS
Mark Willhoite; COO/DPP Central Office
Leah Spencer; Elementary Consultant CCCDC
Michelle Montgomery; Teacher CCMS
Ashley Melloan; Teacher KWinn
Rhonda Price; Nurturer/Family Service Worker CCCDC
Sandra Peelman; Cook/Baker CCMS
Robyn Walls; Nurturer/Family Service Worker CCCDC New position

Leave of Absence

Eddie Humble; 04/21/2016-05/20/2016
Kelly Chandler; 04/25/2016-05/06/2016
Debbie Cauley; 04/29/2016-????

Employees No Longer Auxiliary

Jessica Wilkerson; Assistant Cheerleading Coach CCMS
Kelly Stewart; Assistant Volleyball Coach CCMS

6.E. Approval of Ms. Sutter's orders for annual training Approved the orders for Ms. Amy Sutter's annual training for National Guard leave per policy 03.1238 as presented.

6.F. Approval of the Carroll County Middle School Pay App 24 Approved the Carroll County Middle School Pay apps 24 as presented.

6.G. Approval of the Auditor Agreement Approved the agreement between Carroll County Schools and Raisor, Zapp, & Woods PSC to provide a school district audit period ending June 30, 2016 as presented.

6.H. Approval of the Franklin Covey Agreement Approved the agreement between Cartmell and Franklin Covey for the Leader in Me Coaching System and Property License in the amount of \$6,450.00 for one year as presented.

6.I. Approval of the Community Based Work Transition Program Memorandum of Agreement Approved the memorandum of agreement between Carroll County Schools and the Office of Vocational Rehabilitation Community Work Transition Program effective July 1, 2016-June 30, 2017 as presented.

6.J. Approval of the General Butler Agreement Approved the agreement between Carroll County Schools and General Butler for the use of the conference room(s) to provide professional development June 1-3, 2016 at a cost of \$800.00 as presented.

6.K. Approval of the Hands on Therapy Agreement Approved the agreement between Carroll County Schools and Hands on Therapy to provide physical therapy, occupational therapy, and speech therapy services for students who require these services during the 2016-2017 year as presented.

6.L. Approval of the Happiness Advantage agreement Approved the agreement between Carroll County Schools and the Happiness Advantage to provide professional development June 1-3, 2016 in the amount of \$36,325.00 as presented.

6.M. Approval of the Midway College Agreement Approved the agreement between Carroll County Schools and Midway College to allow student teaching placements and field placements within our school for the 2016-2017 school year

6.N. Approval of the SchoolPointe agreement Approved the agreement between Carroll County Schools and SchoolPointe for a period of one (1) year beginning July 1, 2016-June 30, 2017, the service will develop, maintain, and implement the district school website as presented.

6.O. Approval of the revised Certified Evaluation Plan Approved the revised Certified Evaluation Plan which has completion dates revised and updated per the Kentucky Department of Education as presented.

6.P. Approval of the Safe Night Donations Approved the donations that were provided for the Youth Service Center Safe Night event as presented.

6.Q. Approval to submit the COLA Grant Approved submitting the COLA Grant for the Carroll County Child Development Center which would assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs is awarded as presented.

6.R. Approval of the Healthy Kids Grant for Kathryn Winn Primary Approved accepting the Healthy Kids Grant for Kathryn Winn Primary in the amount of \$500.00 for physical education equipment as presented.

6.S. Approval of the RC Durr Grant Approved the RC Durr grant in the amount of \$2,000.00 for a charging locker at the Carroll County High School as presented.

6.T. Approval of the revised ELL Assistant Job Description Approved the revised ELL Assistant job description with changes to state preferably bi-lingual in Spanish/English, the performance responsibilities order has been changed and #6 performance responsibility has been added as presented.

6.U. Approval of the revised Local District Health Coordinator job description Approved the revised Local District Health Coordinator job description that in the section Specific Duties and Performance Responsibilities #11,12,13,20, and 21 were removed, and #29 was revised to include medication, first aid, and CPR instead of emergency as presented.

6.V. Approval of the Kathryn Winn Primary Fundraiser Approved the Kathryn Winn Primary fundraiser for KWP Spirit Wear which will raise money to cover bus transportation for the school wide field trip in April 2017 and to supply the teacher appreciation luncheon in May 2017 as presented.

6.W. Approval of the KISTA Bus Sale Approved the KISTA 2016 Bus Sale bid for bus 126 and 127, but we will reject the bid for bus 125 as presented.

6.X. Approval of the Revised FRYSC Budget Approved the revised FRYSC Budget for this school year, modification is essential to adjust the totals reported for SFY15 unexpected funding as presented.

6.Y. Approval of the Overnight Trip Bass Fishing Approved the overnight trip for the bass fishing state tournament on May 11, 2016 at Kentucky Lake as presented.

6.Z. Approval of the Overnight Trip Panther Baseball Approved the overnight trip request for the Carroll County High School Panther Baseball team for May 6-8, 2016 in Lexington, KY for the All A State Baseball Tournament as presented.

6.AA. Approval of the Overnight Trip to Europe Approved the overnight trip to Europe for Spring Break of 2017. the students will be with Owen County Students as well while exploring French, Spanish, and European cultures as presented.

6.BB. Approval to Surplus Technology Equipment Approved the surplus of old technology devices on the attached list as presented.

6.CC. Approval of Flag Donation Approved the donation of the United States American Flag to Cartmell Elementary from Obe Cox as presented.

6.DD. Approval for additional days for the school psychologist Approved an additional two paid days in June for the new school psychologist to become acclimated prior to beginning in July as presented.

6.EE. Approval of a Resource Teacher/Behavior Specialist Approved the resource teacher/behavior specialist at Kathryn Winn Primary to work 187 days. The number of days was not listed in the previous board agenda item that was approved as presented.

6.FF. Approval of the Bid for the CCATC Chiller Approved the bid for the Carroll County Area Technology Center chiller and award the bid to AACO in the amount of \$49,949.00 as presented.

6.GG. Approval of the Bid for the CCMS Rooftop Unit Approved the bid for the CCMS Rooftop units and award the bid to ACCO in the amount of \$46,315.00 as presented.

6.HH. Approval of the bid for the Practice Field Approved the bid for a practice field and award the bid to AE Excavating at the bid revision cost of \$22,000.00 as presented.

6.II. Approval to surplus the High School Athletic Washing Machine Approved the surplus of the high school athletic washing machine service inventory #10149, once the item is approved to surplus it will be thrown away as it no longer works, per Dwayne Smith, Director of Maintenance.

6.JJ. Approval of the Donations to CCHS Approved the donations to the Carroll County High School as presented.

6.KK. Approval of the 2016-2017 Code of Conduct Approved the revised 2016-2017 Code of Conduct as presented.

6.LL. Approval of the 2016-2017 MOU with Bellarmine University Approved the Memorandum of Understanding between Carroll County Schools and Bellarmine University Annsley Frazier Thornton School of Education for collaboration of the reading academy for the teachers of Carroll County Schools beginning June 15, 2016-May 15, 2017 in the amount of \$41,080.00 as presented.

6.MM. Approval of the Agreement with Quench Approved the agreement between Carroll County Schools and Quench to provide a water cooler system for a monthly rental of \$40.00 and an installation fee of \$49.00 as presented.

6.NN. Approval of the Carroll County Child Development Center salary schedule Approved the Carroll County Child Development Center 215 day salary schedule for the EHS/HS Childhood manager as presented.

6.00. Approval of the Carroll County Middle School Interventionist Approved the position of Interventionist at the Carroll County Middle School that will serve the needs of struggling students as presented.

7. Communications To and From the Board

8. Champion For Kids Ms. Crystal Field presented Champion Awards to Mr. Bart Noffsinger and Mr. Jim Nestor. Ms. Field explained that at the beginning of the year Mr. Hogan had challenged the staff to nominate fellow co-workers or community members for leaving their legacy and being outstanding with their work. Ms. Field explained the great things that both have done for the school but also on a personal level. She told how when she came in to move her room before the beginning of the school year, she was having some issues and she came in to see that her room had been moved, her bulletin boards put up, and everything prepared for her. As she asked around to all her co-workers she was met with "I wish it had been me that moved it to help you but it wasn't". She found out that Mr. Bart and Mr. Jim had come in one weekend, on their own time, and moved her room. She loves her Kathryn Winn family and wanted to show her appreciation to these two staff members.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

10. Old Business

11. New Business

11.A. Discussion and approval to advertise for Construction Managers

Mr. Hogan explained that new performance standards that will be implemented next year will require all day head start for four year olds and we don't have the capacity to house all those students. So we would like to look into advertising for a Construction Manager. The construction manager is the person the will oversee the project and construction. They will know who the sub-contractors are and we would have a voice, so we know what we will get. We do have to have a quick turn around because there is grant money that will reimburse us. There is a max fee and procedures and if we get to that point then we will work at negotiating prices. We will need to advertise though so that we begin moving forward. Doing this there will not be a general contractor, you will have an architect that will make the plans, but the construction manager will approve the drawings. This will replace the general contractor. Mr. Hogan explained that other superintendents that he has spoken to saved money by not having excessive change orders, because the construction manager looked at all the plans prior to anything beginning. The RFP will be scanned to the board members for review as well.

Order #61287 - Motion Passed: Approved advertising for Qualified construction managers for the Kathryn Winn Primary addition project Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Tentative Budget FY 2017

Mr. Conrad presented the Tentative Budget for FY2017. In September he will come to the board and present the working budget. Mr. Conrad discussed the main areas of the budget with the board and in September after additional adjustments will present the Working Budget. The PowerPoint that was presented is part of the official minutes.

Order #61288 - Motion Passed: Approved the Tentative Budget for the FY 2016-2017 as presented Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

12. Student Achievement Ms. Hillary Arney presented to the board members about the Three for Me program that the Carroll County Library has implemented with the Carroll County School District. Ms. Arney learned about the program through a conference and brought it back to the district so that we can get students into the library checking out books without parent permission. The students are able to get three items. They are allowed to check out one movie, only one movie, but can check out up to three items. The library started with the middle school, since that school was closer. Then they completed Kathryn Winn, Cartmell, and iLead Academy. They also did this for all the students at the iLead academy, not just the Carroll County Students. They sent out a little over 2000 cards and to date they have been used 486 times and checked out 927 items. Cartmell Elementary has been higher but followed closely by Kathryn Winn. Teen publication is beginning to pick up. The Carroll County Library is struggling on what they can offer to the high school, but they are working on things that they can download. The high school cards will be mailed out. There is also a teacher that is at the middle school, that the students can bring their books to and he is making sure that the books make it back to the library. The library also delivered 1100 book bags to headstart, Kathryn Winn, and Cartmell and each bag contained 4 books for each student.

Leah Spencer presented the new performance standards to the board. One standard is the Early Headstart program, which is changing the minimum days to 230 days for 6 hours, which is all summer. The Head start program will have to come 180 days at a minimum of 6 hours. Currently our program is not meeting these standards. We will have to meet these standards by August 2017. We will have to increase our classrooms for Head start and they will also need to attend on Friday. We will need to increase transportation, instructional assistants, and increase days for employees, increase cooks, and operational items to start up four additional classroom. Early Head start will need six additional classrooms, and extend contracts, days, cooks, administrative personnel to oversee. The change is coming to ensure that we get to these students early on so that they get early intervention. Mr. Hogan discussed with the board members the possible grants that we are looking into that we can submit. We are unique because most school districts do not have early head start so we think that this could potentially help so that the grant is potentially noncompetitive.

13. Board Member Planning Calendar

June

Review strategic plan update
Review District and school report cards
Review alternative school program
Review GED Program
Approve High School and Middle School Handbook Revisions

July

Review Title I Report

Review Title IV Safe Schools Report
Approve Policy manual updates and revisions
Approve food service fee schedule

14. Executive Session

14.A. Approval to enter Executive Session

Order #61289 - Motion Passed: Approved recessing the regular meeting and entering into executive session for discussions or hearings which might lead to discipline or dismissal of a student per KRS 61.810(1)(f) and discussions of proposed or pending litigation against or on behalf of the District per KRS 61.810(1)(c) at 6:11 p.m. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #61290 - Motion Passed: Approved exiting the executive session and resuming regular meeting at 6:33 p.m. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

15. Recommendation of the board for Student Discipline issue-Student 1959181866

Order #61291 - Motion Passed: Approved the recommendation of the board to expel student 1959181866 to the Alternative Learning Center until May 2017 at which time the student can return to the Carroll County High School to participate in graduation ceremonies as long as all requirements are met. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

16. Adjournment

Order #61292 - Motion Passed: Approved adjourning the May 26, 2016 board meeting at 6:34 p.m.
Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary