

Board of Education Regular Meeting

January 26, 2017 5:00 PM

Carroll County Middle School Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were present.

2. Superintendent's Report

- Mr. Hogan recognized the board members for Board Member Recognition Month. Ross Tarrant also showed recognition to the board members.
- Bellarmine project, we have met twice with Dr. Cooter, reading specialist. The team was asked to come and observe the classrooms to see what we are missing within our district. While in the district Dr. Cooter discussed how well behaved and managed our classrooms are compared to other areas that he has been in previously. We do have areas that we need to look at to fine tune. We need to discuss year two of the project. Do we give each teacher in year one the year two or do we send a new group to go through the first session? We will come back with a recommendation on what will be best to do later. It is a work in progress.
- Studer education, we will be entering that agreement, and I gave you all a book. On February 5th we will be flying into Dallas for a two day training with Studer. It will begin with employee/parent survey to see where we are with needs and how to build moral. We will also look at our strategic plan and make sure that we are meeting our goals. Each of you have a book, all administrators will have to complete the book and this will give you background as well.
- Blended Learning, I was asked yesterday to attend a blended learning conference in Austin. OVEC is paying for me to go and learn to be a presenter. It's Learning to Blend. How do you change things up and learn by bringing in technology and other areas to help learn. I am one of three going for OVEC. This will give a non-traditional school for other students.
- I have a committee of parents, administrators, and staff members that have been meeting to make our county a culture of reading. Some people have suggested something similar to the Top Brass Card, we would do something different and with a different name. We want students to read and parents are engaged with them while reading to help them become better readers. We hope to kick this off in about a month or so at this time. We will meet one more time.

3. Approval of Agenda

Order #61377 - Motion Passed: I need a motion Approved agenda items 1 - 18 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the December 2016 general fund beginning balance was \$5,272,543.00 with the total receipts at \$1,324,542.00, the total expenditures were \$1,153,895.00 and we had an ending balance of \$5,443,190.00. All reports are part of the official minutes.

5. Public Recognition Food Pantry/Boy Scouts, Scott Nab (Scout Master Troop 31-Boys Scout) and Ruth Baxter (Carrollton Food Pantry), presented Carroll County School District with a certificate of appreciation to teachers, staff, administration, and maintenance crew for everything that we do to help stock the food pantry. Without the support from the schools we wouldn't be able to feed the families that we do for Carroll County. Volunteer pins were also presented for all the principals for all their hard work.

6. Approval of Consent Agenda

Order #61378 - Motion Passed: I need a motion Approved consent agenda items 6A-6Y as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Ms. D'anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the December 15, 2016 Board Minutes and the January 12, 2017 Special Board Meeting minutes as presented.

6.B. Approval of Facilities Use

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

Laura Gibson; Custodian KWinn; 12/12/2016

No Longer Employees of the District Resigning:

Katherine Robinson; Instructional Assistant; 12/16/2016

Transfers within the District

Diane Mazza; Cook/Baker; 01/04/2017

Leave of Absence

Karen Tillett; 12/05/2016-01/17/2017

Joseph Bliton; 12/08/2016-01/02/2017

Employees No Longer Auxiliary

Mollie Shirley; Head Coach Cross Country CCHS

6.E. Approval of the All in for Algebra Agreement Approved the All in for Algebra agreement with the University of Louisville as presented.

6.F. Approval of the Bid for Double Convection Ovens Approved and award the double convection oven bid to American Commercial Equipment in the amount of \$6,298.00 for each, that is a total of \$12,596.00 for the two as presented.

6.G. Approval of the 2016-2017 Comprehensive District Improvement Plan Approved the 2016-2017 Comprehensive District Improvement plan as presented.

6.H. Approval for Cartmell ESS Approved Becky Gillespie to work up to 20 hours per week and be paid from Cartmell ESS Funds utilizing the day time waiver at a rate of \$15.20 per hour as presented.

6.I. Approval of the CCHS Donation Approved the CCHS Donations, Kinman Chevrolet, Searcy Monuments, and Kroger, WalMart, Subway, and Hometown as presented.

6.J. Approval of the agreement for CCHS Drama Club Approved the agreement for the CCHS Drama Club to purchase Disney's Beauty and the Beast performance royalty, security deposit, and rental fee in the amount of \$1,370.00 as presented.

6.K. Approval of the CCHS Europe Trip Fees Approved the Carroll County High School Europe trip, with the fees that are for both Owen County and Carroll County as we are going with Owen County Schools as presented.

6.L. Approval of the Senior Trip Chaperone fees Approved the chaperone fees for the Senior Trip for five school chaperones at \$625.00 each for a total of \$3,125.00 as presented.

6.M. Approval of Stipend Waive Approved the CCMS Baseball coaching stipend waive of Jay Montgomery and use the \$1,200.00 for the CCMS Baseball budget to be used by the program as presented.

6.N. Approval of the College and Career Counselor Job Description Approved the job description and hiring of a College and Career Counselor for Carroll County to begin July 1, 2017. The position will be 207 days and will add and assist Carroll County students to be ready for college and/or career at their time of graduation as presented.

6.O. Approval of the K Winn Arts Club Payment Approved paying Leigh Leadingham \$200.00 per grade at K Winn for the work with the Arts Club to be paid from the Arts budget as presented.

6.P. Approval of the Revised Job Description for Head Start Coordinator Approved the revised job description for the Head Start Coordinator to align with board policy and as such five years of experience will be added to Leah Spencer's salary as presented.

6.Q. Approval to Surplus Double Convection Ovens and Steamer Approved the surplus of a steamer and two double convection ovens at Kathryn Winn as presented.

6.R. Approval to Surplus Volleyball uniforms Approved the surplus of thirty old volleyball uniforms and warm ups and to dispose of the items as presented.

6.S. Approval to Surplus District Vehicles Approved the surplus a 1992 Chevy Astro Van and 1995 Ford F150 as presented.

6.T. Approval of the Energy Pact of 2005 Approved the participation in the Energy Pact of 2005 which will allow RossTarrant to apply for the Energy Pact of 2005 to gain tax deductions from the construction at CCMS at no cost to Carroll County Schools as presented.

6.U. Approval of the agreement between Carroll County Schools and Studer Education Approved the agreement between Carroll County Schools and Studer Education to provide professional services. The agreement outlines work with Studer Education to provide professional development for leadership in Carroll County Schools. Studer will provide surveys for staff and learning to devise a plan to address issues from the surveys. They will also work with leadership to align systems and create monitoring tools that will ensure we are efficient in achieving our goals as presented.

6.V. Approval of the CCHS Panther Basketball Fundraiser Approved the CCHS Panther Basketball team split the pot fundraiser to benefit the Carroll County 4-H as presented.

6.W. Approval of the Kathryn Winn Survey Approved Cahill Surveyors to conduct a survey on Kathryn Winn property to begin the BG-1 process and construction of the addition to head start for \$3,000.00 as presented.

6.X. Approval of a construction manager Approved hiring Wehr Construction as the construction manager for the Early Head Start-Head Start/Kathryn Winn addition renovation project as presented.

6.Y. Approval of the agreement between Carroll County Schools Maintenance and Cintas Approved the agreement between Carroll County Schools Maintenance department and Cintas for uniforms, this is a one year agreement as presented.

7. Communications To and From the Board None at this time.

8. Champion For Kids Jonica Ray presented Susan Dukes, Amy Harris, and Letitia Hatton with a champion for kids award for their work and volunteer work with the parent portal of mastery connect to give us feedback that would assist when rolling it out to parents. Ms. Ray also recognized Joyce Doyle, she wasn't able to be present, she has worked hard in the school for 4-H. Cindy Parson was recognized for her hard work with the Cartmell Lighthouse position for our students. Mr. Willhoite recognized Cindy Robbins and Darren Dunn for all their hard work when Ms. MaHoney was out earlier in the year. Mr. Willhoite stated that they helped us out and was always there when needed.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell) Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology). All reports are part of the official minutes.

10. Old Business None at this time.

11. New Business

11.A. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61379 - Motion Passed: I need a motion Approved the mileage for Bill Hogan OVEC Board of Directors and KDE Frankfort meeting in the amount of \$67.11 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Assistant Superintendent Oak's Mileage

Order #61380 - Motion Passed: I need a motion Approved the mileage for Doug Oak for the OVSO Meeting, Trimble County Board of Education Meeting, and UofL All in for Algebra Meeting in the amount of \$81.02 as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

11.C. Approval of the 2017-2018 Calendar

Order #61381 - Motion Passed: I need a motion Approved the 2017-2018 Calendar as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

11.D. Discussion and Approval of Procedure 09.121 AP.21

Mr. Willhoite discussed that procedure 09.121 AP.21 that would allow parents to petition that their student start Kindergarten earlier. Beginning August 2017, a student must be five (5) prior to August 1st. If a parent would like their child to begin earlier the child would need to be assessed prior to beginning school to make sure that they are ready.

Order #61382 - Motion Passed: I need a motion Approved procedure 09.121 AP.21, petition for Early Enrollment form as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

11.E. Discussion and Approval of Resolution for Gas Electric Increase

Mr. Hogan discussed the rate increased that has been proposed. However along with KSBA we would like to pass a resolution with KSBA to lobby against or reduce the rate increase.

Order #61383 - Motion Passed: I need a motion Approved contributing up to \$102.00 towards a supplemental intervention fund to cover legal and professional witness cost related to the public service commission increase of electric and gas rates as presented. Passed 4-0-1 Abstain (Rob Spenneberg Abstain) with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Abstain

11.F. Discussion of the Draft Budget FY2018 Jon Conrad presented the FY2018 Draft Budget. The budget process is three phases, draft, tentative, and working budget. The tentative and work budget does require us to approve and send to KDE. The draft budget we bring to you so that you have an idea of next year's school budget. Mr. Conrad presented a PowerPoint to discuss the large items of the revenue. The PowerPoint is part of the official minutes.

12. Student Achievement None at this time.

13. Board Member Planning Calendar

FEBRUARY

1. Review second nine-weeks snapshot
2. Review school activity fund reports
3. Review High School Programs

4. Review superintendent recommendations for preliminary allocation to school councils (typically due to councils by March 1)

**Showcase Carroll County High School

5. KSBA Annual Conference February 24-26

MARCH

1. Kathryn Winn Primary Showcase- March 23, 2017

2. Review staffing and budget allocations

3. Review Gifted and Talented Education (GT) Program

4. Schedule annual reports from school councils on progress being made toward district and state goals

5. Discussion of results of the National Assessment of Educational Progress (NAEP)

14. Executive Session

14.A. Approval to enter Executive Session

Order #61384 - Motion Passed: I need a motion to go into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to discipline or dismissal of a Carroll County student at 5:58 pm. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #61385 - Motion Passed: I need a motion Approved exiting executive session and resuming the regular meeting at 6:22p. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

15. Recommendation of the Board for Student Discipline issue for student 2120327018

Order #61386 - Motion Passed: I need a motion Approved the recommendation of the board to expel student 2120327018 to the Alternative Learning Center until January 2018 at which time the student will be allowed to return to the Carroll County High School as long as the terms of the expulsion have been met and both principals agree as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

16. Recommendation of the Board for Student Discipline issue for student 1962081574

Order #61387 - Motion Passed: I need a motion Approved the recommendation of the board to expel student 1962081574 to the Alternative Learning Center until January 2018 at which time the student will be allowed to return to the Carroll County High School as long as the terms of the expulsion have been met and both principals agree as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

17. Recommendation of the Board for Student Discipline issue for student 1940709577

Order #61388 - Motion Passed: I need a motion Approved the recommendation of the board to expel student 1940709577 to the Alternative Learning Center until January 2018 at which time the student will be allowed to return to the Carroll County High School as long as the terms of the expulsion have been met and both principals agree as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

18. Adjournment

Order #61389 - Motion Passed: I need a motion Approved adjourning the January 26, 2017 board meeting at 6:24 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary