

Board of Education Regular Meeting

July 27, 2017 5:00 PM

Carroll County Middle School Health Room

Ms. Jones welcomed our new Interim Superintendent Dr. Ron Livingood.

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Superintendent's Report

- Dr. Livingood first thanked the staff for the professionalism and all their help with this new transition.
- He thanked JRA and Wehr construction for adjusting their schedule so that they are present at the board meeting to answer questions for the board while we are transitioning.
- Dr. Livingood has been sending out updates to keep the board up to date on different programs that we are reevaluating.
- Dr. Livingood asked that we have a working meeting on August 1, 2017 to discuss the programs, looking at the districts vision and mission. We also need to establish goals that go along with the Superintendent Evaluation.
- We would also like to discuss PBIS (Positive Behavioral Instructional Supports) the schools have implemented this program. Some schools are working well with this others need guidance. So we need to have goals in place for the staff and be more intentional with this across the district.

3. Approval of Agenda

Order #61449 - Motion Passed: I need a motion to approve agenda items 1 - 14 as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the June 2017 general fund beginning balance was \$4,868,273.00 with the total receipts at \$4,738,330.00, the total expenditures were \$5,378,684.00 and we had an ending balance of \$4,227,919.00. All reports are part of the official minutes.

Mr. Conrad also discussed that tax information has been mailed out and we will be meeting to discuss what direction the board would like to take and explaining the tax process.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61450 - Motion Passed: I need a motion to approve consent agenda items 6A-6R as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the June 29, 2017 Board Minutes as presented.

6.B. Approval of Facilities Use

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Jaclyn Glauber; Teacher Cartmell; 08/14/2017
Eric Tharp; Teacher CCMS; 08/14/2017
Allison Johnson; Teacher CCMS; 08/14/2017
Alicia Jackson; Teacher CCMS/Cartmell; 08/14/2017
Ashlie Arvin; Cook/Baker CCHS; 08/14/2017
Brittany Rivers; Early Childhood Nurturer; 08/07/2017
Deborah Howard; Bus Driver; 08/14/2017
Kimberly Cissell; Bus Driver; 08/14/2017
Donna Ouellette; Early Childhood Nurturer; 08/07/2017
Ryan Shirley; Inst. Asst/Bus Monitor; 08/07/2017
Sandy Thompson; Inst. Asst /Bus Monitor; 08/07/2017
Ashley Couch; Early Childhood Nurturer; 08/07/2017
Gregory Bremmer; Computer Maintenance Tech; 07/10/2017
Ashley Davidson; Early Childhood Nurturer; 08/07/2017
Savannah Kurtz; Early Childhood Nurturer; 08/07/2017
Cathy Towles; School Nurse CCHS; 08/07/2017
Ashley Girdler; Cook/Baker Cartmell; 08/14/2017

No Longer Employees of the District

Resigning:

Laura Brizendine; Teacher CCHS; 07/03/2017
Kelly Stewart; Teacher CCMS; 06/30/2017
Dawn Hogan; Teacher Cartmell; 06/30/2017
Ashley Webb; Asst. Principal; 06/30/2017
Sharon Haun; Teacher Cartmell; 06/30/2017

Transfers within the District

Jennifer Hotfil; Bus Monitor

Leave of Absence

Garet Morris-Dean; 07/03/2017-07/31/2017

Sarah Guerrero; 08/14/2017-08/28/2017

Employees No Longer Auxiliary

Ashley Bowling; CCMS Athletic Director

MacKenzie Wright; Bass Fishing Coach CCHS

6.E. Approval of the Specialized Consultant days Approved the contracted days to specialized consultants Trudy Loudon, Betty Stark, Debbie Cull, Pam Williams, Diane Morgan, and Becky Woods for the 2017-2018 school year as presented.

6.F. Approval of the All Kids Can agreement Approved the All Kids Can agreement for 2017-2018 between Carroll County School District and All Kids Can therapy services to provide physical services at \$75 an hour as presented.

6.G. Approval of 2017-2018 Carroll County Middle School fees Approved the Carroll County Middle School fees for 2017-2018 as presented.

6.H. Approval of Carroll County Middle School Fundraisers Approved the Carroll County Middle School fundraisers school photos, book fair, yearbooks, and box tops as presented.

6.I. Approval to surplus computer equipment Approved the surplus of MacBooks and Dell 745 and 755 computers, these computers can not run the latest operating systems and have exhausted their lifespan as presented.

6.J. Approval to surplus weight lifting equipment Approved the surplus of two iso-bench press machines in the conditioning center not being utilized and trade this equipment for a power rack and leg press as presented.

6.K. Approval for additional special education teacher position at Carroll County High School Approved an additional high school special education teacher position to assist with the increase of special education students into the high school with intense behavior as the number of time in the resource setting has increased. This will allow the current teaching staff to assist within the general education. This will be paid from general fund as presented.

6.L. Approval of Coordinator I Job Description Approved the Coordinator I position which will use the class code 7473 and will clearly state the responsibilities for this position since it has evolved over the last five years when the grant was written and awarded as presented.

6.M. Approval of the 2017-2018 Classified Pay Grades Approved the 2017-2018 classified pay grades with the change since it was previously approved to add the Coordinator I position at a pay grade 2 as presented.

6.N. Approval of Revised Job Descriptions Approved the revised job descriptions of 2350 Elementary Consultant for Reading, 2350 Elementary Consultant for Math, 1020 Associate Principal for Curriculum Instruction and Assessment, and 2210 Instructional Coach the only change for all four is who they are to report to and this is being changed to Reports to Principal as presented.

6.O. Approval of Auxiliary Positions Approved the Auxiliary Positions for a Unified Track paid position, Bass Fishing paid position, additional Middle school head soccer coach and assistant for boys/girls, and a middle school football coach position as presented.

6.P. Approval of Carroll County Child Development Surplus items Approved the surplus of twelve (12) tables and eighty-six (86) chairs from the Carroll County Child Development Center, the equipment is six years old and unsafe. New tables and chairs have been purchased in efforts to meet the new ECERS-3 requirements as presented.

6.Q. Approval of the Overnight Student Trip Honor Guard Approved the overnight student trip for the honor guard July 27-30, 2017 that will be held at a local farm, parents will bring their students and pick them up, with six (6) students attending and two (2) faculty sponsors as presented.

6.R. Approval of the agreement between CCS and Merchant Banner Approved the agreement between Carroll County Schools and Merchant Banner for scoreboard and bleacher banners in the Athletic Complex as presented.

7. Communications To and From the Board None at this time

8. Champion For Kids None at this time

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak; Jonica Ray; Mark Willhoite; Kathy Bieger; Carl Roberts; and Cindy Johann were present.

10. Old Business None at this time

11. New Business

11.A. Discussion and Approval of the JRA Architect Agreement : Darryl Hayden with Wehr and Dale Berry with JRA discussed the Architect and Construction Manager process. The board and the interim superintendent wanted information on why architect/construction manager was the best way to proceed. Dr. Livingood also wanted to discuss how this process worked on what the responsibility of each was and how it all works with change orders as well. Mr. Crawford asked why the construction manager would bring value to the project. How do we justify \$189,000.00 to the project for just the construction manager for this project? They explained that the proposal was a generic proposal and there are a lot of things that were listed in the proposal that will not be applied in this project. The construction manager works closely with the architect to make sure that every aspect is looked at before we come across issues. The construction manager makes sure that the project comes in on time, meet the guidelines, and all requirements are met. The construction manager also makes sure that sub-contractors do not double up on the same work. The board and Mr. Crawford asked questions of both JRA Architects and Wehr construction. The consensus was to table this motion and discuss it during the working meeting on August 1, 2017.

11.B. Discussion and Action of the Kathryn Winn Primary Renovation/Addition Schematic Design
The board agreed to table this motion and discuss at a later date.

11.C. Approval of the Second Reading of the Policy and Procedures Dr. Livingood requested that the board table this motion until the August 24, 2017 board meeting. It would allow time for the administrators to review the updated policy and procedures.

12. Student Achievement None at this time.

13. Board Member Planning Calendar August

Adoption of a working budget (must be submitted to KDE by Sept. 30)
Approve Annual Financial Report
Approve vehicle tax rate
Review NCLB Report
Approve Classified evaluation plan

Review DIP needs assessment
Review and discussion of College Feedback Report
Initiate the annual needs assessment process
Showcase Alternative Learning Center August 24, 2017 board meeting
*Working Board meeting August 1, 2017, Board of Education beginning at 5:30p

14. Adjournment

Order #61451 - Motion Passed: I need a motion to approve adjourning the July 27, 2017 board meeting at 6:20 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary