

Board of Education Regular Meeting

March 23, 2017 5:00 PM

Kathryn Winn Primary Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Superintendent's Report

- KPI-Key Performance Indicators, we meet monthly and we just completed those this week. At this time we are trying to get through illnesses and make it to Spring Break. If the attendance continues to drop we will need to look at whether to remain in session.
- We have updated the strategic plan after completing meetings two weeks ago. It is a living document and constantly changing but at this time it is up to date. We may change the finance portion as we move forward.
- We now have a charter bill in Kentucky. I'm not going to go into extensive discussion. The impact that it will have on rural schools is negligible. We will see what happens moving forward and the effect that it may have on rural schools.
- Senate Bill 1 has passed, it is an emergency bill, which means it takes effect as soon as the governor signs the bill. This bill governs PGES, assessments, program reviews and additional other programs. We are not sure what will occur. We are continuing to complete the program reviews but they are no longer part of the process. Once we get information from KDE I will let you know what is expected.
- Kentucky Center for Performance Excellence is the group that is reviewing our application for the Baldrige Award. They came in March 10th and talked to the administrative team to discuss our level 1 application and will give us a review of that and follow up with next steps. This will help us to align our systems and work efficiently.
- Studer Education, we have been working with them. Today was our first day working with Studer. We have completed our Employee survey with the exception of one area. The month of April we will survey our parents. We will give you the results from the feedback. Nannette Johnston, Studer Education presented what Studer will be doing within our district.

3. Approval of Agenda

Order #61397 - Motion Passed: I need a motion to approve agenda items 1 - 13 as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the February 2017 general fund beginning balance was \$5,150,051.00 with the total receipts at \$1,048,128.00, the total expenditures were \$1,225,532.00 and we had an ending balance of \$4,972,647.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61398 - Motion Passed: I need a motion to approve consent agenda items 6A-6Y as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the February 23, 2017 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved the Facility Use Request 1 for the Carroll County Little League, David Craig Representative to use the Conditioning Center on March 11, 2017 to hold assessments from 1:00p-6:00p as presented.

6.B.2. Approval of Facility Use Request 2 Approved the Facility Use Request 2 for the Kentucky Panthers, Brandon Hicks representative to use the conditioning center for youth baseball indoor practice when not in use by school sports as presented.

6.B.3. Approval of Facility Use Request 3 Approved the Facility Use Request 3 for Turning Pointe Dance Center, Cindy Hedges representative to use the Carroll County High School cafeteria/cafe for the dance recital, dress rehearsal, and performance on May 19, 2017 for set up, May 20, 2017 from 7a-2p and, May 21, 2017 from 11a-6p as presented

6.B.4. Approval of Facility Use Request 4 Approved the Facility Use Request 4 Katrina's School of Dance, Katrina Bartley Baute representative to use the Carroll County Middle School auditorium on May 19, 2017 5p-9p and May 20, 2017 7p-9p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

No Longer Employees of the District

Resigning: None at this time

Retiring:

Kim Beach; Food Service Acct. Clerk CCMS; 03/31/2017

Lee Dillon; Counselor, Cartmell; 06/30/2017

Wilhelmina Moore; Bus Monitor; 06/30/2017

Barbara Garriott; Account Clerk II, Central Office; 06/30/2017

Gerda Wise; Elementary Instructional Supervisor, Central Office; 06/30/2017

Transfers within the District

Chasity Abercrombie; Food Service Acct. Clerk CCMS; 04/01/2017

Vickie Perry; Food Service Acct. Clerk CCHS; 02/17/2017

Sherry Parrish; Food Service Asst. I CCHS; 03/06/2017

Leave of Absence

Melanie Thieman; 02/27/2017-05/03/2017

Allison Beck; 02/15/2017-04/20/2017

Ashley Bowling; 02/20/2017-03/28/17

Employees No Longer Auxiliary

Katessa Hicks; Asst. Coach Track CCHS

Brian Hedges; Asst. Coach Boys Soccer CCHS

6.E. Approval of RossTarrant Fees Approved the invoice fees from RossTarrant from September 1, 2016-March 10, 2017 in the amount of \$6,252.84 as presented.

6.F. Approval of the 2017-2018 Student Accident Insurance Approved the 2017-2018 student accident insurance renewal with K&K Insurance for \$37,984.56 as presented.

6.G. Approval of the agreement between CCHS and Showtime Photobooth Approved the agreement between Carroll County High School and Showtime Photobooth on April 22, 2017 for the Carroll County High School Prom for the amount of \$575.00 as presented.

6.H. Approval of the agreement with Spectrum for iLead Approved the agreement between iLead and Spectrum to provide internet service at \$475.00 a month as presented.

6.I. Approval of the Handwriting without Tears agreement with Kathryn Winn Approved the agreement between Kathryn Winn and Handwriting without Tears to have a half day workshop for professional development at \$800.00 as presented.

6.J. Approval of the Fundraiser for Cartmell Approved the fundraiser for Cartmell, Leaders making a "Change", to collect change that will go toward playground equipment, balls, jump ropes, etc...to begin on March 28th as presented.

6.K. Approval of changing Assistant Coach positions for Carroll County High School Approved eliminating the Cross Country assistant coach position and using the \$1,200 dollar stipend to go toward a much needed assistant for football as it is needed in that sport as presented.

6.L. Approval of the CCMS Donation Approved the \$1,400.00 donation made to Carroll County Middle School for the Carroll County Middle School softball team to purchase softball uniforms as presented.

6.M. Approval to accept the Born Learning Academy Grant Approved and accept the United Way Born Learning Academy grant. The grant will provide \$5,600.00 total over the course of two years as presented.

6.N. Approval of the Kathryn Winn Fundraiser Approved the Kathryn Winn Fundraiser Pot Of Gold that will be student led by Brody Chowning to have a dress up day on March 17, 2017 and money donated will go to help purchase playground toys such as frisbees, jump ropes, balls, etc.... as presented.

6.O. Approval of the Langsford Learning Assessment Intervention Programming Approved hiring Alan Bird that will create an intervention program that will help us score student assessments for tier three intervention purposes. The cost of his services is \$11,625.00 paid from general funds, Langsford Learning Program will be \$5,600.00 that will include all test tables and the cost of the server program will be \$2,009.00 as presented.

6.P. Approval of the March Surplus Approved the surplus items for March 2017 as presented.

6.Q. Approval of UNICEF Kid Power Fitness Program Approved the UNICEF Kid Power Fitness Program that Samantha Abercrombie applied for and was awarded for her fifth grade class. The

class was awarded fitness bands for each student and herself, a tablet, and charging station as presented.

6.R. Approval of the Summer Feeding Program Approved Carroll County Schools to participate in the summer feeding program for 2017 as presented.

6.S. Approval of the Community Nutrition Permanent Agreement Approved the Community Nutrition Permanent Agreement as required by the National School Lunch Act, the Child Nutrition Act as amended and follow program regulations as presented.

6.T. Approval of the CCHS Donations Approved the donations for Carroll County High School, Family Worship Center for \$100.00, Nucor Gallatin Steel in the amount of \$500.00, and NAS in the amount of \$250 for Cheer as presented.

6.U. Approval of Shortened School Day Approved shortened school day for student #1940711748 and student #2120448093 as presented.

6.V. Approval of the Local Planning Committee Finding Approved the Local Planning Committee finding for the Carroll County Early Childhood Center to have new construction to meet student capacity, further implementation of established programs, or complete approved projects constructed in phases as presented.

6.W. Approval for additional contracted days for Staci Turner Approved adding ten (10) additional days to Staci Turner's contract effective immediately to assist with school nutrition reviews and summer feeding as presented.

6.X. Approval of CCHS Dance Team Approved Carroll County High School beginning a dance team, this will be a club and the sponsor will not be paid as presented.

6.Y. Approval of the agreement between CCS and Merchant Banner Approved the agreement between Carroll County Schools and Merchant Banner. The most common size is 3 feet by 5 feet and will advertise businesses on the banners that will hang on fences at the fields or walls in the gym as presented.

7. Communications To and From the Board

8. Champion For Kids Ms. Donna Monroe Amy Alsup, for all the work that she has done with the school and volunteering. Jan Eldridge for coming in this year and stepping in to be the teacher for the remainder of the year for one of our classes. Cydney Conley and Jamie Wilson was recognized for the work that they have been doing with the Leader In Me program.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR) Cindy Johann (Technology), Lisa Gault (Food Service) submitted reports which are part of the official minutes. Doug Oak, Gerda Wise, Kathy Bieger, Carl Roberts, Mark Willhoite, and Donna Monroe were present.

10. New Business

10.A. Approval of mileage reimbursement for Kelly Stewart

Order #61399 - Motion Passed: Approved the mileage reimbursement for Kelly Stewart in the amount of \$62.24, for AESTL Science Meeting (OVEC) November and December mileage reimbursement and \$45.92 for January and February mileage reimbursement it is late and outside board policy as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

10.B. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61400 - Motion Passed: I need a motion to approve the mileage for Bill Hogan for OVEC Board of Directors meeting and KSBA Conference in the amount of \$69.60 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

10.C. Approval of Assistant Superintendent Oak's Mileage

Order #61401 - Motion Passed: I need a motion to approve the mileage for Doug Oak for the KSBA Conference, KASA Next Generation Meeting, and UofL Job fair in the amount of \$162.00 as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

10.D. Discussion and Approval of Procedure 09.121 AP.21

Order #61402 - Motion Passed: I need a motion to approve procedure 09.121 AP.21, petition for Early Enrollment form, this form has been approved, we are adding the date that it needs to be received in Central Office to May 1 as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

10.E. Approval of the BG4 for Carroll County Middle School Addition/Renovation I need a motion to approve the BG4 for the Carroll County Middle School Addition and Renovation project as presented.

10.F. Approval of Pay App 27 for Carroll County Middle School Addition/Renovation I need a motion to approve Pay App 27 for the Carroll County Middle School Addition/Renovation project as presented.

10.G. Approval to table Agenda Items 10E and 10F

Order #61403 - Motion Passed: I need a motion to table agenda items 10E Approval of the BG4 for Carroll County Middle School Addition/Renovation and 10F. Approval of Pay App 27 for Carroll County Middle School Addition/Renovation based on legal counsel as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

11. Student Achievement Mrs. Pam Williams presented the work that she has been doing with the Gifted and Talented program. She is seeing wonderful results and they have recently tested students in the GT area of the Arts. Mrs. Williams presented a PowerPoint to show the work that the students have been doing with KUNA and KYA. This has opened many opportunities for our students and has provided a look at different cultures and public speaking. Two students, Andrew Frye and Owen Stark was present to discuss their experiences.

12. Board Member Planning Calendar

April

1. School council budgets presented to the board for review
 2. Review of Individuals with Disabilities Education Act, Part B, Basic and Early Childhood program
 3. Review of Pre-school program for students with disabilities
 4. Initial round of annual/scheduled school council progress reports
 5. Approve certified evaluation plan
 6. Review third nine-weeks snapshot
- *SBDM Council Meetings April 11th & 13th
**April 27, 2017 Cartmell Elementary Showcase

May

1. District professional development report
 2. Review ESS Program
 3. Community Discussion with students, board, legislators
 4. Review and Revise student code of conduct
 5. Approve DIP
 6. Approve tentative working budget for next year (must be submitted by KDE by May 30)
 7. Receive final round of annual/scheduled school council progress reports
 8. Approve activity fund budgets
- *Showcase of Carroll County Middle School on May 25, 2017

13. Adjournment

Order #61404 - Motion Passed: I need a motion to approve adjourning the March 23, 2017 board meeting at 6:12 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary