

Carroll County Board of Education Special Meeting

May 18, 2017 5:00 PM

Carroll County Board of Education Special Meeting

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Updated Attendance:

Mr. Rob Spenneberg was updated to absent at: 5:55 PM

Mr. Rob Spenneberg was updated to present at: 7:00 PM

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; Tracie Crawford, Board Secretary was present.

2. Approval of Agenda

Order #61421 - Motion Passed: I need a motion to approve agenda items 1 - 5 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. D'anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

3. New Business

3.a. Carroll County Child Development Center L.E.A.D. Training Leah Spencer introduced Chris Watkins with Western Kentucky University. He discussed with the board members about the performance standards for head start and he also discussed the eligibility for head start. There are different standards that allow eligibility for students. Mr. Watkins walked our board through the different reports and deadlines that our head start department also must meet as well.

3.b. Discussion Finance Purchasing Process Jon Conrad discussed with the board members the process of a purchase order. The chain of command and the checks and balances that we have in place for purchases. Mr. Conrad discussed how items are purchased or if items that need to be purchased are bid. There are different reasons why an item would need to be bid instead of purchased outright. He also discussed purchases made with the credit cards or with the Kroger/WalMart account and how those purchases also have to have a signed PO# prior to being used.

3.c. Discussion on Boards Role-Policy Creation Mr. Hogan and Mr. Crawford discussed the Policy and Procedure creation and KSBA's role with creating our policies and procedures to make sure that we are within the laws and statues. There was discussion on our handbooks and the different discipline polices and how we wanted matrixes to be uniform. Mr. Groseclose is the board representative on the Code of Conduct and will take back what the board would like to have in place for discipline.

3.d. Discussion Studer Surveys Mr. Hogan presented the Studer findings about use of time and meetings to the board members. He discussed survey results on staff meetings, are the meetings an efficient use of time, and how we utilize the time to make sure that everyone involved is receiving relevant information. He discussed that in the fall we would have an employee survey again and that at this time hopefully the numbers have changed and we are using time efficiently.

3.e. Superintendent Evaluation Mr. Hogan discussed the seven different standards for the superintendent evaluation strategic leadership, instructional leadership, cultural leadership, human resource leadership, managerial leadership, collaborative leadership, and influential leadership. He discussed with the board the different initiatives within the district and implementation. We have support with our certified staff with Bellarmine, All in for Algebra, National Institute for School Leadership, and Rounding with the principals. The principals have the resources and support they need to accomplish their goals. There is also collaborative leadership with DOW, CCCDC, Quiet Excellence, discussions with the hospital and Triad as well as other community efforts.

4. Executive Session

4.a. Approval to enter Executive Session

Order #61422 - Motion Passed: In accordance with KRS 61.810(1)(f) and KRS 156.557(6)(c), I need a motion to go into executive session for preliminary discussions for the Superintendent's summative evaluation at 8:17 pm. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

4.b. Approval to Exit Executive Session and Resume meeting

Order #61423 - Motion Passed: I need a motion to approve exiting executive session and resuming regular meeting at 9:18 pm. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

5. Adjournment

Order #61424 - Motion Passed: I need a motion to approve adjourning the May 18, 2017 special board meeting at 9:19 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary