

Board of Education Special Meeting
April 26, 2018 5:00 PM
Carroll County High School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman
Mr. Corey Groseclose
Ms. Carolyn Jones
Ms. D'Anne Smith
Mr. Rob Spenneberg

Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present. *Dr. Livingood was absent due to Israel trip.*

2. Approval of Agenda

Order #61558 - Motion Passed: I need a motion to approve agenda items 1 - 13 as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

3. Student Achievement Students with the ESL program showed the board members videos that they have been working on that allowed them to use the green screen and then showed them all the virtual reality screens and how to use them to take a virtual tour across the globe.

4. Treasurer's Report Mr. Conrad reported that the March 2018 general fund beginning balance was \$5,033,846.00 with the total receipts at \$1,020,213.00, the total expenditures were \$1,610,434.00 and we had an ending balance of \$4,443,625.00. All reports are part of the official minutes.

5. Public Recognition None at this time.

6. Approval of Consent Agenda

Order #61559 - Motion Passed: I need a motion to approve consent agenda items 6A-6CC as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the March 22, 2018 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved the facility use request 1, for Ron Henderson to use the shooting gun and practice at CCHS, CCMS, and Cartmell when available for the Carroll Cougars basketball practice as presented.

6.B.2. Approval of Facility Use Request 3 Approved the facility use request 3, for Jason Meurer, United 1996 FL/Soccer to use the Carroll County High School soccer field on April 17th & 30th, 2018 from 6:30p-8:30p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Paul Cuevas; Inst. Assistant Bilingual; CCCDC; 03/21/2018

Jordan Becraft; Early Childhood Nurturer; CCCDC; 03/22/2018

Sara Anderson; Inst. Assistant/Bus Monitor; CCCDC; 04/09/2018

Houston Lindsay; Inst. Assistant/Bus Monitor; CCCDC; 04/09/2018

No Longer Employees of the District

Resigning:

Nina Madden; Custodian; 03/05/2018

Carla Carman; Inst. Assistant; 03/19/2018

Kimberly Brown; Early Childhood Nurturer/FSW; 04/10/2018

Retiring:

Mark Howard; Maintenance II; 06/30/2018

Joanie Day; Food Service Asst. I; 06/30/2018

Beth Wallace; Guidance Counselor CCMS; 06/01/2018

Sheree Richter; Guidance Counselor CCHS; 06/30/2018

Transfers within the District

Brittany Brinkman; Early Childhood Nurturer/FSW; CCCDC

Kalyn Hudgins; Early Childhood Nurturer/FSW; CCCDC

Dailee Sanders; Early Childhood Nurturer/FSW; CCCDC

Sandra Thompson; Inst. Assistant/FMD; CCMS

Leave of Absence

Donetta Duvall; 04/03/18-05/29/18

Guadalupe Calvillo; 03/29/2018-05/11/2018

Employees No Longer Auxiliary

Ashley Ramsey; Cheer Coach; CCMS

Courtney Wallace; Asst. Cheer Coach; CCMS

Domonique Jenkins; Asst. Football Coach; CCHS

6.E. Approval of the Revised 2017-2018 School Calendar Approved the revised 2017-2018 school calendar which has the March 30, 2018 day marked since school was not in session,

last day for students will be June 1st, Graduation will be June 3rd, and Closing day is June 11th as presented.

6.F. Approval of the Revised 2018-2019 School Calendar Approved the revised 2018-2019 school calendar which has two additional make-up days added to the calendar. According to KDE Guidelines: Make-up days should be reflected only in the district's original calendar. The number of days indicated must be equal to the greatest number of days missed over the past five years. The two days reflect missing school on March 21st and March 30th as presented.

6.G. Approval of the 2018-2019 Para Professional Auxiliary Pay Schedule Approved the 2018-2019 para professional auxiliary pay schedule as presented.

6.H. Approval of the 2018-2019 Payroll Schedule Approved the 2018-2019 payroll schedule as presented.

6.I. Approval of the agreement between Carroll County Schools and Barnes Dennig Approved the agreement between Carroll County Schools and Barnes Dennig to provide independent auditing for the school district for the year end of June 2018 as presented.

6.J. Approval of the agreement between Carroll County Schools and Schoology Approved the agreement between Carroll County Schools and Schoology, this is to renew the services for the 2018-2019 school year in the amount of \$9,150.00 as presented.

6.K. Approval to submit the Carroll County Child Development Center Grant Application Renewal Approved the Carroll County Child Development Center to submit the grant application renewal for the Head Start Program as presented.

6.L. Approval of the agreement between Carroll County Schools and UMC Food Ministry Approved the agreement between Carroll County Schools and the UMC Food Ministry for the 2018 summer food service program as presented.

6.M. Approval to accept the RC Durr Grants for the Carroll County High School Approved accepting the RC Durr grant funding of \$2,000.00 for graphic designer tablets and \$2,500.00 for virtual reality accessories as presented.

6.N. Approval of the agreement between Carroll County Schools and Western Kentucky University for a Speech Intern Approved the agreement between the Carroll County School District and Western Kentucky University to provide a speech intern that will work within the school district as presented.

6.O. Approval of the Overnight Student Trip for FFA Approved the overnight student trip for FFA to attend the Kentucky Leadership Training July 16-20 in Hardinsburg, Kentucky as presented.

6.P. Approval of the Technology Surplus Approved the surplus items from Technology, these items are outdated and no longer used as presented.

6.Q. Approval of the Kathryn Winn Serving Line Bid Approved the Kathryn Winn Primary serving line bid and award the bid to C&T Design & Equipment in the amount of \$57,783.00 as presented.

6.R. Approval of the School Bus Purchase Authorization Approved the Kentucky Department of Education 2018 school bus purchase authorization form for one (1) school bus in the amount of \$101,640.00 to be paid for with Head Start funds as presented.

6.S. Approval of the Energy Technology Grant for Area Technology Center Approved accepting the memorandum of agreement for the energy technology grant in the amount of \$15,000.00 that was awarded to the Area Technology Center as presented.

6.T. Approval to change CCHS Dance Team to a sport Approved changing the CCHS Dance Team to a sport based on regulation changes made within KHSAA instead of CCHS Dance Team being an activity. Changing it will also allow the team to participate in KHSAA competitions and improve the Title IX offerings as presented.

6.U. Approval of Procedure 02.4331 AP.1 Approved the revised procedure 02.4331 AP.1 with the revisions that were requested by the board at the March 22, 2018. These changes have been made and are in the revision as presented.

6.V. Approval of the K Winn Fundraiser Approved the Kathryn Winn Fundraiser for Family Skate Night for April and May as presented.

6.W. Approval to hire Co-ops for Head Start Bus Monitors Approved the hiring of four (4) high school co-ops to serve as bus monitors for Head Start for approximately two hours a day as presented.

6.X. Approval of Overnight Student Trip-Cartmell History Club Approved the overnight student trip for the Cartmell History Club to camp out on May 19, 2018 until May 20, 2018 at the Masterson House as a community service event as presented.

6.Y. Approval of Full Time Substitute at Kathryn Winn Primary 2018-2019 Approved a full time substitute position for up to 42 days for the 2018-2019 school year at Kathryn Winn Primary school at a daily rate of \$359 funded by general fund as presented.

6.Z. Approval of ESL Co-Op position Approved a student co-op position to work with Cheri Mann, supervisor and the ESL population. The position would be no more than three (3) hours per day for 175 days as determined by the supervisor as presented.

6.AA. Approval of the 2018-2019 Jostens Yearbook agreement Approved the 2018-2019 Jostens Yearbook agreement with the Carroll County High School as presented.

6.BB. Approval of the Red Cross Agreement Approved the Red Cross agreement with the Carroll County School district to certify the school nurses in CPR, First Aid, and AED as presented.

6.CC. Approval of the lease agreement amendment between Carroll County Schools and Creekside Classroom Approved the lease agreement amendment between Carroll County Schools and Creekside Classroom beginning May 2018-April 30, 2019 as presented.

6.DD. Approval of Consent Agenda Item 6B2 Approval of consent agenda item 6B2 Facility Use Request 2 pending that we receive the certification of liability as presented. **6.DD.1. Approval of Facility Use Request 2** Approved the facility use request 2, for Katrina Bartley to use the Carroll County Middle School Auditorium on May 15, 17, and 18th for Katrina's School of Dance spring dance recital as presented.

Order #61560 - Motion Passed: I need a motion to approve Consent Agenda Item 6B2 Facility Use Request 2 pending correct documentation of the certification of liability as presented Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

7. Communications To and From the Board None at this time

8. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer(Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Tom Stephens, Doug Oak, Jonica Ray, Mark Willhoite, Kathy Bieger, Carl Roberts, and Cindy Johann were present for the meeting.

9. New Business

9.A. Approval of Superintendent Livingood's Mileage & expense Reimbursement

Order #61561 - Motion Passed: I need a motion to approve the mileage reimbursement for Dr. Livingood for OVEC Board of Directors and expense for AASA conference in the amount of \$101.06 as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

9.B. Approval of the REVISED BG1 Kathryn Winn Primary Renovation *Kentucky Department of Education has new software and only want to see new totals and contracts. There is no additional money, it is the same amount just listed on different lines of the BG1. The only thing that has changed is the format of the BG1 which needs to be reapproved.*

Order #61562 - Motion Passed: I need a motion to approve the REVISED BG1 for the Kathryn Winn Primary addition/renovation project as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

9.C. Discussion and Action- Non Traditional Instruction Program *Ms. Ray explained that this is a non-traditional school day that would be used in place of a snow day. We are asking for approval to submit the application. You can use up to ten days. Dr. Livingood stated that we may want to ease into those and use up to five days. Those days we should use when the roads will not be too bad. There are mornings that the roads are not good however by 10a or later the roads are in great shape. This would allow us to open the schools at this time and have teachers present to assist students virtually or those that can get to the school to use this time to work. This is approval only to apply, this does not mean we will be granted days and if the proposal is accepted we in no way have to commit. This is just the first step in the process. Students will also be able to have paper-hard copies of work or there will be work on the computer for students to do on those days.*

Order #61563 - Motion Passed: I need approval to apply for the non-traditional instruction program as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10. Board Member Planning Calendar Nothing at this time.

11. Superintendent's Comments Nothing at this time.

12. Board Member Comments Mr. Spenneberg did state that the Superintendent Search Committee had completed their tasks and said that everyone worked hard to narrow down the candidates. If any one sees those that worked on the committee please thank them for their hard work in the process of finding a new Superintendent for Carroll County School District.

13. Adjournment

Order #61564 - Motion Passed: I need a motion to approve adjourning the April 26, 2018 board meeting at 5:59 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary