

Board of Education Regular Meeting

January 25, 2018 5:00 PM

Carroll County Middle School-Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; and Tracie Crawford, Board Secretary are present. *Mr. Jon Conrad was absent due to illness.*

2. Approval of Agenda

Order #61529 - Motion Passed: I need a motion to approve agenda items 1 - 13 as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

3. Approval of Consent Agenda

Order #61530 - Motion Passed: I need a motion to approve consent agenda items 3A-3N as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

3.A. Approval of Minutes Approved the December 4, 2017 Working Board Minutes, December 14, 2017 Board Minutes, January 4, 2018 Board Minutes, and the January 4, 2018 Working Board Minutes as presented.

3.B. Approval of Facilities Use

3.B.1. Approval of Facility Use Request 1 Approved the facility use request from KY F&AM Grand Lodge, Homer Druin representative, to use the Carroll County Middle School auditorium and cafeteria for March 23, 2018 from 4p-9p as presented.

3.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

3.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All

appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

Guadalupe Calvillo Roque; Early Childhood Nurturer CCCDC; 01/09/2018

No Longer Employees of the District

Resigning:

Ashley Girdler; Cook/Baker; 12/20/2017

Marie Wallace; Early Childhood Nurturer/FSW; 12/20/2017

Melinda Jo Davidson; Early Childhood Nurturer/FSW; 12/31/2017

Britny Brewer; School Nurse; 01/10/2018

Tiffany Smith; Early Childhood Nurturer; 01/22/2018

Retiring:

Ellen Jones; Cook/Baker; 12/31/2017

Transfers within the District

Katessa Hicks; Early Childhood Nurturer; CCCDC

Erin Mahoney; School Nurse; CCCDC

Ashley Davidson; Early Childhood Nurturer/FSW; CCCDC

Ashley Couch; Early Childhood Nurturer/FSW; CCCDC

Leave of Absence

Trina Raker; 12/12/17-12/20/17

Theresa Walker; 12/14/17-02/05/18

Employees No Longer Auxiliary

Hayley Franklin; Unified Track Coach CCHS

3.E. Approval of the School Facilities Construction Commission Offer Approved the School Facilities Construction Commission (SFCC) offer of assistance to the Carroll County Board of Education in the amount of \$22,451.00 to be used toward proposed construction or major renovations of facilities outlined in the current facility plan as presented.

3.F. Approval of the 2018-2019 Calendar Committee Approved the 2018-2019 Calendar Committee recommendation per policy 08.3 School Calendar as presented.

3.G. Approval of the Carroll County Child Development Center Selection/Eligibility Criteria Approved the Carroll County Child Development Center selection/eligibility criteria for the early head start/head start which has been revised after consulting with the training and technical assistance as presented.

3.H. Approval of the Carroll County Child Development Transportation and ERSEA policies Approved the revised Carroll County Child Development Center Transportation and ERSEA Policies that have not been updated since 2010 to ensure that it is within compliance of the new standards as presented.

3.I. Approval of the FRYSC School District Assurances FY19-20 Approved the FRYSC School District Assurances for FY19-20 as presented.

3.J. Approval of the Ag Achiever Application Approved and accept the Ag Achiever award for \$700.00 from the Kentucky Department of Agriculture for storage lockers as presented.

3.K. Approval of Carroll County Child Development Center Curriculum Approved the surplus of Carroll County Child Development Center curriculum for ages birth-5 years and donate it to local day cares that would benefit using the Splash into Pre-School curriculum as presented.

3.L. Approval to Surplus Weight Room Equipment Approved the surplus of three machines that are not being used in the weight room to use as trade in for purchase of more relevant equipment as presented.

3.M. Approval for additional payment for Employees Approved time and a half for four (4) food service employees that worked on Saturday January 6, 2018 to put up food from the delivery truck, it will be for Monica Meadows, Paula Kemper, Chasity Abercrombie, and Vickie Perry as presented.

3.N. Approval of Carroll County High School ESS Funds Approved the Carroll County High School ESS Proposal to use the ESS Funds in accordance with the daytime waiver to pay for an instructor to assist students with the online foreign language class at a rate of \$25.25 for 112 hours at a total cost of \$2,828.00 as presented.

4. Communications To and From the Board

5. Reports from Principals and Directors Donna Monroe (Winn); Jeanne Rohrer (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak; Mark Willhoite; Jonica Ray; Kathy Bieger, Carl Roberts, Cindy Johann, and Donna Monroe were present.

6. Old Business

6.A. Discussion on Head Start and Restructuring Mr. Oak discussed the latest on head start and possible restructuring within the district. Most recently this week we received information stating that waivers were possible for our district. During the forum we did get recommendations that we will explore. However since the waivers seem possible through at least 2021 so our recommendation to the board is to not move forward next year and we will just keep things as they are at this time.

7. New Business

7.A. Discussion and Approval of the Kathryn Winn BG3

Mark Trier, JRA discussed with the board the BG3 for the Kathryn Winn project. We have updated the drawings showing the windows and HVAC. We will be getting bid specs together. The BG3 pricing is the same as the BG2 and this has not increased so we will move forward submitting it to the state.

Order #61531 - Motion Passed: Discussion on the Kathryn Winn BG3. I need a motion to approve the Kathryn Winn BG3 that has been revised as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

7.B. Discussion and Approval of the Kathryn Winn construction documents

Mark Trier, JRA discussed the construction documents and the plan to keep the school open during the construction process. It will effect two summers however this overall management will allow for school to remain open. We have allowed for reroofing decking in the event that once construction begins we run into any issues but we plan to have a construction team in place and ready to begin in April. We are on schedule at this time.

Order #61532 - Motion Passed: Discussion on the Kathryn Winn construction plans and specs. I need a motion to approve the Kathryn Winn Construction plans and specs as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

7.C. Approval of Superintendent Livingood's Mileage Reimbursement

Order #61533 - Motion Passed: I need a motion to approve the mileage reimbursement for Dr. Livingood for KASS Conference, OVEC, and Workforce Investment Board meeting in the amount of \$138.81 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

7.D. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61534 - Motion Passed: I need a motion to approve the mileage reimbursement of Mr. Oak for KASS Conference in the amount of \$69.30 as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

7.E. Discussion of the Draft Budget FY2019 Mr. Oak presented the draft budget since Mr. Conrad is out at this time due to flu. Dr. Livingood did explain that what we discuss tonight will be changing with significant impacts based on the governor's budget. We will roll out a draft budget tonight, however just plan on receiving different information the next time we meet to discuss the tentative budget. Mr. Oak presented the Draft Budget powerpoint. The contingency is down at this time. Discussion was provided on program cuts, employee contribution, and transportation increase for the district. The powerpoint is part of the official minutes.

8. Treasurer's Report Mr. Oak reported that the December 2017 general fund beginning balance was \$5,284,698.00 with the total receipts at \$940,993.00, the total expenditures were \$1,175,051.00 and we had an ending balance of \$5,050,640.00. All reports are part of the official minutes.

9. Student Achievement Tony Jury, ATC Principal was present to present information to the board about what is going on at the Area Technology Center. Mr. Oak and Ms. Ray did a district walk-through before Christmas break and it was nice to have them in the building to see what we are providing for the students. Mr. Jury gave the board members talking points He explained that we have 26 dual credits for the students. The teachers at the ATC are also not trained college teachers. The instructors that we

have are instructors that have been in the workforce for over 15 years of experience within their profession and bringing that information to our students to make sure that they are prepared. It is a delicate balance on how the instructors can interact with the students but they are all growing. The ATC has three focus points that they work on daily which is safety and supervision, professionalism, and instruction. Mr. Jury also provided the board with a list of the certifications possible for our students to obtain and how they work with all the districts to create a school calendar to accommodate all the districts involved. Mr. Jury explained that it is important to talk to the students and look them in the eye daily. The talking points are part of the official minutes.

10. Board Member Planning Calendar

KSBA Annual Conference March 2-4, 2018

*I need the selection of classes that you would like to take back to me no later than February 1, 2018. I need to make sure I can get you all the classes that you need for your hours.

11. Superintendent's Comments Dr. Livingood explained that January is Board Appreciation Month. I have been happy to be able to work in the district and meet your board. This county and district is very blessed to have these board members. I appreciate all their hard work and how ethical they are for everyone involved. Very rarely when people talk to them do they discuss how pleased they are it's more to complain about something so these five people work very hard for your district and we want you know that you are appreciated. There were gift bags given out to each board member at this time.

12. Board Member Comments None at this time

13. Adjournment

Order #61535 - Motion Passed: I need a motion to approve adjourning the January 25, 2018 board meeting at 5:41 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary