

Board of Education Regular Meeting

June 21, 2018 5:00 PM

Carroll County Middle School Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Mr. Rob Spenneberg

Absent Board Members:

Ms. D'Anne Smith

Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present. *Ron Livingood Ed. D., Interim Superintendent was absent as his contractual duties have been completed.*

2. Approval of Agenda

Order #61574 - Motion Passed: I need a motion to approve agenda items 1 - 15 as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Absent

Mr. Rob Spenneberg Yes

3. Treasurer's Report Mr. Conrad reported that the May 2018 general fund beginning balance was \$4,406,607.00 with the total receipts at \$967,548.00, the total expenditures were \$1,224,976.00 and we had an ending balance of \$4,149,179.00. All reports are part of the official minutes.

4. Public Recognition None at this time

5. Approval of Consent Agenda

Order #61575 - Motion Passed: I need a motion to approve consent agenda items 5A-5Y as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Absent

Mr. Rob Spenneberg Yes

5.A. Approval of Minutes Approved the May 24, 2018 Board Minutes as presented.

5.B. Approval of Facilities Use

5.B.1. Approval of the Facility Use Request 1 Approved the facility use request 1, Carroll County Shop with a Cop, Andy Sisenstein, to use the CCMS Gymnasium for a six week leagues on Thursday's and Sunday's beginning June 24-August 6. Sunday from 1-5 and Thursday from 6-10p as a fundraiser for the program as presented.

5.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

5.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

None at this time

No Longer Employees of the District

Resigning:

Jamie Wilson; Asst. Principal.; 06/30/2018
Trina Raker; Teacher; 06/30/2018
Guadalupe Calvillo; Early Childhood Nurturer; 05/14/2018
Ryan Shirley; Inst. Asst.; 06/13/2018
Hannah French; Inst. Asst; 06/14/2018
Thomas Bess; Lead Mechanic; 06/05/2018
Makayla Bates; Early Childhood Nurturer; 06/15/2018
Rachel Barmantje; Teacher; 06/30/2018
Allison Beck; Teacher; 06/30/2018
Carol Bridgwater; Teacher; 06/30/2018
Colleen Dacey; Teacher; 06/30/2018
Ashley Davidson; Early Childhood Nurturer/FSW; 06/30/2018
Amy Deason; Teacher; 06/30/2018
Tammy Duncan; Teacher; 06/30/2018
Angie Evans; Inst. Monitor; 06/30/2018
Kim Horine; FSW; 06/30/2018
Michelle Smith; Teacher; 06/30/2018

Retiring:

Anne Hill; Inst. Assistant; 06/30/2018

Transfers within the District

Leave of Absence

Employees No Longer Auxiliary

Kevin States; Soccer Coach; CCMS
Katessa Hicks; Asst. Volleyball Coach; CCMS
Kyndal Yager; JV Coach Volleyball; CCHS

5.E. Approval of the 2018-2019 Certified Salary Schedule Approved the 2018-2019 certified salary schedule as presented.

5.F. Approval of the 2018-2019 Community Work Transition Program Agreement Approved the 2018-2019 Community Work Transition Program agreement which works with our secondary school age students enrolling in pre-employment transition services as presented.

5.G. Approval of the 2018-2019 Property Liability Umbrella Insurance Coverage Approved the 2018-2019 property, liability, umbrella coverage renewal with Liberty Mutual as presented.

5.H. Approval of the 2018-2019 Workers Comp Insurance Approved the 2018-2019 Workers Comp Insurance with Kentucky Employers Mutual Insurance as presented.

5.I. Approval of the 2018-2019 Midway Student Agreement Approved the 2018-2019 Midway Student Agreement with Carroll County Schools which will allow student teaching and field experiences as presented.

5.J. Approval of the School Nutrition Procurement Certification Approved the school nutrition procurement certification to participate in the National School Lunch Program, School Breakfast Program, Special Milk Program for Children, and Uniform Administrative requirements, cost principles, and audit requirements for Federal Awards as presented.

5.K. Approval of the 2018-2019 Fidelity Bond of Treasurer and the Dishonesty Bond Approved the Fidelity Bond of Treasurer and the Dishonesty Bond for the Carroll County Financial Officer as presented.

5.L. Approval of the 2018-2019 Depository Bond Approved the 2018-2019 Depository Bond as presented.

5.M. Approval of the CCHS Band Room Flooring Bid Approved the bid for the CCHS Band Room flooring and award the bid to AIC Contracting, in the amount of \$32,377.65 as presented.

5.N. Approval of the CCMS Boys Restroom bid Approved the CCMS Boys Restroom renovation bid and award the bid to Hawkins Plumbing in the amount of \$14,500.00 as presented.

5.O. Approval of the CCMS/CCHS HVAC Bid Approved the CCMS/CCHS HVAC Bid and award the bid to ACCO Incorporated in the amount of \$248,766.00 as presented.

5.P. Approval of the CCHS Donations Approved the CCHS Donation from the International Thespian Society, Producers Inc (for the FFA Program), and Butler Memorial as presented.

5.Q. Approval to increase the days for the PR/Grant Position Approved the increase of the PR/Grant position to 200 days as the position has increased both in scope and importance as presented.

5.R. Approval of the Revised Certified Evaluation Plan Approved the revised Certified Evaluation Plan for 2018-2019 as presented.

5.S. Approval to Surplus Current Middle School Basketball Uniform Approved the surplus of a current middle school basketball uniform as presented.

5.T. Approval to Surplus Dated Uniforms Approved the surplus of dated cheerleader and basketball uniforms as presented.

5.U. Approval to hire Instructional Aide at Kathryn Winn and Cartmell Approved hiring an Instructional Aide at Kathryn Winn and Cartmell that will be responsible for assisting in a resource classroom because of the high needs of the students, this will also help increase supervision in the classroom as presented.

5.V. Approval of the STEP Phone Maintenance Agreement Approved the STEP Phone Maintenance agreement which will service the current phone system as presented.

5.W. Approval of the 1999 Tahoe Bid Approved the bid for the 1999 Tahoe and award the bid to David Clymer in the amount of \$227.00 as presented.

5.X. Approval of the CCMS Donation Approved the CCMS Donation for \$20.00 for the academic team as presented.

5.Y. Approval of the 2018-2019 Triad Agreement Approved the 2018-2019 Triad agreement that will provide clinics within the middle and high school for students and staff as presented.

6. Communications To and From the Board None at this time

7. Champion For Kids None at this time

8. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer(Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak, Jonica Ray, Mark Willhoite were present for the meeting.

9. Student Achievement None at this time

10. Old Business None at this time

11. New Business

11.A. Approval of the 2018-2019 Auxiliary Positions and Other Supplements

Order #61576 - Motion Passed: Discussion of the 2018-2019 Auxiliary Positions and Other Supplements. *Mr. Oak discussed the auxiliary positions on the other supplements and how do those compare across the district. They looked at the responsibilities that goes along with each position as well to make sure that things lined up.*

I need a motion to approve the 2018-2019 Auxiliary Positions and Other Supplements salary table as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Absent
Mr. Rob Spenneberg Yes

11.B. Discussion and Approval of the Extended Days

Order #61577 - Motion Passed: Discussion on the extended days. *Mr. Oak explained Extended Days. Extended days goes along with what it takes for a position and making sure that those positions are covered and that everything is getting completed. We will review this yearly. We will also be doing the same thing for classified.*

I need a motion to approve the extended days as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Absent
Mr. Rob Spenneberg Yes

11.C. Approval of the May Pay App for the Kathryn Winn Renovation

Mr. Conrad explained that we will have these under new business moving forward so that the board can review these to know who we are paying.

Order #61578 - Motion Passed: I need a motion to approve the May Pay app for the Kathryn Winn renovation as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Absent

Mr. Rob Spenneberg Yes

11.D. Approval of the Kathryn Winn Renovation June Pay App

Mr. Conrad explained that we will have these under new business moving forward so that the board can review these to know who we are paying.

Order #61579 - Motion Passed: I need a motion to approve the June Pay Apps for Kathryn Winn renovation as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Absent
Mr. Rob Spenneberg Yes

11.E. Discussion and Approval of the BG1 for the Baseball/Softball Concession Restroom Project

Mr. Conrad explained that before any projects can be considered you have to go through getting a BG1 and approved before moving forward. This is also restricted money and this does not impact the general fund and can only be used on very few areas. We have enough money in restricted funds if the BG1 comes in at cost or below.

Order #61580 - Motion Passed: Discussion on the BG1 for the Softball/Baseball concession restroom project. I need a motion to approve the BG1 for the Softball/Baseball concessions as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Absent
Mr. Rob Spenneberg Yes

11.F. Discussion and Action School Start Time

Ms. Jones stated that she was asked to table this discussion because not all board members are present. *Ms. Jones asked that this can be placed back on the board agenda for July. The board did ask that an additional survey be sent out again and try and get more feedback.*

Order #61581 - Motion Passed: Discussion on school start time. I need a motion to table the proposed school start time as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Absent
Mr. Rob Spenneberg Yes

11.G. Discussion of the First Reading of the Policy and Procedure Update

Discussion on the first reading of the Policy and Procedures. The policies and procedures have been reviewed by central office staff. These will be reviewed for a second reading in July for approval.

12. Board Member Planning Calendar If we are going to have a working meeting in July, what dates would work for everyone? July 17, 2018 has been decided at 5:30p at Central Office.

13. Superintendent's Comments Mr. Osborne talked to the board and had agreed to spend his non-service time here in district when he could and he has positive comments with Central Office staff and keeping me up to date. I have been able to meet with some staff members and it has been helpful.

14. Board Member Comments None at this time.

15. Adjournment

Order #61582 - Motion Passed: I need a motion to approve adjourning the June 21, 2018 board meeting at 5:46 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Absent
Mr. Rob Spenneberg	Yes

Chairperson

Secretary