

Board of Education Regular Meeting

March 22, 2018 5:00 PM

Carroll County Middle School Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'Anne Smith

Mr. Rob Spenneberg

Updated Attendance:

Mr. Corey Groseclose was updated to present at: 5:06 PM

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61542 - Motion Passed: I need a motion to approve agenda items 1 - 14 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Absent
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

3. Student Achievement Ms. Jonica Ray introduced Ms. Joyce Doyle, 4-H representative. Our 4th and 5th graders worked on speeches and demonstrations. Over 100 students qualified to present at the county level. We had over 52 students that participated. Communication is an area that we work on with the students. Jack Chowning was present to give a demonstration on gun safety. He demonstrated on how to handle a shot gun and a pistol and gave statistics on accidents with guns. Mason Chandler was present to give a speech on the penny and why the cost of a penny is more than it is worth. We should stop making the penny and take it out of circulation to save money. Mason gave different history on the penny and how to stop making it for the future.

4. Treasurer's Report Mr. Conrad reported that the February 2018 general fund beginning balance was \$4,820,155.00 with the total receipts at \$1,403,687.00, the total expenditures were \$1,189,950.00 and we had an ending balance of \$5,033,892.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61543 - Motion Passed: I need a motion to approve consent agenda items 6A-6S as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the February 22, 2018 Board Minutes as presented.

6.B. Approval of Facilities Use

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

No Longer Employees of the District

Resigning:

Linda Phillips; Custodian; 02/16/2018

Rhonda Reynolds; Teacher; 03/15/2018

Aleyda Jimenez; Instructional Aide Bilingual; 03/16/2018

Leave of Absence

Jennifer Maiden; 5/1/18-6/7/18

Employees No Longer Auxiliary

6.E. Approval of the Carroll County High School revised Merchant Banner Agreement Approved the revised Carroll County High School Merchant Banner Agreement which has updated prices for baseball and softball to align with the other sports as presented.

6.F. Approval of the Carroll County Child Development Center Personnel and Fiscal Policies and Procedures Approved the revised Carroll County Child Development Center Personnel and Fiscal Policy and Procedures which have been updated to align with the current program operations as presented.

6.G. Approval of the Carroll County High School Civics Proposal Approved the Carroll County High School beginning May 2018 to administer to juniors and seniors enrolled in a United States History course the United States Citizenship and Immigration Services civics test as presented.

6.H. Approval of the revised Spectrum Agreement Approved the revised Spectrum Agreement that will allow Carroll County School district to select the SPI Method to have a 90% discount reflected on the bill as presented.

6.I. Approval of the School Facilities Construction Commission FY2018 KETS Offer Approved the School Facilities Construction Commission (SFCC) FY2018 KETS offer of assistance in the amount of \$27,446.00 as presented.

6.J. Approval of the KISTA Bus Surplus Approved the KISTA Resolution in connection with the sale of used school buses declared as surplus for two (2) school buses (bus #130 and bus#132) for 2018 as presented.

6.K. Approval to Surplus the Pitching Machine Approved the surplus of the softball pitching machine, it is broke and a new one has been purchased as presented.

6.L. Approval of changing the Carroll County Middle School Custodian four hour position

Approved converting the existing four (4) hour Carroll County Middle School custodial position to an eight (8) hour position as presented.

6.M. Approval for the ESL Department to hire a translator Approved the ESL Department to hire Magali McCarty to act as a translator for the high school students for the End of Course Assessment and assist during KPREP throughout the district for an anticipated 18.5 hours at a rate of \$30 per hour as presented.

6.N. Approval of the Carroll County Middle School Donation Approved the Carroll County Middle School donation of \$75 from Kinman Chevrolet as presented.

6.O. Approval of the Overnight Student Trip for the Bass Team Approved the overnight student trip for the Bass Team to compete at Burnside Marina, Lake Cumberland March 30-31 for a bass fishing tournament and April 20-21, 2018 for the Region 2 Tournament as presented.

6.P. Approval for Overnight Student Trip-CCHS FBLA Approved the Overnight Student trip for the CCHS FBLA April 16-18 for those students that qualified for the statewide FBLA competition as presented.

6.Q. Approval of the Overnight Student Trip-CCHS KUNA Approved the overnight student trip for CCHS KUNA March 22-24, 2018 at the Galt House as presented.

6.R. Approval of donations for Family Resource and Youth Service Approved the donation to Family Resource Center in the amount of \$25,000 and the donation to Youth Service Center in the amount of \$25,000 from German American bank.

6.S. Approval to surplus Chevy Tahoe Approved the surplus of the 1999 Chevy Tahoe and for it to be taken to the scrap yard as presented.

7. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer(Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes.

8. New Business

8.A. Discussion and Approval of the 2017-2018 Revised School Calendar

Order #61544 - Motion Passed: Discussion on the revised 2017-2018 School Calendar. Mr. Oak discussed the revised calendar. Thinking about the number of days that we have missed and the professional development days that would benefit our staff we would like to use those make-up days for professional days. Our district goes seven additional days which are not required by law and we have the hours in so we would like to take this time and work on the ALICE/Active shooter training and social/emotional learning for whole staff training. So if we go with these proposals, the last day for students will be June 1st and closing day will be June 8th.

I need a motion to approve the revised 2017-2018 school calendar as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.B. Discussion and Approval on the 2018-2019 School Calendar

Order #61545 - Motion Passed: Discussion on the 2018-2019 School Calendar. This is the second reading of the 2018-2019 school calendar. In this calendar we have 171 student days, 185 days total for staff, and 8 professional development days. We worked with the calendar committee to work on the required PD days to benefit students.

I need a motion to approve the 2018-2019 School Calendar as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.C. Approval of Superintendent Livingood's Mileage Reimbursement

Order #61546 - Motion Passed: I need a motion to approve the mileage reimbursement for Dr. Livingood for OVEC Board of Directors, KSBA Annual Conference, GRECC Personnel Meeting Presentation in the amount of \$200.49 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.D. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61547 - Motion Passed: I need a motion to approve the mileage reimbursement of Mr. Oak for OVEC Personnel Directors Meeting, OVEC Implementation Science Presentation, and KSBA Annual Conference in the amount of \$101.68 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.E. Discussion and Approval of Procedure 02.4331 AP.1

Mr. Conrad discussed that along with Dr. Livingood, Mr. Oak, and Mr. Willhoite have worked with the staffing procedure to clarify and make the procedure a little easier and more flexible when working on staffing. Changing some of these items align all the schools and the staffing is the same across the district. This will also ensure that we have staff in the buildings during summer days which is more beneficial for our families and more helpful for our schools to have someone in the buildings during the

summer. There was a typo on the number of students which needs to be corrected. We want to make sure that we have equitable resources across the district and if it's not then we are able to have justification as to why we don't and be able to back it up.

Order #61548 - Motion Passed: Discussion on procedure 02.4331 AP.1. I need a motion to approve school staffing procedure 02.4331 AP.1 with two additions to adding the square footage and the age of the building is taken into consideration as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.F. Discussion and Approval on changing the location of the April 26, 2018 Board Meeting

Order #61549 - Motion Passed: Discussion on the April 26, 2018 board meeting location. Mr. Oak asked that we change the location so that the students could show the virtual reality and what they have been working on during student achievement. I need a motion to change the location of the April 26, 2018 board meeting to the Carroll County High School Media Center as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.G. Discussion and Approval of the Kathryn Winn Primary Addition/Renovation Bids

Mr. Conrad discussed with the board the bid tabulation sheet that shows the bids and those that are being recommended. It did come in under budget. This bid tabulation shows what Wehr is recommending for the board to accept all of the bids with the alternates. Wehr vetted the bids. Wehr will get these to KDE which will start the bond sells. These were complete bids. Darrel Hayden was present to explain. There are some that Wehr bid for based on sub-construction. Alt#3, there were no bids based on previous work prior to the bids.

Order #61550 - Motion Passed: Discussion on the bid tabulation sheet for the Kathryn Winn Primary addition/renovation project.

I need a motion to approve the Kathryn Winn Elementary Construction project award as follows: Bid Package #2 (General Trades and Concrete) to Wehr Constructors with a base bid amount of \$399,777 Bid package #6 (Roofing, Flashing and Sheet Metal) to Kentuckiana General Construction with a base bid amount of \$874,900 and Alternate #2 (Metal Wrap at Exterior Soffit) with a bid amount of \$4,800 Bid Package #9 (Glass and Glazing, Alternate #1 for Aluminum Windows) to Stanley Shultze with a base bid amount of \$177,679 Bid Package #10 (Gypsum Board Assemblies) to Ok Interiors with a base bid amount of \$134,500 Bid Package #15 (Painting) to Wehr Constructors with a base bid amount of \$48,777 and Alternate #2 (Metal Wrap at Exterior Soffit) with a bid amount of (\$11,000) Bid Package #20 (HVAC/Plumbing) to GBMC with a base bid amount of \$1,169,777 and Alternate #4 (2 HVAC Zones at Admin Area) with a bid amount of \$50,832 Bid Package #21 (Commissioning) to KGEI

with a base bid amount of \$22,500 Bid Package #23 (Electrical) to Fayette Electrical with a base bid amount of \$354,900 and Alternate #4 (2 HVAC Zones at Admin Area) in the amount of \$18,900 and Alternate #5 (New LED light in designated areas) in the amount of \$25,900 for a total construction cost of \$3,442,242.00 along with the special inspection for 8,225.00 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.H. Approval of the REVISED BG1 Kathryn Winn Primary Renovation

Mr. Conrad explained the BG1 and what each fee means, how we will cover each fee. The left side is the cost and the right side is where the money will come from. We don't have any general fund investment. We will be using bonds and our ability to bond, we are bonded out of major projects for the next 10 years. These are 20 year bonds. We may be able to do smaller projects however major renovations are about 10 years out. Unless the board decides to take another nickel in taxes in the future. Mr. Joe Nance, Ross Sinclair Associates, he gave the board an overview about how we will be able to bond. The physical agent fee, is established by KDE. RSA gives a discount when bonds are bid out. There is a permitted adjustment within the bonds that this could reduce the bonds that are issued. Mr. Nance gave an overview of what you can borrow and how you can borrow and had a handout for the board members which is part of the official minutes.

Order #61551 - Motion Passed: I need a motion to approve the REVISED BG1 for the Kathryn Winn Primary addition/renovation project as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.I. Adopt a Resolution Authorizing the Carroll County School District Finance Corporation to Issue Revenue Bonds

Order #61552 - Motion Passed: I need a motion to approve the resolution of the Board of Education of the Carroll County School District; confirming the acceptance of an offer of assistance from the Kentucky School Facilities Construction Commission; authorizing and approving the execution of the participation agreement with said commission; authorizing and approving the execution of a contract, lease and option with the Carroll County School District Finance Corporation and any further necessary instruments; approving certain architects' plans for the construction of a certain school building project (Kathryn Winn Elementary); and approving the plan of financing the cost of said project. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

8.J. Recess Meeting to Conduct Carroll County School District Finance Corporation Meeting

Order #61553 - Motion Passed: I need a motion to approve recessing the board meeting in order for the Carroll County School District Finance Corporation to conduct a meeting at 6:39 p.m. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

9. CARROLL COUNTY DISTRICT FINANCE CORPORATION MEETING

9.A. Confirm Officers

Officers of the Carroll County District Finance Corporation:

President - Carolyn Jones
Vice President - Rob Spenneberg
Treasurer - Jon Conrad
Secretary - Tracie Crawford

Order #61554 - Motion Passed: I need a motion to approve the following members of the Carroll County District Finance Corporation meeting as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

9.B. Adopt a Resolution Authorizing the Issuance of Revenue Bonds

Order #61555 - Motion Passed: I need a motion to approve a resolution of the Board of Directors of the Carroll County School District Finance Corporation, relating to and providing for the issuance of \$4,140,000.00 principal amount (subject to a permitted adjustment of \$415,000.00) of school building revenue bonds in accordance with sections 58.010 and 162.120 through 162.290 and 162.385 of the Kentucky Revised Statutes to provide funds for school building purposes, providing and determining the duty of said corporation in connection with the operation of the school property, the creation of funds sufficient to pay the principal of and interest on said revenue bonds as and when the mature, the creation of adequate maintenance and insurance funds, and authorizing the execution of a lease of such foregoing property to the Board of Education of the Carroll County School District. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10. Adjourn the Carroll County School District Finance Corporation Meeting

Order #61556 - Motion Passed: I need a motion to approve adjourning the Carroll County School District Finance Corporation Meeting at 6:42 p.m. and resume the Board Meeting. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

11. Board Member Planning Calendar

April 26, 2018 Board Meeting will be held at the Carroll County High School Media Center at 5pm

12. Superintendent's Comments

Dr. Livingood discussed to the board about social, emotional learning for the students and student issues. He discussed other instruments that they he has brought back to the district and what we are doing to work with our teachers to better individual relationships. To help better provide resources for the district and be more proactive with students and meeting the needs of the students

13. Board Member Comments

Mr. Spenneberg discussed with the board that he has received positive comments from the public that the board is more in tune with the district and the needs of the community. APRIL 19TH child abuse awareness night. School play at the high school

14. Adjournment

Order #61557 - Motion Passed: I need a motion to approve adjourning the March 22, 2018 board meeting at 6:48 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary