

Board of Education Regular Meeting

May 24, 2018 5:00 PM

Carroll County Middle School Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'Anne Smith

Mr. Rob Spenneberg

Updated Attendance:

Mr. Rob Spenneberg was updated to absent at: 5:57 PM

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61565 - Motion Passed: I need a motion to approve agenda items 1-15 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

3. Discussion/Approval/Denial Four (4) Year contract for New Superintendent of Carroll County School District

Order #61566 - Motion Passed: I need a motion to hire Danny Osborne as Superintendent of Carroll County School District for four years beginning July 1, 2018 and approve the terms of this contract of employment, a copy that we will be attaching to these minutes and to authorize Carolyn Jones as board chairperson to sign on behalf of the Carroll County School District. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the April 2018 general fund beginning balance was \$4,443,921.00 with the total receipts at \$1,088,971.00, the total expenditures were \$1,125,253.00 and we had an ending balance of \$4,407,639.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61567 - Motion Passed: I need a motion to approve consent agenda items 6A-6U as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the April 26, 2018 Board Minutes as presented.

6.B. Approval of Facilities Use

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

No Longer Employees of the District

Resigning:

Jonathan Richmond; Inst. Asst.: 04/19/2018

Tammy Tilley; Cook/Baker; 04/20/2018

Brent Leite; Teacher; 06/30/2018

Mamie Heveline; Teacher; 06/30/2018

Ruth Parrott; Inst. Coach; 06/30/2018

Retiring:

Cathy Cook; Teacher; 06/30/2018

Robin Smith; Inst. Coach; 06/30/2018

Transfers within the District

Leave of Absence

Ronny Poe; 05/09/2018-05/21/2018

Jennifer Maiden; 04/24/2018-06/11/2018

Employees No Longer Auxiliary

Ashley Bowling; Track Coach; CCMS

Katie Shively; Track Coach; CCMS

Shelly Hunt; Head Cheer Coach; CCHS

Katie Perraut; Coach Volleyball; CCMS

David Craig; Asst. Coach Softball; CCHS

6.E. Approval of the 2018-2019 Certified Substitute Salary Schedule Approved the 2018-2019 Certified Substitute Salary schedule as presented.

6.F. Approval of the 2018-2019 Classified Job and Pay Grade Alignment Approved the 2018-2019 classified job and pay grade alignment as presented.

6.G. Approval of the Hands on Therapy Agreement Approved the agreement between Carroll County Schools and Hands on Therapy to provide physical therapy, occupational therapy, and speech therapy services for students who require these services during the 2018-2019 year as presented.

6.H. Approval of Emergency Certification for Teachers for 2018-2019 Approved Emergency Certification of teachers for 2018-2019 as needed due to teaching outside their field as presented.

6.I. Approval of Emergency Certification for Substitute Teachers for 2018-2019 Approved the application for Emergency Certification of Substitute Teachers throughout the 2018-2019 school year as presented.

6.J. Approval of School Activity Funds Approved the school activity funds for Kathryn Winn, Cartmell, CCMS, and CCHS for FY 2018-2019 as presented.

6.K. Approval of the Safe Schools Agreement Approved the agreement between Safe Schools and Carroll County Schools for the 2018-2019 school year at a price of \$4,275.83 as presented.

6.L. Approval of the agreement with Pomeroy IT Solutions Approved the agreement between Carroll County School District and Pomeroy IT Solutions to upgrade one of our core systems this summer as presented.

6.M. Approval of the Memorandum of Agreement with Kentucky Transportation Cabinet Approved the memorandum of agreement between Carroll County School District and the Kentucky Transportation Cabinet, Division of Driver Licensing, for the use of facilities in the distribution of classroom instruction associated with the Kentucky Graduated Licensing Program as presented.

6.N. Approval of the Community Work Transition Program Application Approved the Community Work Transition Program application for the Carroll County School District to submit as presented.

6.O. Approval of the Overnight Student Trip-CCHS Honor Guard Approved the overnight student trip for the Honor Guard to attend the POW-MIA Ceremony in Somerset, KY May 18-May 19, 2018, with four students, two faculty members, and one parent as presented.

6.P. Approval of Food Service hour increase Approved increasing six (6) food service positions that are four (4) hours currently to six (6) hours that would help the daily routine of the kitchens and make the schedules more efficient. The increase would be approximately \$30,000 a year, with \$25,000 funded through food service and \$5,000.00 funded through Head Start as presented.

6.Q. Approval of Gifted/Talented for Primary and Secondary Approved the gifted/talented position as a fifty (50) hour position for Primary and fifty (50) hour position for Secondary. This would allow one person to focus on primary and one person to focus on secondary needs to be paid from Title I as presented.

6.R. Approval of hiring additional ESL Certified Teacher Approved hiring an additional ESL Certified Teacher due to the increasing number of ESL students across the district, it is becoming difficult for current personnel to meet the needs of all students in all the buildings. This will be funded from Title I as presented.

6.S. Approval of Elementary Summer Enrichment Coordinator Stipend Approved the stipend of \$3,000.00 for Kristi Walker as the coordinator of the Elementary Summer Enrichment camp from July 16-27, the stipend will be paid in two increments as presented.

6.T. Approval of the Alternate Bid 1 for K Winn Renovation Approved the alternate bid no.1 from Stanley Schultze for the aluminum windows for Zero dollars, because this is an alternate bid to be added into the base bid not a stand alone bid as presented.

6.U. Approval of the CCHS Donations Approved the CCHS Donations from Funding Factory, ABM, Samantha Lenear, and Nucor as presented.

7. Communications To and From the Board None at this time

8. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer(Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak, Jonica Ray, Mark Willhoite, Kathy Bieger, Carl Roberts were present for the meeting.

9. Student Achievement None at this time

10. New Business

10.A. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61568 - Motion Passed: I need a motion to approve the mileage reimbursement of Mr. Oak for travel to the airport for a recruitment fair in the amount of \$45.51 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

10.B. Discussion and Approval of the Capital Funds Request

Mr. Conrad, explained to the board about what a Capital Funds request is and its purpose on the agenda. The General Assembly passed HB303 in 2016 Regular Session allows flexibility in the use of school districts capital funds without forfeiting the districts eligibility in participating in the school facility construction program. To participate, the district must submit a capital fund request. When the school district makes a bond payment, the school collects capital outlay and that money builds over time that allows the district to use on certain projects which are limited. These funds can assist with building improvements and technology that is not involved in school facility plan. Mr. Conrad explained to the board that we would like to use the capital funds to work on the HVAC system at CCHS and CCMS. Mr. Conrad would also like to pay the DELL lease payment and this is allowable under the request. We have at this time \$480,762.00 capital funds that we can utilize. The HVAC systems within the district is not on the same level and we would like to get the middle school on the same system as we fell at this time, the equipment that is in place is dated and we are on borrowed time. These funds are restricted and very few things that this money can be used for at this time.

Order #61569 - Motion Passed: I need a motion to approve the Capital Funds Request Form and submitting to KDE (Kentucky Department of Education) to allow capital funds to be used for the DELL computer lease second payment as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

10.C. Discussion and Approval of Tentative Budget FY 2019

Mr. Conrad discussed with the board that the tentative budget is part of the three steps of approving the budget. He presented a PowerPoint to the board so that they could see the overview of the budget. The PowerPoint is part of the official minutes.

Order #61570 - Motion Passed: I need a motion to approve the Tentative Budget for the FY 2018-2019 as presented Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.D. Discussion and Approval of the 2018-2019 Certified and Classified Salary Schedules

Mr. Conrad discussed with the board members the certified and classified salary schedules. We have changed the school calendar to 185 school days instead of 187 school days. The step increases were discussed on how in past schedules there was not a step increase after 21 years of service and then sporadic jumps until 28 years of service. Any step past 28 years of service did not receive any step increase even though the cost of living increased. Step increases have been placed in all the years and this can allow the board to not have to discuss percentage increases. This is just a remodel of the step increase and will remain moving forward.

Order #61571 - Motion Passed: I need a motion to approve the 2018-2019 Certified and Classified salary schedules as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.E. Discussion on School Start and End Time Mr. Oak at the beginning of the school year spoke to some of the students in the Spark academy on how to improve the schools for the students. Mr. Oak discussed with the board the information that he has gathered about changing the school start and end times for the 2018-2019 school year. A handout was given to the board with the proposed time changes at the schools with pros and cons to the proposal. This is a follow up for the board to look at to see if we would like to move forward. Mr. Oak discussed the pros and cons along with listing links that discuss the research. We do need to work on sport schedules and getting students to where they need to be so that they make it to the event on time.

10.F. Discussion of proposed restroom/concession stand at Carroll County High School Mr. Oak discussed with the board members that after the storm damage from March 1, 2017 we had district damage. We had money donated to the baseball/softball teams to help get the fields and bleachers fixed after the damage. Insurance claims were filed and money covered the damage so the money donated was given to the baseball/softball teams. We have been requested to give the concessions in that area water and build restrooms. With Kentucky Department of Education new regulations, you have to have BG1 information before build. We can use capital funds as well. Would you as a board like us to pursue looking into building a concession stand with restrooms and get information and cost to bring back to you and discuss at the June meeting? It would be equal distance between the two fields and would remove about 8 parking spaces. It does fall into the restricted funds and ability to use these capital funds as it's not parking of the facility plan. The board agreed to have more information brought to them at future meetings.

10.G. Discussion and Approval of the Carroll County Child Development Center COLA Application

Leah Spencer, discussed with the board the COLA Application. The application allows for the head start to use funding if they are granted the funding to hire a certified head start teacher but it must be submitted prior to June 18, 2018.

Order #61572 - Motion Passed: Discussion of the COLA Application. I need a motion to approve the Carroll County Child Development Center COLA Application as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Absent

11. Board Member Planning Calendar

*Federal and State Law Update is June 7-8, 2018. If you plan to attend I need to know so that I can get you registered.

*Summer KSBA Conference is July 13, 2018 in Lexington. Please let me know if you would be interested in attending and if you need lodging.

12. Superintendent's Comments Dr. Livingood talked about his time here in Carroll County.

13. Board Member Comments None at this time

14. Executive Session as Needed It was not needed.

15. Adjournment

Order #61573 - Motion Passed: I need a motion to approve adjourning the May 24, 2018 board meeting at 6:14 p.m. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Absent

Chairperson

Secretary