

**Board of Education Regular Meeting**  
November 15, 2018 5:00 PM  
Carroll County Middle School Health Room

**1. Call to Order / Roll Call**

**Attendance Taken at 5:00 PM:**

Present Board Members:

Ms. Gwen Chapman  
Mr. Corey Groseclose  
Ms. Carolyn Jones  
Mr. Rob Spenneberg

Absent Board Members:

Ms. D'Anne Smith

Danny Osborne, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

**2. Approval of Agenda**

**Order #61626 - Motion Passed:** I need a motion to approve agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Absent
Mr. Rob Spenneberg	Yes

**3. Panther Paws** Our Panther Paw winners were recognized and a short video about each of them was viewed. Ms. Jennifer Wood was selected for Classified and Ms. Maggie Harper was selected for the Certified Panther Paw. McNeal's donated a \$25 gift certificate for both winners and a certificate was given to them.

**4. Treasurer's Report** Mr. Conrad reported that the October 2018 general fund beginning balance was \$2,826,576.00 with the total receipts at \$2,728,288.00, the total expenditures were \$1,269,550.00 and we had an ending balance of \$4,285,314.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time

**6. Approval of Consent Agenda**

**Order #61627 - Motion Passed:** I need a motion to approve consent agenda items 6A-6P as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Absent

Mr. Rob Spenneberg Yes

**6.A. Approval of Minutes** Approved the October 25, 2018 Board Minutes as presented.

**6.B. Approval of Facilities Use**

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

**6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

No Longer Employees of the District Resigning:

Victoria Wood; Cook/Baker; 11/02/2018

Rodney Maiden; Vehicle Mechanic I; 11/02/2018

Retiring

Alice England; Teacher; 11/01/2018

Transfers within the District

Leave of Absence

Jeannette Adams; 10/15/18-12/02/18

Chelsie Zink; 10/29/18-01/18/19

Employees No Longer Auxiliary

**6.E. Approval of the CCHS Donations** Approved the CCHS Donations as presented.

**6.F. Approval of the CCMS Jostens Yearbook quote** Approved the CCMS Jostens Yearbook quote of \$1,697.00 for 100 copies, 64 pages at \$16.97 per book as presented.

**6.G. Approval of the CCMS Donations** Approved the Carroll County Middle School donations as presented.

**6.H. Approval of the Georgetown Memorandum of Agreement with Carroll County Schools**

Approved the memorandum of agreement between Carroll County Schools and Georgetown College that will provide an off-campus master's program to teachers in our area. EPSB requires the memorandum to be completed before they can be considered for admission as presented.

**6.I. Approval of Leading for Learning** Approved the Leading for Learning leadership seminar series for Carroll County School district as presented.

**6.J. Approval of the Overnight Student Trip-CCHS Band** Approved the Carroll County High School Band overnight trip to Sandusky, OH to perform at the music festival as well as going to the air force museum, and Rock-n-Roll Hall of Fame May 17-19, 2019 as presented.

**6.K. Approval of Long-Term Substitute** Approved Becky Woods for a long term substitute at her daily wage threshold for the duration of a middle school math teacher's leave for a total of fifty days as presented.

**6.L. Approval of Substitute Instructional Coach** Approved Robin Smith as a substitute instructional coach for Cartmell Elementary for forty (40) days to coach nine (9) new teachers during the leave of the Instructional Coach and she will be paid at her daily wage threshold as presented.

**6.M. Approval of the Overnight Student Trip-CCHS Panther Basketball** Approved the overnight student trip for the Panther basketball team to attend a basketball tournament in Bradenton, FL, December 26-29, 2018 with parents transporting their student as presented.

**6.N. Approval of the Senior Trip Proposals** Approved the Senior Trip to New York, NY, and approve accepting Scholastica's proposal out of the three bids, at \$750 per 40-44 participants, as they are the only proposal that included all items requested by Mr. Varble as presented.

**6.O. Approval of the Student Overnight Trip-CCMS KYA** Approved the overnight student trip for December 9-11, 2018 to attend the annual KYA conference as presented.

**6.P. Approval of the Overnight Student Trip-CCHS Cheerleaders** Approved the overnight student trip for the Carroll County High School cheerleaders to attend the National High School Cheer Competition at Walt Disney FL February 7-11, 2019 as presented.

## **7. Communications To and From the Board**

**8. Reports from Principals and Directors :** Donna Monroe (Winn); Jeannie Rohrer(Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak, Jonica Ray, Mark Willhoite, Kathy Bieger, and Carl Roberts were present for the meeting.

**9. Student Achievement** Nothing to present this month.

**10. Old Business** None at this time.

## **11. New Business**

### **11.A. Approval of the November Pay App for Kathryn Winn Renovation**

**Order #61628 - Motion Passed:** I need a motion to approve the November Pay App for the Kathryn Winn Primary renovation project as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman    Yes  
Mr. Corey Groseclose    Yes  
Ms. Carolyn Jones    Yes  
Ms. D'Anne Smith    Absent  
Mr. Rob Spenneberg    Yes

### **11.B. Approval of Assistant Superintendent Oak's Mileage Reimbursement**

**Order #61629 - Motion Passed:** I need a motion to approve the November Pay App for the Kathryn Winn Primary renovation project as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman    Yes  
Mr. Corey Groseclose    Yes

Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Absent  
Mr. Rob Spenneberg Yes

### 11.C. Discussion and Approval first reading of 2019-2020 School Calendar

**Order #61630 - Motion Passed:** Discussion on the 2019-2020 first reading of the school calendar.

*Mr. Willhoite discussed with the board members about the calendar for next year. The start and end date along with the different breaks. The committee came to the conclusion to use the third calendar version that was designed.*

I need a motion to approve the first reading of the 2019-2020 school calendar as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Absent  
Mr. Rob Spenneberg Yes

### 11.D. Discussion and Approval of the 2017-2018 audit

Discussion on the 2017-2018 audit: *Barnes Dennig was present to give the board members an overview of the audit. Barnes Dennig stated that it was a clean audit. There are no internal control issues. Financial statements are the board responsibilities. There is nothing within our controls that have any issues. Revenues and expenses are following one another very closely. It should track close. Revenues are getting larger. General Funds are consistent with previous years. Revenues and expenses with the general fund are following and tracking closely. Taxes make up the main funds. Taxes have been consistent and the SEEK money has increased. Food Service the revenues and expenses aren't steady, a lot is fund revenue. Materials and supplies are up. Payroll compared to other district, we are in line with the other districts within KY.*

**Order #61631 - Motion Passed:** I need a motion to approve the 2017-2018 audit as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Absent  
Mr. Rob Spenneberg Yes

### 12. Board Member Planning Calendar Nothing at this time.

### 13. Superintendent's Comments

Mr. Osborne, thanked Barnes Dennig with all their help with the audit and presenting. I'm thankful for all the work that Mr. Conrad is doing with the district finances. Mr. Osborne continued communicating his plan for each of the standards with the Superintendent evaluation:

Standard 4: Human Resource Leadership-Communicate expectations and modeling those expectations. I also feel that we should challenge others. I have asked questions and listened to those around me as well and want to work on ways that we can be more efficient. The Leadership thing....With the idea of being more of a trial period and working on leadership within our district. Do we have funding to help and support any person that would like to work on their leadership and certificates. This will address some of my goals that I have in my Human Resource.

**14. Board Member Comments**

Mr. Spenneberg, I would like for the board to think about long term goals about our facility and what we can work toward. Long term so that we can look ahead and ask staff and community along with students. Mr. Osborne, stated that this would help with long term goals on working with all students. Address the needs of all students.

**15. Adjournment**

**Order #61632 - Motion Passed:** I need a motion to approve adjourning the November 15, 2018 board meeting at 5:50 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Absent
Mr. Rob Spenneberg	Yes

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Chairperson

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Secretary