

Board of Education Regular Meeting
October 25, 2018 5:00 PM
Carroll County Middle School Health Room

1. Call to Order / Roll Call
Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman
Mr. Corey Groseclose
Ms. Carolyn Jones
Ms. D'Anne Smith

Absent Board Members:

Mr. Rob Spenneberg

Updated Attendance:

Mr. Corey Groseclose was updated to present at: 5:04 PM

Danny Osborne, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61616 - Motion Passed: I need a motion to approve agenda items 1 - 16 with the exception of moving item 8 Panther Paws to Item 3 as the SSO's couldn't be here, we will recognize them in November as presented. Passed 3-0 with a motion by Ms. Gwen Chapman and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Absent
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Absent

3. Recognition of SSO Officers: Officer Don Mulhall and Officer Benny Johnson the officers could not make it and we will recognize them in November.

4. Treasurer's Report Mr. Conrad reported that the September 2018 general fund beginning balance was \$2,633,505.00 with the total receipts at \$1,455,072.00, the total expenditures were \$1,238,770.00 and we had an ending balance of \$2,849,807.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61617 - Motion Passed: I need a motion to approve consent agenda items 6A-6CC as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.
Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Absent

6.A. Approval of Minutes Approved the September 20, 2018 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 2 Approved the Facility Use Request for Carroll County Arts Board, Greg & Kristin Beck representatives to use the CCMS Auditorium for the Annual Community Christmas Concert December 6-7, 2018, donations from bake and drink sales will go to the Arts Scholarship as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Emilee Walker; Inst. Assistant; CCCDC

Gregory Lawson; Assoc. Principal for Curr, Inst, & Assessment; CCHS

Tiffany Harvey; Cook/Baker; CCHS

Larry Moore; Lead Vehicle Mechanic; Bus Garage

Donna Warren; Bus Driver; Bus Garage

No Longer Employees of the District

Resigning:

Sherry Smith; Cook/Baker; 09/13/2018

Laura Gibson; Custodian; 09/17/2018

Theresa Walker; Cafeteria Manager; 10/10/2018

Brittany Brinkman; Early Childhood Nurturer/FSW; 10/19/2018

Leave of Absence

Ashley Mains; 9/4/18-11/12/18

Samantha Abercrombie; 9/13/18-11/8/18

Patricia Johann; 10/8/18-10/29/18

Employees No Longer Auxiliary

Katherine Perraut; CCMS Softball Coach

6.E. Approval of the Student Teacher Agreement with EKU Approved the agreement between Carroll County School District and EKU (Eastern Kentucky University) to place student teachers in the school district as presented.

6.F. Approval of the FRYSC FY19 MOA Approved the FRYSC (Family Resource Youth Service Center) FY19 agreement in the amount of \$164,250.00 as presented.

6.G. Approval to surplus the STEM Bus Approved the surplus of the Carroll County Child Development Center STEM Bus and to bid it with a minimum bid of \$40,000.00 pending approval from Head Start as presented.

6.H. Approval of the School Security Officer Agreement Approved the School Security Officer Agreement for 2018-2019 school year as presented.

6.I. Approval of the Memorandum of Agreement with Kentucky Transportation Cabinet Approved the memorandum of agreement between Carroll County School District and the Kentucky Transportation Cabinet, Division of Driver Licensing, for the use of facilities in the distribution of classroom instruction associated with the Kentucky Graduated Licensing Program as presented.

6.J. Approval of back pay to an Employee MH Approved payment to Melissa Hann which was not given credit years for an associates degree from the 2004-2005 school year to present as presented.

6.K. Approval of a change for CCHS Stipend and allocation Approved the allocation change in a stipend for CCHS, the CCJP Director position is no longer a position and Mr. Stephens would like that stipend to be allocated to the High School Dance team sponsor as presented.

6.L. Approval of donations for District Programs Approved donations for the district Panther Paw and Attendance Incentive programs as presented.

6.M. Approval to accept the Rising Sun Grant Approved accepting a one time grant up to \$5,000.00 for Rising Sun Initiative for the start up of the middle school FFA Program as presented.

6.N. Approval of the FY18 KETS Technology Activity Report Approved the FY18 KETS Technology Activity Report for final review as presented.

6.O. Approval of the Mastery Connect Agreement Approved the Mastery Connect agreement as the buildings are still utilizing the program to track standards and standard based tool for parents as presented.

6.P. Approval of the Thomas More agreement Approved the Thomas More agreement to place student teachers within our school district as presented.

6.Q. Approval to Surplus Reach in Refrigerator Approved the surplus of a reach in refrigerator that is currently at Kathryn Winn Primary that is not repairable as presented.

6.R. Approval of the 2018-2019 School Bus Purchase Authorization Approved the Kentucky Department of Education 2018-2019 school bus purchase authorization form for one school bus in the amount of \$107,947.00 as presented.

6.S. Approval to surplus VEX Robotic Equipment Approved the surplus of robotic equipment and return the equipment to VEX Robotics in exchange for a discount on new updated equipment as presented.

6.T. Approval of Surplus Technology Equipment Approved the surplus of old/damaged technology equipment as presented

6.U. Approval of Stipend for CCMS Club Sponsors Approved using the unfilled choir position stipend of \$2,400.00 and dividing that stipend between the STC Club sponsor and the Sports Club sponsor at \$1,200.00 each as presented.

6.V. Approval of CCMS Stipend Team Leader Approved a \$1,200.00 stipend for the fifth grade team leader as presented.

6.W. Approval of Non-Resident Contracts Approved the Non-Resident Contracts for 2019-2020 for Barren County, Campbell County, Eminence Independent, Erlanger-Elsmere, Gallatin County, Grant County, Henry County, Kenton County, Oldham County, Owen County, Trimble County, Williamstown Independent as presented.

6.X. Approval of back pay to Employee RM Approved the back pay for Rodney Maiden for duties performed as lead mechanic while being paid for vehicle mechanic I, the difference and total due is \$2,175.56 as presented.

6.Y. Approval of Coordinator for Student Success position Approved the position and hiring of Coordinator for Student Success position for 185 on the Certified Teacher Salary schedule as presented.

6.Z. Approval of the 2019-2020 Calendar Committee Approved the 2019-2020 Calendar Committee recommendation per policy 08.3 School Calendar as presented.

6.AA. Approval of the CCHS Donations Approved the CCHS Donations for Pep Club, Homecoming, and Robotics as presented.

6.BB. Approval of the agreement between Carroll County Board of Education and Henry County Board of Education Approved the agreement between Carroll County Board of Education and Henry County Board of Education that would allow Henry County to provide to Carroll County a certified teacher of the blind and vision impaired to provide services for the 2018-2019 school year as presented.

6.CC. Approval of two bus driver positions Approved two additional bus driver positions for 183 days at a grade 5 to help reduce time spent on the bus as well as transporting for events as presented.

7. Communications To and From the Board None at this time

8. Panther Paws

Mr. Osborne introduced the Panther Paw recognition. We would like to continue this program monthly. We will recognize one certified staff and one classified staff. Mr. Osborne thanked Carl Roberts for all his hard work that he has put into the program to get it started. Zach Morris-Dean and Cindy Johann for working on the videos and getting those together. The nominating committee for their hard work and our staff that recognized hard work among their co-workers as we had over 24 people nominated. The certified staff member for October is Melanie Thieman and the classified staff member for October is Christina Usleaman. Each will receive gift cards donated from the Insurance Offices of Brad Horner.

9. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak, Jonica Ray, Mark Willhoite, Cindy Johann, Dana Oak, and Carl Roberts were present for the meeting.

10. Student Achievement

1. CCMS Presentation Beth Kays, Karen Bruce, Maggie Harper presented Achieve 3000 to the board. They explained what the students do with the program and how it is helping students to read and decipher text. It is based on the students reading ability and gives students text on their lexile. The Achieve also gives KPREP articles which help with testing. The student is also able to pick a career and they can choose articles based on that career. The reports allow the teachers to identify where the student is and if they are having issues with mastering teachers can pull that student to work on the article based off the reports. Or if a student has mastered then the teacher can move the student on to the next level.

It can also pull interventions for those students that need things read to them. You can also find articles for the student to read and plug it into their lessons. All students no matter what level can read the same article.

2. Mr. Oak & Ms. Ray presentation test scores: Ms. Ray presented the KPREP information to the board members. She talked on the progress of Cartmell, CCMS, and CCHS. She had a one page state assessment overview handout for the board members and gave them the data release PowerPoint for their references. All handouts are part of the official minutes.

11. Old Business None at this time

12. New Business

12.A. Discussion and Approval of Procedure 02.4331 AP.1

Order #61618 - Motion Passed: Discussion on Procedure 02.4331 AP.1, *Mr. Osborne talked to the board members and explained that this is a procedure that we have updated based on previous conversations and have adjusted the wording.*

I need a motion to approve the revised procedure 02.4331 AP.1 school staffing procedure as presented. Passed 4-0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Absent

12.B. Approval of the October Pay App for Kathryn Winn Renovation

Order #61619 - Motion Passed: I need a motion to approve the October Pay App for the Kathryn Winn Primary renovation project as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Absent

12.C. Discussion and Approval of Kathryn Winn Primary Change Order BP#2 General Trade and Concrete

Order #61620 - Motion Passed: Discussion on change order BP#2. *Wehr construction was present to explain the change orders that are being presented tonight. This change order goes along with Change order 6 for the roofing.*

I need a motion to approve the change order BP#2 General Trade and Concrete to add tuck point masonry at parapet walls for an additional \$1,000.00 as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes

Mr. Rob Spenneberg Absent

12.D. Discussion and Approval of Kathryn Winn Primary Change Order #6 Roofing

Order #61621 - Motion Passed: Discussion on Change Order#6. *Wehr construction was present to explain the change orders that are being presented tonight. The change orders are changing up the amount that was previously thought would be necessary and reducing the costs.*

I need a motion to approve Change Order #6 Roofing, Flashing, and Sheet Metal for RFI #14 Deduct Wrap of Walls \$15,556.05 and RFI#14 add for installation of coping cap add \$2,824.11, this change order will be decreased by \$12,731.94 as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Absent

12.E. Approval of Superintendent Osborne's Mileage Reimbursement

Order #61622 - Motion Passed: I need a motion to approve the mileage reimbursement for Mr. Osborne for OVEC, Superintendent Training Bowling Green, Northern KY CO-Op Training, and KASA Training Frankfort in the amount of \$264.43 as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Absent

12.F. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61623 - Motion Passed: I need a motion to approve the mileage reimbursement of Mr. Oak for Northern Kentucky Co-Op training in the amount of \$51.66 as presented. Passed 4-0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Absent

12.G. Discussion and Approval of the Revised BG1 for Kathryn Winn Renovation Project

Order #61624 - Motion Passed: Discussion on the revised BG1 for the Kathryn Winn renovation project. *Mr. Conrad explained that with any change in the construction we have to reapprove the BG1, we are adding onto the existing BG1 the renovations for Head Start.*

I need a motion to approve the revised BG1 for the Kathryn Winn Primary renovation project as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Absent

13. Board Member Planning Calendar

November 30th & December 1st is Winter Symposium: If you still need board credit. It will be at the Marriott Louisville East.

14. Superintendent's Comments

Cultural Leadership-#3 indicator: Mr. Osborne, discussed how we invite people into the schools, all people to create a positive cultural. I want to make sure that everyone feels appreciated and cared about.

15. Board Member Comments

16. Adjournment

Order #61625 - Motion Passed: I need a motion to approve adjourning the October 25, 2018 board meeting at 6:12 p.m. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Absent

Chairperson

Secretary