

Board of Education Regular Meeting
July 25, 2019 5:00 PM
Carroll County Middle School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman
Mr. Corey Groseclose
Ms. Carolyn Jones
Ms. D'Anne Smith
Mr. Rob Spenneberg

Ron Livingood Ed.D, Superintendent Designee; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present. *Doug Oak, Assistant Superintendent/CAO was absent.*

2. Pledge of Allegiance

3. Approval of Agenda

Order #61724 - Motion Passed: I need a motion to approve agenda items 1 - 15 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

4. Treasurer's Report Mr. Conrad reported that the June 2019 general fund beginning balance was \$4,645,237.00 with the total receipts at \$1,552,521.00, the total expenditures were \$2,227,456.00 and we had an ending balance of \$3,970,302.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61725 - Motion Passed: I need a motion to approve consent agenda items 6A-6T as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

6.A. Approval of Minutes

Approved the June 18, 2019 Working Board Minutes and the June 27, 2019 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of the Facility Use Request 1 Approved the facility use request 1 KY Panther, Brandon Hicks, to use the CCHS Baseball Field, Conditioning Center, and Turf Room pitching machine, for practice for varying days and times as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Darian Skirvin; Inst. Asst.; CCCDC

Shelby Walker; Ins. Asst; CCCDC

Jonathan Moore; Teacher; Cartmell

Nicole Bennett; Teacher; Cartmell

Jodi Ellis; Inst. Monitor; Cartmell

Nicole Flint; Social Worker; Cartmell

Janet Dills; Teacher; CCMS

Robert Helton; Assoc. Principal; CCMS

Larisa McKinney; Teacher; CCMS

Mary White; Teacher; CCHS

Katrena Jordan; Teacher; CCHS

Transfers within the District

Jeannette Adams; Coordinator III After School Program; Cartmell

Chasity Snow; GT Teacher; District

6.E. Approval of the agreement with All Kids Can Approved the agreement between Carroll County School District and All Kids Can to provide therapy and other services to students of Carroll County as presented.

6.F. Approval of the SHI Microsoft Agreement Approved the SHI Microsoft agreement which allows us to install Microsoft Products on all district devices as presented.

6.G. Approval of the 2019-2020 Community Work Transition Program Agreement Approved the 2019-2020 Community Work Transition Program agreement which works with our secondary school age students enrolling in pre-employment transition services as presented.

6.H. Approval of the School Nutrition Procurement Certification Approved the school nutrition procurement certification to participate in the National School Lunch Program, School Breakfast Program, Special Milk Program for Children, and Uniform Administrative requirements, cost principles, and audit requirements for Federal Awards as presented.

6.I. Approval of the 2019-2020 school nutrition fees Approved the 2019-2020 fees for school nutrition for adult breakfast/lunch prices and a la carte pricing as presented.

6.J. Approval of the SchoolPointe Agreement Approved the 2019-2020 agreement with SchoolPointe which maintains the district and school website in the amount of \$4,000.00 as presented.

6.K. Approval of the Updated 2019-2020 Employee Handbook Approved the updated employee handbook with all updated information from policies added for the 2019-2020 school year as presented.

6.L. Approval of the School Resource Officers Agreement Approved the School Resource Officer(s) Agreement between the School District and the City of Carrollton and the Carrollton Police Department, a copy of which is attached to these Minutes, and to authorize the Board Chair and the Superintendent to sign the agreement.

6.M. Approval of the Vision Impaired Teacher job description Approved the job description for the Vision Impaired Teacher as presented.

6.N. Approval of the COLA Funds Approved the COLA Funds for the Carroll County Child Development Center which is the cost of living adjustment. This was approved in the overall grant approval however it needs to show separately in the minutes as presented.

6.O. Approval of Surplus Floor Scrubber Approved the surplus of the Kathryn Winn Primary floor scrubber that is no longer in working condition and will be disposed of as presented.

6.P. Approval of the Carroll County Middle School fundraisers Approved the Carroll County Middle School fundraisers for the 2019-2020 school year as presented.

6.Q. Approval of The Children's Theatre Agreement Approved the agreement for the Carroll County Middle School to have The Children's Theatre present plays at the middle school for the 2019-2020 school year as presented.

6.R. Approval of Additional Days for Accelerated Learning Teacher Approved thirty-seven (37) additional days for the Center for Accelerated Learning Teacher for credit recovery and additional classes during June and July as presented.

6.S. Approval of the Social Worker/Mental Health Coordinator Salary Schedule Approved the adjusted social worker/mental health coordinator salary schedule adjustment that aligns with other areas of certification as presented.

6.T. Approval of the MOA between Carroll County, iLead, and ECU dual credit Approved the memorandum of agreement between Carroll County Schools, iLead Academy, and Eastern Kentucky University for dual credit courses as presented.

7. Communications To and From the Board

8. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Josh Convington (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes.

9. Old Business None at this time

10. New Business

10.A. Approval of the Kathryn Winn Renovation July Pay App

Order #61726 - Motion Passed: I need a motion to approve the July Pay Apps for Kathryn Winn renovation as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.B. Discussion and Approval of the Kathryn Winn Renovation Change Orders

Order #61727 - Motion Passed: Discussion on the Kathryn Winn Primary Renovation-This change order is the CM fees for the additional time sensitive change order that was approved in June that covered the Nora Floor High Adhesive. Mr. Conrad discussed that with the rush of the time sensitive change order, we didn't have the CM Fee at the time. We waited until the July meeting to approve the CM Fee.

I need a motion to approve the CM Contract change order in the amount of \$415.44 that was for the Nora Floor time sensitive change order approved in June as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.C. Discussion and Approval of the Second Reading of the Policy and Procedure Update

Order #61728 - Motion Passed: Discussion on the Policy and Procedures. Dr. Livingood gave a brief review of the major changes with the policy and procedures that was covered in the first reading.

I need a motion to approve the second reading of the updated Policy and Procedures for the 2019-2020 school year as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.D. Discussion and Approval of the Second Reading of the Code of Conduct

Order #61729 - Motion Passed: Discussion on the Policy and Procedures. Mr. Willhoite discussed with the board the changes that are big for this upcoming year as he did in the June board meeting. He explained that the code of conduct would be on the website for parents to view.

I need a motion to approve the second reading of the updated Policy and Procedures for the 2019-2020 school year as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.E. Approval of Superintendent Designee Livingood's Mileage & expense Reimbursement

Order #61730 - Motion Passed: I need a motion to approve the mileage and parking reimbursement for Dr. Livingood for UofL visit to Mr. Osborne, Nazareth Home visit to Mr. Osborne, visit to Mr. Osborne's residence, KASA Mileage, KASA Parking in the amount of \$340.50 as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.F. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61731 - Motion Passed: I need a motion to approve the mileage reimbursement of Mr. Oak for KASA Conference at the Galt House July 16-18, 2019 in the amount of \$58.59 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.G. Discussion and Approval of Bus Monitor positions at Head Start

Order #61732 - Motion Passed: Discussion of two (2) four-hour bus monitor positions for Head Start. Mr. Conrad, had a discussion with Leah Stark. Due to the difficulties in hiring staff and keeping the proper ratio with the staff in the classroom, we need to hire two bus monitors to ensure that proper staff is in the classroom and available for the students.

I need a motion to approve two, four-hour bus monitor positions to be paid from head start funds, these are 144 day positions as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.H. Discussion and Approval of Emergency Purchase

Order #61733 - Motion Passed: Discussion of Emergency Purchase, Dr. Livingood discussed with the board that during the time when this was discussed, he was doing multiple roles within the district as the principal of the high school and superintendent of the district. There were issues that we couldn't monitor the heat/cooling in three classrooms to the point that we had to move students. There wasn't HVAC plans for those classrooms and they have been depending on ambient heat.

Maintenance noticed that there wasn't a way to correct this issue without installing a unit. There needs to be units for these classrooms and front office. We are limited on time and we need to get this moving and approved. It is about \$33,000, we will be using ACCO to do the install with units and installation.

I need a motion to approve an emergency purchase declaration for three (3) split system units for three (3) Carroll County High School classrooms that are having climate control issues as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

11. Board Member Planning Calendar Nothing at this time

12. Superintendent's Comments Nothing at this time

13. Board Member Comments Nothing at this time.

14. Executive Session

14.A. Approval to enter into Executive Session

Order #61734 - Motion Passed: In accordance with KRS 61.810(1)(f) and KRS 156.557(6)(c), I need a motion to go into executive session for preliminary discussions for the Superintendent's summative evaluation and discussion which might lead to discipline or dismissal of an individual employee; and pursuant to KRS 61.810(1)(c) for discussions of proposed or pending litigation against or on behalf of the school district, because of attorney-client privilege at 5:31 pm. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting

Order #61735 - Motion Passed: I need a motion to approve exiting executive session and resuming the regular meeting at 6:20pm. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

15. Adjournment

Order #61736 - Motion Passed: I need a motion to approve adjourning the July 25, 2019 board meeting at 6:21 p.m. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

Chairperson

Secretary