

Board of Education Regular Meeting
June 27, 2019 5:00 PM
Carroll County Middle School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman
Mr. Corey Groseclose
Ms. Carolyn Jones
Ms. D'Anne Smith
Mr. Rob Spenneberg

Ron Livingood Ed. D., Superintendent Designee; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present. *Doug Oak, Assistant Superintendent/CAO was absent*

2. Pledge of Allegiance

3. Approval of Agenda

Order #61713 - Motion Passed: I need a motion to approve agenda items 1 - 16 with an addition of adding 10 E to new business for the time sensitive change order as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the May 2019 general fund beginning balance was \$5,500,647.00 with the total receipts at \$1,255,693.00, the total expenditures were \$1,050,946.00 and we had an ending balance of \$5,705,394.00. All reports are part of the official minutes.

Order #61714 - Motion Passed: I need a motion to approve agenda items 1 - 16 with an addition of adding 10 E to new business for the time sensitive change order as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61715 – Motion Passed: I need a motion to approve consent agenda items 6A–6T as presented. Passed 5–0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the May 14, 2019 Working Board Minutes and May 23, 2019 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved facility requests 1 for Carroll County Cougars, Hannah Devine, grades 3/4, 5/6, and 7/8 to use Cartmell Elementary gymnasium on Tuesday and Thursday beginning in June through August 1, 2019 as presented.

6.B.2. Approval of Facility Use Request 2 Approved the facility use request 2 for the Shop for a Cop, Andy Sisenstein representative, to use the Carroll County Middle School gym for basketball June 13, 2019–July 28, 2019 Thursday at 6p and Sundays at 2p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Melissa Good; Teacher; KWINN

Jessica Doyle; Teacher; KWINN

Joseph Gemmer; Teacher; KWINN

Crystal Austin; Teacher; KWINN

Marisue Swafford; Teacher; KWINN

Alyssa Menchen; Teacher; Cartmell

Veronica Courtney; Teacher; Cartmell

Natalie Abbott; Teacher; Cartmell

Lynzi Walker; Teacher; Cartmell

Amy Mershall; Inst. Asst.; Cartmell

Tammy Tilley; Inst. Asst.; Cartmell

Betsy Gonterman; Teacher; CCMS

Patricia Shreck; Inst. Asst.; CCMS

Jeremy Cobb; Teacher; CCHS

Sabrina Stephenson; Teacher; CCHS

Michael Staley; Teacher; CCHS

Felicia Humphrey; Custodian; CCHS

Peyton Lewis; Speech Lang. Path; District

Kara Wierchioch; Speech Lang. Path.; District

No Longer Employees of the District

Resigning:

Samuel Cuevas; Inst. Asst; 05/31/2019
Mary Holt; Teacher; 06/30/2019
Marta Jacoby; Teacher; 06/30/2019
Kalyn Hudgins; ECN/FSW.; 06/30/2019
Julie Lord; Inst. Asst; 06/30/2019
Diane McCarthy; Teacher; 06/30/2019
Zaira Perez Trejo; Inst. Asst. Bilingual; 06/30/2019
John Wilmhoff; Teacher; 06/30/2019
Jennifer Britton; Inst. Asst.; 06/30/2019
Ashley Cooke; Teacher; 06/30/2019
Eli Mitchell; Teacher; 06/30/2019
Katherine Perraut; Teacher; 06/30/2019
Tara Ray; Teacher; 06/30/2019
Thomas Stephens; Coord. Of Student Success; 06/30/2019
Krista Chatham; Sch. Vice Principal; 06/30/2019
Beth Kays; Teacher; 06/30/2019
Maggie Harper; Teacher; 06/30/2019

Transfers within the District

Sheila Reynolds; Teacher; KWINN
Darrien Roberts; Inst. Asst.; KWINN
Diane Scott; Teacher; Cartmell
David C Craig; Teacher; Cartmell
Robin Stephenson; Asst. Principal; Cartmell
Dana Rodriguez; Receptionist; Cartmell
Kim New; Teacher; CCMS
Joseph McNeese; Teacher; CCMS
Tammy Duncan; Math Interventionist; CCMS
Kyndal Yager; Teacher; CCMS
Amy Sutter; Asst. Principal; CCHS
Kenneth Martin; Teacher; CCHS
Catherine Brands; Teacher Vision Impaired; District
Melody Stark; Teacher Hearing Impaired; District

Leave of Absence

Alyssa Tompkins; 05/06/2019-06/13/2019
Staci Turner; 06/05/2019-06/10/2019

Employees No Longer Auxiliary

Greg Bremmer; Esports Coach; CCHS
Jenna Gray; Head Cheer Coach; CCHS
Kelly Layton; Asst. Coach Volleyball; CCHS

6.E. Approval of the 2019-2020 Property Liability Umbrella Insurance Coverage and Worker's Comp Approved the 2019-2020 property, liability, umbrella coverage renewal with Liberty Mutual and Worker's Comp as presented.

6.F. Approval of the 2019-2020 Crime Fidelity Bond Approved the 2019-2020 Crime Fidelity Bond for the Carroll County Financial Officer as presented.

6.G. Approval of the OVEC Consortium Agreement Approved the OVEC Consortium agreement for the 2019-2020 school year for \$8,988.00 as presented.

6.H. Approval of the Treasurer Bond Approved the 2019-2020 Treasurer Bond for Jon Conrad, CFO as presented.

6.I. Approval of the 2019-2020 Depository Bond Approved the 2019-2020 Depository Bond as presented.

6.J. Approval of the Memorandum of Agreement with ECU Approved the memorandum of agreement with ECU for the 2019-2020 school year to place a student teacher in our district as presented.

6.K. Approval of the Carroll County Middle School Donations Approved the Carroll County Middle School donations as presented.

6.L. Approval of the KSBA Medicaid Billing Agreement Approved the agreement with Medicaid for the KSBA Medicaid Billing agreement as presented.

6.M. Approval of the Memorandum of Agreement with North Key Approved the memorandum of agreement with North Key and the Carroll County School district to provide mental health professionals as presented.

6.N. Approval of the Overnight Student Trip-Honor Guard Approved the overnight student trip July 12-14, 2019 for the Honor Guard to attend a camp out to work on Honor Guard and Camping Skills with parent pick-up and drop off with ten (10) students and two (2) chaperones as presented.

6.O. Approval of the Overnight Panther Basketball Trip Approved the Overnight Trip for the CCHS Panther Basketball team to attend basketball camp June 6-7, 2019 at WKU as presented.

6.P. Approval of the Overnight Senior Trip Approved the Overnight Senior Trip for New York City, NY March 20-24, 2020 with approximately 35 students attending and 5 faculty sponsors and an additional 5 chaperones as presented.

6.Q. Approval of Additional Days Approved additional days for positions at Kathryn Winn, CCMS, and CCHS paid for through the school and SBDM Council and will not be pulled from General Funds as presented.

6.R. Approval to accept 3D Printer Approved accepting "a new 3D printer, access to an online platform of curriculum, and access to an online PolarCloud account for students/teacher" through the GE Additive Education Program as presented.

6.S. Approval of the Updated 2019-2020 Coaches and Substitute Handbooks Approved the updated coaches and substitute handbooks for the 2019-2020 school year as presented.

6.T. Approval of the Camp KYSOC Lease Approved the lease between Carroll County Schools and Carroll County Fiscal Court for the FFA Program to utilize portions of Camp KYSOC for an on hands learning classroom as presented.

7. Communications To and From the Board

8. Reports from Principals and Directors Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Josh Convington (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Mark Willhoite and Kathy Bieger were present for the meeting.

9. Old Business None at this time

10. New Business

10.A. Approval of the Kathryn Winn Renovation June Pay App

Order #61716 – Motion Passed: I need a motion to approve the June Pay Apps for Kathryn Winn renovation as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.B. Discussion and Approval of the Kathryn Winn Renovation Change Orders

Discussion: Robbie from WEHR was present to explain the change orders. Hot water supply line change order was for a hot water supply line added to the teacher's lounge in Kathryn Winn Primary. The project is on schedule at this time. They are currently working on the office and cafeteria area. The fourth of July will delay the construction workers, however that was factored into the project. The gymnasium roof is being worked on at this time, but we need some dry days. There shouldn't be any delays for school beginning.

Order #61717 – Motion Passed: I need a motion to approve the change orders that have been presented for the Kathryn Winn Primary Renovation as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.C. Discussion of the First Reading of the Policy and Procedure Update

Discussion on the first reading of the Policy and Procedures, Dr. Livingood gave an update and discussed the summary that was sent in June of the changes that are coming with the policies and procedures that are effective beginning of July.

10.D. Discussion and Approval of the First Reading of the Code of Conduct

Discussion: Mr. Willhoite discussed the major two items that were made to the code of conduct. One was removing the Alternative School Language out of the code of conduct as that school will be absorbed into the high school program. The other is loss of privileges such as not going to games or dances and they are working with the high school to work through that process.

Order #61718 – Motion Passed: I need a motion to approve the first reading of the code of conduct as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

10.E. Discussion and Approval of the Kathryn Winn Primary Change Order for Nora Flooring High Moisture Adhesive

Discussion: This change order will hold warranty using this flooring and will be backed by Nora. To keep the project on schedule the only way to make this work will be using this time sensitive change order. No one knew that there was moisture on the flooring. We need to replace the flooring properly and use the correct moisture adhesive flooring to prevent issues in the future.

Order #61719 - Motion Passed: I need a motion to approve the change order for the Nora Flooring High Moisture Adhesive change order as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

11. Board Member Planning Calendar Nothing at this time

12. Superintendent's Comments None at this time

13. Board Member Comments None at this time

14. Executive Session

14.A. Approval to enter into Executive Session

Order #61720 - Motion Passed: In accordance with KRS 61.810(1)(f) and KRS 156.557(6)(c), I need a motion to go into executive session for preliminary discussions for the Superintendent's summative evaluation and discussion which might lead to discipline or dismissal of an individual employee at 5:27 pm. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

14.B. Approval to Exit Executive Session and Resume Regular Meeting

Order #61721 - Motion Passed: I need a motion to approve exiting executive session and resuming the regular meeting at 6:02. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'Anne Smith Yes
Mr. Rob Spenneberg Yes

15. Discussion and Approval of the Superintendent's Summative Evaluation

Order #61722 - Motion Passed: Discussion on the Superintendent's Summative Evaluation.

The Carroll County Board of Education completed the annual evaluation of Superintendent Osborne for the 2018-2019 school year. The past year has been a challenging one for education in our school district. All five school board members have served on the board for at least one full year and have been able to observe and be a part of the successes achieved this year.

The evaluation focused on all seven standards from the Next Generation Superintendent Effectiveness standards evaluation tool. Superintendent Osborne received a rating of accomplished in the areas of strategic leadership, instructional leadership, cultural leadership, human resource leadership, managerial leadership, and collaborative leadership. In the standard of influential leadership, the board rated his performance as developing.

We look forward to working together to make our school district successful.

Carroll County School Board of Education

Chairman Spenneberg also read a prepared statement from Mr. Osborne which is part of the official minutes as well.

I need a motion to approve the 2018-2019 annual superintendent evaluation as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

16. Adjournment

Order #61723 - Motion Passed: I need a motion to approve adjourning the June 27, 2019 board meeting at 6:07 p.m. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary