

## **Board of Education Regular Meeting**

April 23, 2020 5:00 PM

Cartmell Elementary Media Center

*The April 23, 2020 board meeting was held at the Cartmell Media Center. Mr. Osborne, Superintendent, Jon Conrad, Treasurer, Tracie Crawford; Board Secretary; Jake Thompson; Board Attorney, and Tim Hendricks-Press were present physically in the building. All board members, Doug Oak, Assistant Superintendent/CAO; Carl Roberts, Public Relations, Central Office Administrators, Principals, Leah Spencer, Rachel Mefford, and Jenna Gray participated via Google Hangouts. All board members and those of us at the location could see and hear one another during the meeting. Social Distancing was followed by those of us at the meeting location and all rules applying to conducting the meeting were followed based on COVID-19 restrictions.*

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:00 PM:**

##### Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'Anne Smith

Mr. Rob Spenneberg

##### Updated Attendance:

Ms. Carolyn Jones was updated to present at: 5:14 PM

Danny Osborne, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

### **2. Approval of Agenda**

**Order #61847 - Motion Passed:** I need a motion to approve agenda items 1 - 13 as presented. Passed 4-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman      Yes

Mr. Corey Groseclose      Yes

Ms. Carolyn Jones      Absent

Ms. D'Anne Smith      Yes

Mr. Rob Spenneberg      Yes

**3. Treasurer's Report** Mr. Conrad reported that the March 2020 general fund beginning balance was \$5,535,668.00 with the total receipts at \$984,423.00, the total expenditures were \$1,318,028.00 and we had an ending balance of \$5,202,063.00. All reports are part of the official minutes.

**4. Public Recognition** None at this time

## 5. Approval of Consent Agenda

**Order #61848 - Motion Passed:** I need a motion to approve consent agenda items 5A-5FF as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Absent
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

**5.A. Approval of Minutes** Approved the March 17, 2020 Working Board Minutes and the March 23, 2020 Board Minutes as presented.

**5.B. Approval of Facilities Use**

**5.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

**5.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

No Longer Employees of the District

Transfers Within the District

Leave of Absence

Employees No Longer Auxiliary

**5.E. Approval of the 2020-2021 Payroll Schedule** Approved the 2020-2021 payroll schedule as presented.

**5.F. Approval of the 2020-2021 Certified Substitute Salary Schedule** Approved the 2020-2021 Certified Substitute Salary schedule as presented.

**5.G. Approval of the 2020-2021 Para Professional Auxiliary Pay Schedule** Approved the 2020-2021 para professional auxiliary pay schedule as presented.

**5.H. Approval of the 2020-2021 Certified Salary Schedule** Approved the 2020-2021 Certified Salary schedule as presented.

**5.I. Approval of the 2020-2021 Classified Job and Pay Grade** Approved the 2020-2021 classified job and pay grade as presented.

**5.J. Approval of the 2020-2021 Classified Salary Schedule** Approved the 2020-2021 Classified Salary schedule grade 1-8 as presented.

**5.K. Approval of the 2020-2021 Classified Salary CL22-CL27** Approved the 2020-2021 Classified Salary Schedule CL22-CL27 and PSMH as presented.

**5.L. Approval of the 2020-2021 Auxiliary Positions and Other Supplements**

Approved the 2020-2021 Auxiliary Positions and other supplements tier and salary as presented.

**5.M. Approval of Emergency Certification for Teachers for 2020-2021** Approved Emergency Certification of teachers for 2020-2021 as needed due to teaching outside their field as presented.

**5.N. Approval of Emergency Certification for Substitute Teachers for 2020-2021** Approved the application for Emergency Certification of Substitute Teachers throughout the 2020-2021 school year as presented.

**5.O. Approval of the agreement between Carroll County Schools and Barnes Dennig** Approved the agreement between Carroll County Schools and Barnes Dennig to provide independent auditing for the school district for the year end of June 2020 as presented.

**5.P. Approval of the 2020-2021 Community Work Transition Program Agreement** Approved the 2020-2021 Community Work Transition Program agreement which works with our secondary school age students enrolling in pre-employment transition services as presented.

**5.Q. Approval of the Memorandum of Agreement between CCS and JCTC Work Transitions** Approved the memorandum of agreement between Carroll County School District and JCTC to provide pre-employment transition services for students receiving ECE services ages 14-21 through its Pre-ETS Program as presented.

**5.R. Approval to submit the Carroll County Child Development Center Grant Application Renewal** Approved the Carroll County Child Development Center to submit the grant application renewal for the Head Start Program as presented.

**5.S. Approval of the COLA Funds** Approved the COLA Funds for the Carroll County Child Development Center which is the cost of living adjustment. This was approved in the overall grant approval however it needs to show separately in the minutes as presented.

**5.T. Approval to submit the Quality Improvement Grant Application** Approved submitting the Quality Improvement grant application for the Carroll County Child Development Center the funds will be used to hire a behavior specialist due to high number of children that require assistance due to disabilities and challenging behavior as presented.

**5.U. Approval for a new Instructional Coach Position at CCHS** Approved a new Instructional Coach position contracted for 220 days at Carroll County High School beginning 2020-2021 school year as presented.

**5.V. Approval to submit RC Durr Grants** Approved submitting four (4) individual grants to the R.C. Durr Foundation for needs at Carroll County High School as presented.

**5.W. Approval to submit COVID-19 Emergency School Nutrition Funding grant** Approved submitting the COVID-19 Emergency School Nutrition Funding grant with GENYOUth that would give funding to assist in continuing school meals during the COVID-19 pandemic as presented.

**5.X. Approval to submit the Equipment Assistance Grant for Kathryn Winn Primary and Carroll County High School** Approved submitting the Equipment Assistance Grant for Kathryn Winn and Carroll County High School for a combi oven which will improve the nutrition and quality of meals by replacing fryers and steamer ovens as presented.

**5.Y. Approval to submit FFA Grants for Growing** Approved submitting the FFA Grants for Growing grant that would provide tables for the greenhouse as presented.

**5.Z. Approval of the ShoutPoint Agreement** Approved the ShoutPoint agreement for Carroll County School district that is an integrated messaging platform with Infinite Campus as presented.

**5.AA. Approval to Surplus Floor Scrubber** Approved the surplus of the old Kathryn Winn Primary floor scrubber as it would cost more to repair it than what it is worth, this item will be scrap or trash as presented.

**5.BB. Approval of Surplus Bus Garage Items** Approved the surplus of bus garage items that are no longer useful, these will be taken to the metal scrap yard as presented.

**5.CC. Approval to Surplus Senior Soccer Jersey** Approved the surplus of one Senior Soccer jersey that the Senior will purchase to replenish the jersey as presented.

**5.DD. Approval to surplus tools for a sealed bid** Approved the surplus of carpentry tools and have a sealed bid to sell these items as presented.

**5.EE. Approval of the Kentucky Educational Development Corporation agreement** Approved the agreement between Carroll County Schools and the Kentucky Educational Development Corporation to purchase and install uninterrupted power supplies as presented.

**5.FF. Approval of the School Nutrition Procurement Certification** Approved the school nutrition procurement certification to participate in the National School Lunch Program, School Breakfast Program, Special Milk Program for Children, and Uniform Administrative requirements, cost principles, and audit requirements for Federal Awards as presented.

**6. Communications To and From the Board** None at this time

**7. Reports from Principals and Directors** Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Josh Covington (CCHS); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. All principals, Leah Spencer, Rachel Mefford, and Jenna Gray were present virtually to discuss with the board what they have been doing with the students and NTI. There have been many uses of technology, reading books on Facebook Live for students, calling and emailing students. JCTC has been in contact with the high school and iLead about our students and their progress. The high school has a graduation committee that is working on graduation details and what may be possible with the guidelines of social distancing. The students and parents seem to be doing well with the NTI work, but things are beginning to weigh on both the parents and students. As a district the schools changed how we were working with the students in all the buildings. This has helped overall. We want to make sure our students and families are giving quality work and learning. We want to make sure our students are healthy mentally, physically, and emotionally.

## 8. New Business

### 8.A. Discussion on revising the 2019-2020 School Calendar

We have the ability to end our school year on May 13th and make that our last instructional day as we will have met the required instructional hours. We are losing our students with NTI work and online learning. We recommend moving the last instructional day to May 13th. Mr. Conrad also clarified the email which was discussed at the April 14, 2020 working board meeting explaining the costs to the district.

**Order #61849 - Motion Passed:** I need a motion to amend the 2019-2020 school calendar for an end date of May 13, 2020 as the last day for students, staff will meet their contractual obligations as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

**9. Board Member Planning Calendar** There are signatures needed from all board members. We have asked that the board members come by the board of education office to sign documents that we must submit with time restrictions. If any board member doesn't feel comfortable coming into the office, Tracie Crawford will bring the documents to them in the parking lot.

## 10. Superintendent's Comments

## 11. Board Member Comments

## 12. Executive Session

### 12.A. Approval to enter Executive Session

**Order #61850 - Motion Passed:** In accordance with KRS 61.810(1)(c), I need a motion to go into executive session for discussion of proposed or pending litigation, to protect attorney-client privilege, and pursuant to KRS 61.810(1)(f) for discussion or hearings which might lead to the discipline or dismissal of a Carroll County student at 6:26 p.m. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

**12.B. Approval to Exit Executive Session and Resume Regular Meeting.**

**Order #61851 - Motion Passed:** I need a motion to approve exiting executive session and resuming the regular meeting at 6:36. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

**13. Adjournment**

**Order #61852 - Motion Passed:** I need a motion to approve adjourning the April 23, 2020 Board Meeting at 6:37pm. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

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Chairperson

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Secretary