

Board of Education Regular Meeting

June 25, 2020 5:00 PM

Cartmell Elementary Media Center

The June 25, 2020 board meeting was held at the Cartmell Media Center. All board members along with Mr. Osborne, Superintendent, Jon Conrad, Treasurer, Tracie Crawford; Board Secretary; Jake Thompson; Board Attorney was present. Tim Hendricks-Press along with parents were present physically in the building in a flow over room to social distance. Doug Oak, Assistant Superintendent/CAO; Carl Roberts, Public Relations, Central Office Administrators, Principals, Leah Spencer, participated via Google Hangouts. All board members and those of us at the location could see and hear one another during the meeting. Social Distancing was followed by those of us at the meeting location and all rules applying to conducting the meeting were followed based on COVID-19 restrictions.

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'Anne Smith

Mr. Rob Spenneberg

Danny Osborne, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61866 - Motion Passed: I need a motion to approve agenda items 1 - 14 as presented. Passed 5-0 with a motion by Ms. D'Anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

3. Treasurer's Report Mr. Conrad reported that the May 2020 general fund beginning balance was \$4,749,274.00 with the total receipts at \$1,183,181.00, the total expenditures were \$1,125,781.00 and we had an ending balance of \$4,806,674.00. All reports are part of the official minutes.

4. Public Recognition

Misty Kinman 10780 HWY 227, Worthville, KY 41098

Amy Harris 748 Tom Harris Rd, Carrollton, KY 41008

Susan Dukes 105 Mojave Trl, Carrollton, KY 41008

Angela Franklin 5473 HWY 36E. Sanders, KY 41083

Four parents spoke to the board about reopening schools, extra-curricular activities, safety for all students, and what will take place. The parents also had some handouts that they ask for the board to receive. Those are part of the minutes as well.

5. Approval of Consent Agenda

Order #61867 - Motion Passed: I need a motion to approve consent agenda items 5A-5O as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

5.A. Approval of Minutes Approved the May 12, 2020 Working Board Minutes and May 21, 2020 Board Minutes as presented.

5.B. Approval of Facilities Use

5.B.1. Approval for the Facility Use Request 1 Approved the facility use request for RVFC Soccer, Mark Smith representative to use the conditioning center for soccer training as presented.

5.B.2. Approval of the Facility Use Request 2 Approved the facility use request for Carroll County Parks and Recreation, JP Dale to use the gymnasium at K Winn; Cartmell; CCMS, athletic complex, and scoreboards for the 2020 year as presented.

5.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

5.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Frank Wayne Sizemore; Dir of Sp. Education; District

Amanda Davis; Teacher; KWinn

Robin Hoffman; Bus Driver; Transportation

Brandi Boothby; Principal; Cartmell

Ann Morgan; Asst. Principal; CCHS

Kelly Ammons; Custodian; KWinn

Chad Rose; Student Advisor; CCATC

Rubi Avila; Inst. Asst; KWinn

Madeline Gilbreath; Vo Ag Teacher; CCMS

Donald Harlow; Custodian; CCMS
Tamera Sanford; Teacher; CCHS
Julie Bauscher; Teacher; CCHS

Resigning:

Jeff Evans; Custodian; 06/30/2020
Erin Henry; Custodian; 06/30/2020
Olivia Harris; Receptionist; 06/30/2020
Sarah Short; Teacher; 06/30/2020

Retiring

Beth Sapp; Teacher; 05/31/2020
Andrea Neikirk; Asst. Principal; 06/30/2020
Barbara Wheeler; Custodian; 06/30/2020

5.E. Approval of the NWEA Schedule Approved the NWEA Schedule, this was approved at the May Board Meeting however the company failed to send this document after all corrections, so we are approving that we have all documentation that was approved in May as presented.

5.F. Approval of the Fidelity Performance Treasurer Bond Approved the 2020-2021 Fidelity Performance Bond for Jon Conrad, CFO as presented.

5.G. Approval of the 2020-2021 Depository Bond Approved the 2020-2021 Depository Bond as presented.

5.H. Approval of the OVEC Consortium Agreement Approved the OVEC Consortium agreement for the 2020-2021 school year for \$9,035.00 as presented.

5.I. Approval of the Memorandum of Understanding with Northern Kentucky District Early Intervention System Approved the memorandum of understanding with Northern Kentucky District (Point of Entry) for Kentucky's Early Intervention System First Steps to work with our students in head start as presented.

5.J. Approval of the Frontline Order Approved the Frontline order to allow the district the ability to streamline the use of the product by using school email and password and reducing multiple user names and passwords as presented.

5.K. Approval of the Agreement with Applied Behavioral Advancements Approved the agreement between Carroll County School District and Applied Behavioral Advancements, LLC to provide services for students with autism as presented.

5.L. Approval of the CCMS Student Fees Approved the CCMS Student Fees for 2020-2021 as presented.

5.M. Approval of the 2020-2021 Evaluation Appeals Committee Approved and for the 2020-2021 Evaluation Appeals Committee Randall 'Eric' Phillips and Keisha Jamison Sheila Reynolds and Jill Hamilton as the two alternate members in the event that an appointed member can not serve as presented.

5.N. Approval of the CCHS Allocation Approved the changes for Carroll County High School allocations, the SBDM Committee decided to trade one (1) teacher position for one (1) instructional assistant position and allocate thirty (30) additional days to Lisa Weedman as presented.

5.O. Approval of Cartmell Instructional Coach Approved an Instructional Coach for Cartmell for 2020-2021 contracted for 80 days, to be paid from Title I allocation as presented.

6. Communications To and From the Board None at this time

7. Reports from Principals and Directors Leah Spencer (CCCDC); Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Josh Covington (CCHS); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Wayne Sizemore (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Leah Spencer, Donna Monroe, Dana Oak, Doug Oak, Joshua Covington, Mark Willhoite, and Carl Roberts participated through google meets. Jonica Ray, Jeannie Rohrer, Wayne Sizemore, and Brandi Boothby were present.

8. New Business

8.A. Discussion of the First Reading of the Policy and Procedure Update

Discussion on the first reading of the Policy and Procedures. Mr. Osborne explained that KSBA updates our policies and procedures based on changes with the law. Administration has reviewed the policies and procedures that were sent. This is the first reading of the policies. The policies require two readings and will be sent back to KSBA when approved.

8.B. Approval of the Final Pay App-Bid Package 9 Kathryn Winn Primary Renovation

Order #61868 - Motion Passed: Discussion of the final pay app-Bid Package #9 Glass and Glazing. *Mr. Conrad discussed with the board that this pay app was inadvertently not sent to us however the work has been completed and signed off to be paid.*

I need a motion to approve the final pay app for bid package #9 Glass and Glazing for the Kathryn Winn Primary renovation as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

9. Board Member Planning Calendar

July

- Discuss Code of Conduct (to be approved at July Regular Meeting)
- Discuss Coaches Handbook (to be approved at July Regular Meeting)
- Discuss Substitute Handbook (to be approved at July Regular Meeting)
- Discussion of various contractors for special education services
- Discuss DFP and how to proceed
- 2020-2021 Goals (Executive Session 5:30 - 6:00)

10. Superintendent's Comments Mr. Osborne is appreciative that parents did reach out to give opinions in person. When the re-entry task force meets in July this will help us create a solid plan to keep our students and staff safe as that is our first priority. We are working on plans for next year.

11. Board Member Comments The re-entry task force does have parents on it correct? Yes we do have parents.

12. Executive Session

12.A. Approval to enter into Executive Session

Order #61869 - Motion Passed: In accordance with KRS 61.810(1)(f) and KRS 156.557(6)(c), I need a motion to go into executive session for preliminary discussions for the Superintendent's summative evaluation and discussion which might lead to discipline or dismissal of an individual employee at 5:42 pm. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

12.B. Approval to Exit Executive Session and Resume Regular Meeting

Order #61870 - Motion Passed: I need a motion to approve exiting executive session and resuming the regular meeting at 5:46pm. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

13. Discussion and Approval of the Superintendent's Summative Evaluation

Order #61871 - Motion Passed: Discussion on the Superintendent's Summative Evaluation. *Mr. Spenneberg gave an overall summary of the Superintendent evaluation for Mr. Osborne. The board rated Mr. Osborne as accomplished in the areas of strategic, instructional, cultural, collaborative, and influential leadership. In the areas of human resource leadership and managerial leadership his performance was rated as exemplary. Over the next few weeks the board will be working with Mr. Osborne on developing goals for the 2020-2021 school year.*

I need a motion to approve the 2019-2020 annual superintendent evaluation as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

14. Adjournment

Order #61872 - Motion Passed: I need a motion to approve adjourning the June 25, 2020 board meeting at 5:50 p.m. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'Anne Smith	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary