

# CARROLL COUNTY CHILD DEVELOPMENT CENTER

*“Nurturing the Champion in Every Child”*

## GOVERNING BOARD REPORT

February 20 – March 19, 2014

### **ERSEA: Enrollment, Recruitment, Selection, Eligibility and Attendance:**

#### **HEAD START**

• Head Start 4 Year Olds	40
• Enhanced 4 Year Olds	28
• Head Start 3 Year Olds	37
<b>Total Head Start</b>	<b>105</b>
• KY Preschool 4 Year Olds	12
• KY Preschool 3 Year Olds	7
• KY Preschool – Speech Only	1
<b>Total KY Preschool</b>	<b>20</b>
<b>Total Enrolled</b>	<b>125</b>

#### **Current Waiting List Status Head Start Program:**

• 4 Year olds Eligible	0
• 4 Year olds - Over Income	7
• 3-year old – Eligible	0
• 3 Year Olds – Over Income	8

#### **EARLY HEAD START**

• Early Head Start Center Based	47
• Early Head Start Home Based	30
<b>Total Enrolled</b>	<b>77</b>

#### **Current waiting list status for EHS Program:**

• Over-income	6
• EHS Eligible	4*

\*Of the eligible Early Head Start students, all four parents request full center services only.

We are stepping up recruitment for Early Head Start Home-Based Services. Many of our parents are working which creates conflict when scheduling home visits.

#### **Health:**

- School Smiles was at the center on 3/17/2014 to conduct cleanings and exams on children. They will be returning on the 26<sup>th</sup> of March to complete all exams and cleanings. A date will be scheduled for them to return to conduct treatment for the children who are in need.

- Dr. Habas and staff will be here on March 26<sup>th</sup> to conduct exams on the children in the Early Head Start program.
- Kelly Warren and Glenda Liter are registered to attend the school health conference on July 31<sup>st</sup> at Northern Kentucky Health Dept.
- Health Records have been given to Debbie Miles for kindergarten registration.
- FSW's are working with parents to ensure that health requirements are current and up to date.

### **Environments:**

- Maintenance staff have responded to and addressed all building issues at this time.
- Playground issues and concerns continue to be monitored closely and addressed. A monthly checklist is being used.
- Monthly emergency drills have been conducted (fire and tornado)

### **Transportation**

- Bus evacuations will be completed on March 19
- All bus routes are monitored to ensure timely delivery of students.

### **Disabilities:**

- ARC and First Steps transition meetings this month: 6
- Current identified disabilities: 11– Speech  
10 – Developmental delays  
1 – Vision Impaired  
1 - Autism
- There are 6 Early Head Start students receiving First Steps Services.
- All EHS nurturers have submitted Ages and Stages screening data for this quarter.

### **Family and Community Partnerships:**

- Our next Parent Group meeting is Thursday March 27th at 1:30 at the library. Flyers will be sent out to everyone else on March 24th.
- April's Family Fun Night will be April 22<sup>nd</sup> with a math emphasis. Kelly Simmons will coordinate this event as a part of her KTIP criteria.
- The Dr. Seuss Bash held on March 1<sup>st</sup> was well attended by our families.
- Spring Enrollment Count from KDE Preschool Branch has been corrected and verification has been submitted.
- Representatives from KDE will be here on March 25 and 26 to evaluate all preschool classrooms using the ECERS tool.

### **Education/Early Child Development:**

Instructional Coach has performed the following duties this month:

- ECERS scoring in all three and four year old classrooms
- Met with teachers on holistic findings that need to be addressed before our Preschool Review
- Met with teachers individually on their classroom scores

- Represented the CCECC and assisted in the annual Dr. Seuss Birthday Bash
- Certified in CPR on 2/28
- Weekly planning with preschool teachers
- Monitoring COR reports and weekly lesson plans
- Compiled all evidence for our Preschool Review
- Beginning ITERS scoring in all Infant/Toddler classroom

**Mental Health:**

Mental Health Moments from K. Watkins:

- Parenting Matters classes continue on Thursdays at the public library. Topics include: building positive relationships, the good of play, use of positive and negative words and household rules.
- Weekly Wednesday groups continue with target children referred by classroom teacher
- One-on-one sessions with high need students and consultation with classroom teachers and families.

**Program Design and Management:**

- All teachers have finalized COR reports and prepared ‘report to parents’ documents. Parent/Teacher conferences will be held March 19, 20 and 21.
- McNeal and Byrd are currently discussing the 2014-15 budget and are preparing the 2014-15 grant package for both HS and EHS.
- All staff completed CPR/First Aid renewal training on February 28<sup>th</sup>
- Staff evaluations are being conducted.
- Staff meetings have been held for March
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**Governance:**

- Policy Council will meet on Tuesday, April 25<sup>th</sup>.

**Fiscal:**

	Total Expenditures Year To Date	Total Administrative Costs Year To Date	Total In-Kind Year to Date	Credit Card Purchases
Head Start 6554	380,836	\$14,292		
Early Head Start 6444	711,445	\$28,236		
PNC				\$244.46
Kroger				0.00
Walmart				\$327.12