

## **Board of Education Regular Meeting**

August 21, 2014 5:00 PM

Center of Technology and Innovation

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:00 PM:**

##### Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

##### Absent Board Members:

Ms. Mary Ann Pearson

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

### **2. Superintendent's Report**

- Mr. Hogan wanted to “Thank all the staff” for the start of school, everything has been exceptional. Mr. Hogan, also wanted to thank the Band of Gold, Cheerleaders, The Honor Guard, and Lauren Perkinson for getting up early on their last day of Summer break to be a part of our opening ceremonies. The Opening Day program went very well and I was very pleased.
- Construction is underway, the modular at the High school for early headstart is complete with a temporary 30 day occupancy. The Conditioning center is complete and there are just a few punch items that need to be completed with Mr. Mefford. CCMS the deep footings are about 40% complete, the demolition on the gym should be completed today and begin opening the windows. The geo-thermal should start in October. We are moving along since we were a couple of weeks behind on the foundation.
- Administrative Retreat went very well. We had three days of professional development. We spent some time getting to know one another, we also worked on visible learning, and board policies.
- Lenovo Rollout, went very well. The technology department, the vanguard team, and all the staff that has worked on this, we had a great roll out. I have had students stop and thank me for getting the Lenovo computers, and I would like to thank you for giving the students the computers. There was a different atmosphere within the high school with the Lenovo computers as opposed to the MAC Rollout. The senior rollout had a few areas that we changed and the other three grades, went very smooth.
- I have given you a draft handout, we have met with the regional collaborative center, the counties that are working on this project, the name I Lead Academy is just a name that we are working on at this time. We have decided that advanced manufacturing will be one of the programs that we will over and call the program will be called, Global Innovation & Production. The second part will be engineering program. We haven't gotten into the what area the engineering program will come from at this time. In technology it will be integrated into all of the areas in the academy. It will be competency driven and a student will have to show progress. We feel very confident about the program and the direction that we are going in at this time.
- Kid Friendly, on the left hand side of the my Superintendent's page on the left hand side, I will be posting information about the different areas that the staff may need to know for resources. Under the Race To The Top tab, I have this years deliverables, and this is called the communities of practice and how do we make school real for students. Technology Digital for

Natives will be nothing new for our district, and then the Leaders of Learning which is the Leader In Me program that has been implemented in all the schools. This will give you information on a regular basis that will give me the ability to communicate with staff as well.

- NISL is the National Institute for School Leaders, Mr. Oak, Mrs. Oak, Mrs. Ray, Mrs. Rohrer, and Mrs. Bieger is attending NISL and there is a presentation that they will have to do for NISL and I would like for them to present to you as well so you can see what they are doing in the program and bringing back to the district.
- The P20 program I just added because we just got back. We have been doing innovation lab with UK. I have Lisa Weedman, Joe Creager, Dan Mahoney, Mark Willhoite, Mollie Shirley, and myself attending P20. In the past we had administrators involved, however this year I have started with the high school teachers and plan to move through the district so that our teachers can see what is going on in different areas.

### 3. Approval of Agenda

**Order #61001 - Motion Passed:** Approved agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Ms. Mary Ann Pearson	Absent
Mr. Rob Spenneberg	Yes

**4. Treasurer's Report** Mr. Conrad stated that the working budget would be presented to the board in September. One key thing that will be looked at is salaries. We may go above or maintain at 80% however Mr. Conrad stated that the most important thing is salaries as a budget item not an expense. The Salary Budget will zero out and we may go above 80% but this isn't above what is budgeted. Mr. Conrad reported that the July 2014 general fund beginning balance was \$6,042,132 with the total receipts at \$710,755.00, the total expenditures were \$395,084.00, and we had an ending balance of \$6,357,803.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time

### 6. Approval of Consent Agenda

**Order #61002 - Motion Passed:** Approved consent agenda items 6A-6W as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Ms. Mary Ann Pearson	Absent
Mr. Rob Spenneberg	Yes

**6.A. Approval of Minutes** Approved the July 24, 2014 Board Minutes as presented.

**6.B. Approval of Facilities Use**

**6.B.1. Approval of the Facility Use Agreement 1** Approved the Facility Use Request 1 for the Carroll County Tobacco Festival sponsor Charlotte Snow to use the Carroll County High School parking lot on September 27, 2014 from 8a-3p as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

**6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Alyssa Howell; Lovely, KY; 2nd Gr Teacher, K Winn; 08/11/14

Cassandra Proctor; Louisville, KY; 4th Gr Teacher; Cartmell; 08/11/14

David Otte; Edgewood, KY; Biology Teacher, CCHS; 08/11/14

Ellicia Layton; Milton, KY; Home Nurturer, CCCDC; 08/11/14

Amy Williamson; Vevay, IN; Science Teacher; CCMS; 08/11/14

Tara Millson; Ghent, KY; Early Child Nurt.; CCCDC; 08/11/14

Lazaro Garcia-Canovas; Spain/Carrollton, KY; Spanish Teacher; CCHS; 08/11/14

Cheri Mann; New Castle, KY; Migrant Advocate; District; 08/11/14

Bethany Howard; Florence, KY; Music Teacher; Cartmell; 08/11/14

Chasity Abercrombie; Carrollton, KY; Cook/Baker, K Winn; 08/11/14

Jamie Wilson; Prospect, KY; Asst. Principal; K Winn; 08/11/14

No Longer Employees of the District

Rachel Hodges; Music Teacher, Cartmell; 07/21/14

Velma Rodriguez; Cook/Baker; K Winn; 07/31/14

Transfers Within the District

Jeannie Rohrer; Instructional Coach/Asst. Principal; Cartmell

Krista Chatham; Elem Teacher/ Instructional Coach; Cartmell

Leave of Absence

Tina Wilson; LOA/FMLA: 05/13/14-08/06/14

Leah Spencer; LOA/FMLA: 07/01/14-09/19/14

Jennifer Wood; LOA: 08/11/14-09/10/14

Kelly Massie; LOA/FMLA: 08/11/14-08/29/14

Krista Chatham; LOA/FMLA: 08/08/14-09/19/14

Employees No Longer Auxiliary

**6.E. Approval of Change Order #4 CCMS Renovation and Addition** Approved Change Order #4 for the CCMS Renovation/Addition, clearing the courtyard trees, shrubs, and the removal of the concrete steps from the old gym at a cost of \$2,390.00 as presented.

**6.F. Approval of the CCMS Renovation/Addition Pay Application** Approved the pay application 3 for the middle school project in the certified amount of \$229,012.85 as presented.

**6.G. Approval of the Memorandum of Agreement between Carroll County School District and NorthKey** Approved the memorandum of agreement between Carroll County Schools and NorthKey community care for the delivery of clinical mental health services by NorthKey Community Care staff as presented.

**6.H. Approval of the Memorandum of Agreement between Carroll County Schools and the KY Transportation Cabinet** Approved the Memorandum of Agreement between Carroll County Schools, specifically Carroll County High School (SP) and the Kentucky Transportation Cabinet, Division of Driver Licensing (KYTCDL), for the KYTCDL to utilize the services of CCHS (SP) for the

use of facilities in the distribution of classroom instruction associated with the Kentucky Graduated Licensing Program as presented.

**6.I. Approval of the Lindamood-Bell Amendment to the Agreement** Approved the first amendment to the Lindamood-Bell agreement approved July 24, 2014, to amend the schedules, stating that the first project leader will be on-site from August 11, 2014-June 5, 2015 and the second project leader will be on-site September 3, 2014-November 25, 2014 as presented.

**6.J. Approval of the Munis Support Agreement** Approved the Munis Support technology agreement for services starting August 12, 2014 and ending August 11, 2015 in the amount of \$2,536.98 as presented.

**6.K. Approval to hire a teacher for the Visually Impaired** Approved hiring Leona Wing as the teacher for the visually impaired students within the district at an hourly rate of \$55.00 for time with students and travel as presented.

**6.L. Approval of stipend for Mentor Teachers** Approved the stipend for Mentor Teachers mentoring new teachers and second year teachers, whereas Mentoring Teachers of new teachers will receive a \$500.00 supplement and Mentoring Teachers of second year teachers would receive \$250.00 at a total cost of \$16,875.00 that will come from the existing personnel budget as presented.

**6.M. Approval of Two Additional days for New Teachers** Approved adding two additional days to the contracts of the new teachers for professional development at \$200.00 each as part of the "new teacher orientation program" at a total cost of \$5000.00 which will come from the existing superintendent budget as presented.

**6.N. Approval for the Champion Classroom Thinking Strategies Teacher Stipend** Approved the Champion Classroom Thinking Strategies stipend to ten (10) teachers within the district at \$1,000.00 each for a total of \$10,000.00 for 2014-2015 to develop model sites that implement everyday teaching that matters through a workshop structure that includes strong strategy instruction with focus on skills and core concepts, to develop benchmark literacy and funds will come from Title 1 Funds as presented.

**6.O. Approval of outside consultant for Thinking Strategies Champion Classrooms** Approved the use of an outside consultant from Oldham County to work with the Thinking Strategy Champion Classrooms at a cost of \$6,000.00 to come from Title 1 funds as presented.

**6.P. Approval to Surplus Old Cheerleader Uniforms** Approved the surplus of 19 black/white uniforms and 17 black dance uniforms that the current Cheerleading Sponsor has received and can not be used, and allow the team to sell the uniforms and use those funds for the team to purchase new uniforms or equipment as presented.

**6.Q. Approval of the 2014 Kentucky Incentives for Prevention Student Survey Memorandum** Approved the memorandum for the 2014 Kentucky Incentives for Prevention (KIP) student survey for Carroll County Schools to participate in the 2014 KIP Student Survey as presented.

**6.R. Approval of the CCMS Fundraisers for 2014-2015** Approved the CCMS School Fundraisers for 2014-2015 the fundraisers are for the following activity funds: Principal, Recycling, Teacher, Library, Publication, and Band as presented.

**6.S. Approval to change contract for Monica Sexton** Approved Monica Sexton's contract at 240 days/7 hours a day to 240 days/8 hours a day to also provide custodial services for the Carroll County Child Development Modular, the additional time will be covered through Early Headstart Funds. The contract for 2014-2015 will be amended for 20 days/7 hours a week and 220 days for 8 hours a week as presented.

**6.T. Approval of the Gasboy Support Agreement** Approved the Gasboy Support agreement which provides technical support for the gas pumps used for the district vehicles as presented.

**6.U. Approval of Donation to Cartmell from Synmat** Approved the donation to Cartmell Elementary from Synmat in Ghent who is donating \$2,500.00 and volunteer labor hours to the school to purchase items that will increase safety procedures in the school as presented.

**6.V. Approval of the CCHS Donations** Approved the CCHS Donations from State Farm for Soccer Teams: \$200; Landmark donated \$25; Heritage Env. Svs. LLC donated \$200; North American Stainless donated \$250; Lynne Pritchett donated \$100.00 as presented.

**6.W. Approval of the Notice of Federal Interest** Approved the notice of federal interest for the Carroll County Child Development Center modular located on the Carroll County High School Campus as presented.

**7. Communications To and From the Board** None at this time

**8. Champion For Kids** Mr. Hogan recognized Samantha Abercrombie, Marie Satchwell, Allison Hughes, Carrie Boles, and Joy Kindoll. He recognized them because these educators came to the administrative retreat to listen and learn more about the Visual Learning that will be implemented within the district. They took time out of their schedule on a Sunday to learn more about this program and that shows the passion that they have for the district and the students.

**9. Reports from Principals and Directors** Donna Monroe (Winn), Jonica Ray (Cartmell), Dana Oak (CCMS), Tom Stephens (CCHS), Ed Nelson (ALC), Doug Oak (Asst. Supt./CAO), Pam Williams (Director Academic Support), Gerda Wise (Elem. Instr. Supv.), Kathy Bieger (Special Education), Larry Curell (DPP/COO), Carl Roberts (Grant Writer/PR), Cindy Johann (Technology) were present to answer any questions that the board might have as well as give any additional updates. All reports are part of the official minutes

**10. Old Business** None at this time

**11. New Business**

**11.A. Approval of the KSBIT Workers Fund Assessment**

**Order #61003 - Motion Passed:** I need a motion to pay 25% or \$28,934 of the full amount of the KSBIT workers' compensation fund assessment by August 31, 2014, and the remaining balance to be paid in equal payments over five (5) years beginning August 31, 2015 as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Absent  
Mr. Rob Spenneberg Yes

**11.B. Approval for Mr. Hogan's Mileage reimbursement**

**Order #61004 - Motion Passed:** Approved the mileage reimbursement for Mr. Hogan in for the following: OVEC Meeting 07/30/14 and the Administrative Retreat 08/03/14-08/05/14 in the amount of \$88.97 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Absent  
Mr. Rob Spenneberg Yes

**12. Student Achievement** Mrs. Pam Williams reported on the ACT Scores. Mrs. Williams presented the scores of students within our district and how those scores compare to scores across the state of Kentucky. She discussed different interventions that we are implementing throughout the district so that we keep the scores for the ACT going forward.

### **13. Board Member Planning Calendar**

September

Adoption of a working budget (must be submitted to KDE by Sept. 30)

Approve Annual Financial Report

Review DIP needs assessment

Initiate the annual needs assessment process

Review and analysis of State Assessment Data

Review data on ACT and SAT scores

Review and discuss Title II Report

Review allocations to school councils and adjust if there are enrollment changes

\*September 25, 2014 Board Meeting we are showcasing the Carroll County Child Development Center

### **14. Executive Session**

#### **14.A. Approval to enter Executive Session**

**Order #61005 - Motion Passed:** Approved recessing regular meeting and entering into executive session in accordance with KRS 61.810(1)(f) and KRS 156.557(6), I need a motion to go into executive session for preliminary discussions in regard to Superintendent Hogan's summative evaluation at 5:42 pm. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Ms. Mary Ann Pearson Absent

Mr. Rob Spenneberg Yes

#### **14.B. Approval to Exit Executive Session and Resume Regular Meeting.**

**Order #61006 - Motion Passed:** Approved exiting the executive session and resuming regular meeting at 6:44 pm. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Ms. Mary Ann Pearson Absent

Mr. Rob Spenneberg Yes

## 15. Adjournment

**Order #61007 - Motion Passed:** Approved adjourning the August 21, 2014 board meeting at 6:45 p.m.  
Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Ms. Mary Ann Pearson	Absent
Mr. Rob Spenneberg	Yes

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Chairperson

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Secretary