

## **Board of Education Regular Meeting**

September 25, 2014 5:00 PM

Carroll County Child Development Center

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:05 PM:**

##### Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Ms. Mary Ann Pearson

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

### **2. Superintendent's Report**

- Mr. Hogan updated the board members on the Addition/Renovation project at Carroll County Middle School. Walls are going up for the new gym. The floor is down the plumbing is roughed in with interior and exterior walls going up. The old gym is now empty, but we will have some change orders coming through to work on leveling the floor.
- The Head Start modular at the High School is running now and we have full occupancy of that building. There are some plumbing issues that will need to be completed outside the building but it doesn't affect using the area. The Champions Building is also in place and at Occupancy as well.
- Regional High School is continuing to meet, we will be taking a trip at the end of October to Nashville to visit a school that is what we are trying to accomplish. The team will also be going to New York as well, I will not go, but the team will come back and report so that we can move forward with locating a building to house the Regional High School. We hope by October to have more firm plans. There are many small details that we have to work on to get this moving.
- kid-FRIENDLY, Doug presented at ISLN on the communities of practice. This week they gave some direction, this week they introduced Design Thinking. That's a process where if you want to do something, how do you go about solving the problems. The communities of practice and project based learning which is part of communities of practice is underway within the district. The Buck Institute which is a leading group in professional development will be coming to the district and I am opening this up to any teacher that may want to learn more about how to implement these processes within their classroom to come and learn more.
- The high school has four teachers and Mr. Willhoite that is attending P20 at UK once a month working on design thinking there and looking at project based learning as well and technology. These teachers are working together and collaborating on project based learning. At the end, I want them to come back to you and tell you what they've been learning.
- We have a Facebook page we just opened it up for Carroll County Schools.
- We are updating our website to make it more user friendly.
- We also have a new app now for the school system. Carl Roberts has worked on implementing the new app for the district. Carl introduced the app to the board. This tool is going to allow us to feed information into the app from one area. The app will feed in lunch menus, news feed, calendars, school information, and our website. Everything that is in the website feeds into the app automatically. There are also contacts, which lists schools phone numbers and the ability to email as well from your phone. It also has the ability to go to Facebook, Twitter, and gives notifications. It is available on android phones and will be coming soon to iPhones.

### 3. Approval of Agenda

**Order #61008 - Motion Passed:** Approved agenda items 1 - 14 as presented. Passed 5-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

**4. Treasurer's Report** Mr. Conrad reported that the August 2014 general fund beginning balance was \$6,393,390.00 with the total receipts at \$591,922.00. The total expenditures were \$2,085,077.00 and we had an ending balance of \$4,900,235.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time.

### 6. Approval of Consent Agenda

**Order #61009 - Motion Passed:** Approved consent agenda items 6A-600 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

**6.A. Approval of Minutes** Approved the August 13, 2014 Special Board Minutes and the August 21, 2014 Board Minutes as presented.

#### **6.B. Approval of Facilities Use**

**6.B.1. Approval of the Facility Use Request 1** Approved the facility use request from Carrollton Lions Club, Tony Gossom sponsor to use the Carroll County Middle School auditorium for September 27, 2014 from 4p-11p, with the understanding of payment for a custodian as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

#### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).  
Information presented for notification

#### **New Employees to the District**

Jacklyn Fink; Carrollton, KY; Teacher; Cartmell; 08/19/2014  
Araceli Altamirano Rodriguez; Carrollton, KY; ESL; District; 09/08/2014  
Paige Poe; Carrollton, KY; Inst. Asst.; Cartmell; 09/15/2014

#### **No Longer Employees of the District**

Louauna Dryden; Inst Asst.; Cartmell; 08/31/2014

Holly Wineinger; Cook/Baker; Cartmell; 09/08/2014  
Mark Harmon; Bus Driver; District; 09/17/2014  
Erin Kruzan; EHS Nurturer; CCCDC; 10/03/2014

#### Transfers Within the District

Courtnee Wallace; Inst Asst II-EHS Nurturer/FSW; CCCDC; 10/13/14

#### Leave of Absence

Kimberly Blaisdell; LOA: 08/11/14-Unknown (FMLA Medical)  
Sandra Kindoll; LOA: 08/27/2014-10/27/2014

#### Employees No Longer Auxiliary

**6.E. Approval of the Pay App 4** Approved the Final Pay App 4 G703 for RossTarrant as presented.

**6.F. Approval for the Senior New York Trip Bid** Approved the bid for the Senior New York Trip and award the bid to Scholastica based on Sponsor Bill Varble's recommendation as presented.

**6.G. Approval of the 8th Grade Washington DC Trip Bid** Approved the bid for the 8th grade Washington DC Trip and award the bid to Scholastica based on Sponsor Andrea Carr's recommendation as presented.

**6.H. Approval for Joan Moore Consultation Services** Approved the hours and payment for the consultation services provided by Joan Moore on the Early Head Start Expansion Grant June 21, 2014-August 16, 2014 at \$30.00 per hour, 62 hours total worked for a total amount of \$1,860.00 which is an additional \$960.00 from the initial approved request as presented.

**6.I. Approval of the KDE and Community Nutrition Permanent Agreement with Carroll County Schools** Approved the Kentucky Department of Education School and Community Nutrition Permanent Agreement with Carroll County Schools required by the National School Lunch Act as presented.

**6.J. Approval of the 2014-2015 Auxiliary Salary Chart Cumulative** Approved the 2014-2015 Auxiliary Salary Chart Cumulative as presented.

**6.K. Approval of the 2014-2015 Classified Grades and Pay Scales** Approved the 2014-2015 Classified Grades and Pay Scales as presented.

**6.L. Approval of the Auxiliary Changes at Carroll County Middle School** Approved the Auxiliary Changes at Carroll County Middle School, STEM Club is changing to Math Club and the Assistant Football Coach position which isn't being utilized will be split 70/30 between Winterguard Sponsor for \$1,695.00 and Art Sponsor for \$727.00 as presented.

**6.M. Approval of Auxiliary Changes at Cartmell** Approved the Auxiliary changes for Cartmell, Math Club auxiliary to Dance Club 2 for the 2014-2015 school year as presented.

**6.N. Approval of the Auxiliary Changes for Carroll County High School** Approved the Auxiliary Changes at the Carroll County High School for Cross Country, Tennis, Track, Newspaper, and Yearbook with all the stipend's listed and all changes with funds as presented.

**6.O. Approval of the Cartmell Fees** Approved the Cartmell Fees for Dance, Cheerleading, and CCJP Basketball as presented.

**6.P. Approval of the Cartmell Fundraisers** Approved the Cartmell Fundraisers for 2014-2015 as presented.

**6.Q. Approval of the Cartmell Home Visit Stipend** Approved the stipend of \$100.00 for the homeroom teachers that conducted home visits as presented.

**6.R. Approval of the Community Based Work Transition Program agreement** Approved the agreement between Carroll County School District and the Community Based Work Transition Program for 2014-2015 for matching funds of \$4,800.00 from the Carroll County School District as presented.

**6.S. Approval to Surplus Carroll County High School Baseball Jersey's** Approved the surplus of forty-seven (47) baseball jersey's to sell and all funds will be used to purchase new jersey's for the Carroll County High School Baseball Team as presented.

**6.T. Approval of the Carroll County High School Yearbook agreement with Herff-Jones** Approved the printing agreement between Carroll County High School and Herff-Jones for the Carroll County High School Yearbook at a printing agreement total of \$1,732.00 as presented.

**6.U. Approval of the CCMS Donation for the Academic Team** Approved the donation of \$15.00 to the CCMS Academic Team from Rachel Moore to help with concessions as presented.

**6.V. Approval of the Carroll County Middle School Fundraisers** Approved the Carroll County Middle School Fundraisers for 2014-2015 for t-shirt fundraiser and Halloween Festival as presented.

**6.W. Approval of the Agreement with Carroll County Middle School and Pitney Bowes** Approved the agreement between Carroll County Middle School and Pitney Bowes for 60 months to be billed monthly at a rate of \$50.00 or quarterly at a rate of \$150.00 as presented.

**6.X. Approval of the Denver Thinking Strategies Consultant for Elementary** Approved the Denver Thinking Strategies Consultant for Elementary contract and hire Donna Carden for \$500.00 per day compensation for full day coaching and support not to exceed \$2,500.00 per day as presented.

**6.Y. Approval of the Denver Thinking Strategy Consultant Contract for Secondary schools with Candy Thomas** Approved the Denver Thinking Strategy Consultant Contract for Secondary schools and hire Candy Thomas to consult up to five (5) days, receiving \$500.00 per day not to exceed \$2,500.00 as presented.

**6.Z. Approval to submit the Kentucky Mathematics Achievement Fund Grant** Approved submitting the Kentucky Mathematics Achievement Fund Grant, the grant will allow the district to hire a full-time intervention mathematics teacher to work with the Kathryn Winn students as presented.

**6.AA. Approval of the MOA for the Regional Collaborative Career Academy** Approved the MOA for the Regional Collaborative Career Academy in the amount of \$250,000.00 as presented.

**6.BB. Approval of the Overnight Student Trip Request for the CCHS Golf Team** Approved the Overnight Student Trip Request for the CCHS Golf Team for 09/05/2014-09/06/2014 to attend the State Tournament as presented.

**6.CC. Approval of the Overnight Student Trip Request for CCHS Softball Team** Approved the Overnight Student Trip Request for the CCHS Softball team to attend the Spring Break Softball Tournament in Elizabethtown April 9-11, 2015 as presented.

**6.DD. Approval of the PEAK Award Nomination of the Center of Accelerated Learning** Approved nominating the Center of Accelerated Learning for the PEAK Award as presented.

**6.EE. Approval of Leadership Day Fee for Outside School Districts** Approved a fee of \$50.00 per participant from outside school districts to attend Leadership Day events at Kathryn Winn Primary, all money collected would offset expense of Leadership day as presented.

**6.FF. Approval of the Superintendent Professional Growth Evaluation System** Approved the Superintendent Professional Growth and Evaluation System and use the state system recommended by the steering committee as presented.

**6.GG. Approval of District Assurances for FY2015** Approved the District Assurances for FY2015 as presented.

**6.HH. Approval to increase a Cook/Baker position at Kathryn Winn** Approved increasing a present cook baker position at 5.5 hours a day to 6 hours a day which will be an increase of cost of about \$1,060.00 for the school year to be paid from food service funds as presented.

**6.II. Approval for Cartmell Students to Participate with Hour of Code** Approved all Cartmell students to participate in the National Hour of Code December 8-14, 2014 which will give students a one hour introduction to computer science that provides them with exposure and opportunity to demystify code and show them that anyone can learn the basics to be a maker,

creator, and innovator. By participating in the school wide program Cartmell could be selected to receive a \$10,000.00 technology check from Code.org which will enable the school to purchase additional computers and accessories for the students as presented.

**6.JJ. Approval of the CCHS Donation** Approved the donations made to the Carroll County High School for \$250.00 for Cheer, \$50.00, and \$51.00 as presented.

**6.KK. Approval of the CCMS Donation for Academic Team** Approved the donation of \$880.00 for the CCMS Academic Team as presented.

**6.LL. Approval of the KSBIT Worker's Comp Installment Agreement** Approved the KSBIT Worker's Comp Installment Agreement for the next five years at \$28,934.00 as presented Partnership agreement allowing Laura Beth Willhoite to work with Northern Kentucky University and Eastern Kentucky Schools which is a continuation of the FLIPPED Classroom partnership and will allow her to provide support and training for teachers as presented.

**6.NN. Approval of the Kathryn Winn Fundraisers** Approved the Kathryn Winn Fundraisers for the Library Activity Account the fundraisers are Box Tops for Education and the Scholastic Book Fair as presented.

**6.OO. Approval of the agreement between the Carroll County High School Soccer Team and the Girl Scouts** Approved the agreement between the Carroll County High School Soccer team and the Girl Scouts which allows the Girls Scouts to provide a service of a concession stand for each high school home soccer game. The Girl Scouts will provide a bookkeeping record of all incoming supplies, sales, and profits and will provide the soccer team with ten (10%) percent of the sales profit as presented.

## **7. Communications To and From the Board**

**8. Champion For Kids** Mr. Hogan recognized Gabe Hall as a Champion Kid for his leadership during the Lenovo roll out for the high school. Gabe worked the whole day helping fellow classmates with the process of getting their new laptop. Roger Brotz was recognized as a Champion for Kids. Roger is a transportation bus driver for our district. He's the first and last thing that our students see each day and I appreciate all his hard work. Bill Varble was recognized for all his work that he did for the history standards. He's also our Edmodo guru which assists communication with our students with the Lenovo laptops. Mr. Hogan also recognized the Technology department, Cindy Johann, Zach Dean, Joe Bliton, and Andrew Johnson for all the hard work that they do behind the scenes.

**9. Reports from Principals and Directors** Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Ed Nelson (ALC); Doug Oak (Asst. Supt./CAO); Pam Williams (Director Academic Support); Gerda Wise (Elem. Instr. Supv.); Kathy Bieger (Special Education); Larry Curell (DPP/COO); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present to answer any questions that the board might have as well as give any additional updates. All reports are part of the official minutes

**10. Old Business** None at this time

## **11. New Business**

### **11.A. Discussion and Action-District Facility Plan (DFP)**

**Order #61010 - Motion Passed:** Approved the District Facility Plan and authorize Superintendent Bill Hogan to conduct a public hearing as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Mary Ann Pearson.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes

Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

#### **11.B. Approval to advertise for Architectural Services**

**Order #61011 - Motion Passed:** Approved advertising requesting a Letter of Interest for Architectural Services for athletic field upgrades. Passed 5-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

#### **11.C. Approval to Expand the Parking Area at Central Office and Add an additional Entrance**

**Order #61012 - Motion Passed:** Approved surveying the property at Central Office and take bids to extend the parking area and add an additional entrance on the west side if allowable and using any excess dirt at Cartmell on the playground to improve the grass area as presented. Passed 5-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

#### **11.D. Approval of Superintendent Mr. Hogan's Mileage Reimbursement**

**Order #61013 - Motion Passed:** Approved the mileage reimbursement of Superintendent Mr. Hogan for Race To The Top Meeting OVEC, P20 Meeting Lexington, KLA Meeting Lexington, OVEC Board of Directors OVEC, Superintendent Meeting Frankfort, Kenton County Academy Visit, KSBA Regional Meeting Shelbyville, in the amount of \$341.52 as presented. Passed 5-0 with a motion by Ms. Mary Ann Pearson and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

#### **11.E. Discussion and Action 2014-2015 Working Budget**

**Order #61014 - Motion Passed:** Mr. Conrad discussed with the board and provided a PowerPoint presentation to the board. Mr. Conrad walked through the specific funds that the district is required to have as he detailed each area and the money for those funds. The PowerPoint presentation is a part of the official minutes. Approved the Working Budget for 2014-2015 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Ms. Mary Ann Pearson Yes  
Mr. Rob Spenneberg Yes

**12. Student Achievement** Mr. Hogan has developed District Goals with a team for curriculum, instruction, assessment but took those goals to the principals and had them work with their teams to develop a 30-60-90 day plan. My mantra this year for the principals is “You are the captain of your ship, here is where you have to get to, so go there.” These goals will align with the Race To The Top for us to be compliant across the district. Mr. Hogan presented the District 30-60-90 plan, each principal presented the goal for their building. All PowerPoint presentations are a part of the official minutes.

### **13. Board Member Planning Calendar**

October

Review DIP needs assessment

Initiate the annual needs assessment process

Review and analysis of State Assessment Data

Review enrollment and projections report

Review district technology report

Approve evaluation appeals panel

### **14. Adjournment**

**Order #61015 - Motion Passed:** Approved adjourning the September 25, 2014 board meeting at 6:47 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Mary Ann Pearson.

Ms. Carolyn Jones      Yes

Mrs. Mona Kindoll      Yes

Mrs. Drusilla Maiden      Yes

Ms. Mary Ann Pearson      Yes

Mr. Rob Spenneberg      Yes

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Chairperson

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Secretary