

Board of Education Regular Meeting
December 17, 2015 5:00 PM
Carroll County High School Media Center

1. Call to Order / Roll Call
Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones
Mrs. Mona Kindoll
Mrs. Drusilla Maiden
Mr. Rob Spenneberg

Bill Hogan, Superintendent; Jon Conrad, Treasurer were present; *Doug Oak, Assistant Superintendent/CAO; and Tracie Crawford, Board Secretary were absent.* Carl Roberts, PR/Grant Writer recorded minutes.

2. Superintendent's Report

- Carroll County Middle School project completion is approaching. We had a progress meeting a week and half ago. Mr. Curell and I went in today and the gym floor is not ready. We are looking at the start of year. The steel for the upstairs is here, but the steel workers have not come in and the gym floor can't be put down until the steel is welded because potential burn spots on the floor. The concrete is another issue and at this time the concrete company is saying that once the concrete is paid for by Marrillia then they will come and pour. The concrete and steel work is the hold up so we are hoping that this will be resolved and completed quickly. Monday December 28, 2015 will be the next construction meeting. The facility will be beautiful.
- New teacher work is moving along. Dr. James was brought back and has been working with the new teachers, to assist to help them through the first year. I gave them a survey and 83% that responded stated that bringing in the help has assisted them and helped them and have asked for it to continue. We have looked at Title I funds and we are going to continue with this project. We are beginning talks with UofL to discuss partnering to help new teachers about pursuing their masters and to assist with keeping these teachers here.
- Glen O. Swing Elementary school, we visited the school to get ideas on how to use some of their techniques. We don't want to become a test prep school, only testing, but we do want to do better with our testing. We don't want to chase a test score but we do want to find a balance.

3. Approval of Agenda

Order #61223 - Motion Passed: Approved agenda items 1 - 14 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

4. Treasurer's Report Mr. Conrad reported that the November 2015 general fund beginning balance was \$ 4,565,157.00 with the total receipts at \$1,661,235.00, the total expenditures were \$1,144,077.00 and we had an ending balance of \$5,082,315.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61224 - Motion Passed: Approved consent agenda items 6A-6Q as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

6.A. Approval of Minutes Approved the November 19, 2015 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved the Facility Use Request 1 for McDonald's to use the Carroll County Middle School cafeteria dining room only on December 28, 2015 from 5p-8p as presented.

6.B.2. Approval of Facility Use Request 2 Approved the facility use request from the Masonic District 17, Ron Burgess representative, to use the Carroll County Middle School cafeteria, kitchen, auditorium, restrooms, and five tables to hold the District 17 meeting on April 8, 2016 from 4p-9p as presented.

6.B.3. Approval of Facility Use Request 3 Approved the Facility Use Request 3 for Relay for Life, representative Hayley Franklin to use the Carroll County Middle School auditorium Saturday March 26, 2016 from 8a-4p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

No Longer Employees of the District

Melissa Collins; Early Childhood Nurturer; 12/18/2015

James Chambers; Bus Driver; 12/03/2015

Leave of Absence

Joshua Grooms; LOA FMLA 12/01/15-12/11/2015

6.E. Approval of Change Order 29 for the Carroll County Middle School Approved Change Order 29 for the Carroll County Middle School Addition/Renovation project which will add rubber treads and risers at Stair SA and CF in the amount of \$7,841.00 and to remove proposal request #52 to delete the wall finishes in Mechanical/Custodial B10 at a credit of (\$701.00) for a total amount of \$7,140.00 as presented.

6.F. Approval of Change Order 8 CCHS Athletic Complex Approved Change Order 8 for the Carroll County Athletic Complex that adjusts the completion date by three (3) days from September 6, 2015 to September 9, 2015 at no charge to the district, based on weather delays for July 2015 that exceeded the typical weather days. The total weather delay days is 8 as presented.

6.G. Approval to Surplus Football Jerseys Approved the surplus of twelve (12) football jersey's that will be given to Senior football players as gifts. The Football Boosters will replace all twelve (12) jerseys as presented.

6.H. Approval to accept DonorsChoose.org Grant Approved accepting the DonorsChoose.org grant for Ms. DeJarnett's sixth grade Science Teacher at Carroll County Middle School in the amount of \$500.00 as presented.

6.I. Approval to submit the 21st Century Community Learning Center grant Approved submitting a \$675,000 grant to the Kentucky Department of Education to start a 21st Century Community Learning Center program (Lighthouse) at Carroll County High School.

6.J. Approval of the MOA between Carroll County Schools and Jefferson Community and Technical College Approved the memorandum of agreement between Carroll County Schools and Jefferson Community & Technical College that will add the IEC 120 Health, Safety, and Nutrition class as presented.

6.K. Approval to hire Diane Morgan and Dr. Lisa James Approved hiring Diane Morgan for a maximum of 30 days at \$266.84 and Dr. Lisa James for a maximum of 55 days at \$305.83 for a total salary and benefit expense of approximately \$29,394. They will provide coaching assistance to new and identified teaching staff to develop their instructional methodologies. This will be paid from a combination of Title I and Rural Low Income School federal grants.

6.L. Approval to Hire a Resource Teacher/Behavior Consultant Approved hiring a resource teacher/behavior consultant for Kathryn Winn Primary that will work with students that need intense one on one instruction in academics as well as interventions in behavior as presented.

6.M. Approval of the Overnight Trip-Panther Basketball Approved the overnight student trip for the Panther Basketball team for December 28-30, departing the high school at 2pm and returning at 9pm. This is a holiday tournament in Ohio County, Owensboro, KY at Ohio County High School as presented.

6.N. Approval of the Overnight Student Trip-Band Approved the Overnight Student Trip for the Carroll County High School band to attend the Morehead State University Band Clinic beginning on February 12, 2016-February 13, 2016 as presented.

6.O. Approval of the CCHS Donations Approved the Carroll County High School Donations from North American Stainless (Yearbook), Gene Spicer (Honor Guard), and McDonald's (CCHS) as presented.

6.P. Approval of donation to the Technology Department Approved the donation of an uninterruptible power supply. A backup battery for our network equipment. It monitors power and emails Zach if the power goes off or if there's an issue. It was donated to the Technology Department from Elizabethtown Independent Schools.

6.Q. Approval of Non-Resident Contracts Approved the Non-Resident Contracts for 2016-2017 for Oldham County, Owen County, Barren County, Trimble County, Kenton County, Erlanger-Elsmere, Eminence Independent, Gallatin County, Grant County, Henry County, Oldham County as presented.

We are still awaiting contracts from Barren County, Erlanger-Elsmere, Kenton County, and Owen County.

7. Communications To and From the Board None at this time

8. Champion For Kids Mr. Hogan presented Kailene Troxell with a Champion Kid award for her hard work in the Project Lead The Way program. Mrs. Hawkins was presented a Champion for Kids for her hard work and dedication in the Project Lead The Way program. Kailene Troxell and Mrs. Hawkins also showed what they have been working on at this time. Mrs. Hawkins stated how Kailene has been a leader in the class and learned the software. Kailene produced the actual scale hairbrush that was part of the project and printed the hairbrush from the 3D printer. Mrs. Hawkins also discussed how the

students are learning how to solve their problems using resources and discussing problems. Mr. Hogan thanked them all for all their work.

9. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Tom Stephens (CCHS); Amy Sutter (ALC); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61225 - Motion Passed: Approved the mileage reimbursement of Mr. Hogan for OVEC Board of Directors Meeting, KASS Conference-Louisville, Glen O Swing Elementary school visit and meal reimbursements during the KASS Conference in the amount of \$181.35 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

11.B. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61226 - Motion Passed: Approved the mileage reimbursement of Mr. Oak for the Finance Meeting in Frankfort in the amount of \$37.36 as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

11.C. Approval of mileage reimbursement for Araceli Altamirano Rodriguez

Order #61227 - Motion Passed: Approved the mileage reimbursement for Araceli Altamirano Rodriguez in the amount of \$17.12, for August-October the mileage reimbursement is late and outside board policy as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

11.D. Approval of the First Reading of Policy 09.36 and Procedure 09.36 AP2

Order #61228 - Motion Passed: Approved the first reading of Policy 09.36 School Related Student Trips and procedure 09.36 AP.2 as presented. Mr. Curell discussed that this plan was updated to encompass the vans that have been added to the fleet. Procedures are being put in place to make them duly qualified to drive any of the vehicles. On page 1 on overnight/out of state trips, we want to

make everything consistent and change this portion prior to the second reading. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones Yes
Mrs. Mona Kindoll Yes
Mrs. Drusilla Maiden Yes
Mr. Rob Spenneberg Yes

12. Student Achievement Carroll County Child Development Center presented the Brigance screener and the information that was received in August. The Brigance screener allows schools to identify incoming Kindergarten students as Kindergarten Ready or where they are in the process. Looking at the students in headstart or a structured program coming into K Winn, are these students maintaining? Looking at the early STAR data students are maintaining. The students have essential skills and are staying on the course. What are the next steps for the students and getting students Kindergarten ready and getting students into the program? It's hard to get some parents to put their students in the program at age 4. We need to show parents how it will benefit their students. It is critical to assist their children. Where are we going to put these students? Will we have the room and what we will we do to get them into the programs.

Carl Roberts presented Kid Count information that shows county information across Kentucky. This report helps when I'm writing grants because it gives me information that backs up statements for our district. This is where we are and how we are measuring the information. There are four areas that are reported: Economic Security, Education, Health, and Family/Community. Normally we only discuss education, however all areas make up our community. I looked at all the categories and pulled our information and compared that to the other counties in Kentucky. Our indicators are in the bottom of the state. Surrounding district indicators trend higher. What impacts the community also impacts are education system. Our county trends statistically like those counties in Eastern Kentucky.

Powerpoints for the presentations are part of the official minutes.

13. Board Member Planning Calendar

January

1. Election of board officers
2. Appointment of secretary, treasurer, attorney
3. Adoption of regular meeting schedule for the year

Draft budget plan for next school year submitted by superintendent

Outline major priorities

Establish budget parameters

4. Review elementary school programs and offerings
5. Hold coordinated school health public forum for annual report of nutrition plan
6. Receive status report on the data collection portion of the needs assessment process from the board's representative to the district improvement planning committee and appropriate staff Approve revisions to District Improvement Plan (DIP)

**Board Meeting will be January 7, 2016, 5:00p at CCHS Media Center

14. Adjournment

Order #61229 - Motion Passed: Approved adjourning the December 17, 2015 board meeting at 6:11 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes

Mrs. Mona Kindoll Yes

Mrs. Drusilla Maiden Yes

Mr. Rob Spenneberg Yes

Chairperson

Secretary