

## **Board of Education Regular Meeting**

July 23, 2015 5:00 PM

Carroll County High School Media Center

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:00 PM:**

##### Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mr. Rob Spenneberg

##### Absent Board Members:

Mrs. Drusilla Maiden

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

### **2. Superintendent's Report**

- Mr. Hogan, Mr. Stephens, and Mr. Willhoite will be participating with NISL (National Institute for School Leadership), tomorrow will be our eighth day training but it is a good training and network tool for our district. It is based on curriculum, instruction, and assessment. The trainings are also at OVEC and will be monthly beginning in August.
- Update on construction at Carroll County Middle School, Josh Marrilla requested a meeting this week. The news is what was anticipated. The construction company is not saying that they will not be prepared but we need to have a contingency in the event that we are not ready. This will effect, some resource rooms, band room, PLTW room, our FMD Room. They feel that it may be a two week delay but we want to make sure that all students have a good learning environment for our students. The bus loop is guaranteed to be ready at the start of school as well. We're waiting on getting the tile down. The gym will not be ready but the other areas should be ready.
- iLead academy, the only thing that we are waiting on is the carpet, because it was backordered. We will have a meet and greet at Butler along with a tour of the academy with the understanding that the carpet isn't installed. Carpet should be delivered August 3, 2015 and installed August 5, 2015.
- Athletic Complex, we have five additional days listed at this time with September 6, 2015 as the last day. If we continue to have good days then we can get the drainage in then the rock and the sand. After that then we shouldn't have any delays even if it rains laying the turf. The blocks for the concession stand should arrive tomorrow it will be a five to six day project. The path for the home bleachers should begin as well, if the weather holds and will be about a three day project. Tovine will be delivering the bleachers as the visitor bleachers are ready to install.
- We had thirty-eight staff members attend the Professional Learning Community Summit in Louisville, the PLC is fundamental when I started as a principal at CCMS and we will be bringing those four major questions back around for our students. About half the group attending were teachers and they were excited when they left the summit with some wonderful tools to bring back to our district.
- Opening day will be on August 11, 2015, I am working on planning opening day at this time. There will be some similarities but it will also be different from last year.

### 3. Approval of Agenda

**Order #61169 - Motion Passed:** Approved agenda items 1 - 14 as presented. Passed 3-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones     Yes  
Mrs. Mona Kindoll     Yes  
Mrs. Drusilla Maiden   Absent  
Mr. Rob Spenneberg    Yes

**4. Treasurer's Report** Mr. Conrad reported that the June 2015 general fund beginning balance was \$4,267,240.00 with the total receipts at \$1,547,316.00, the total expenditures were \$1,997,151.00 and we had an ending balance of \$3,817,405.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time

### 6. Approval of Consent Agenda

**Order #61170 - Motion Passed:** Approved consent agenda items 6A-600 as presented. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones     Yes  
Mrs. Mona Kindoll     Yes  
Mrs. Drusilla Maiden   Absent  
Mr. Rob Spenneberg    Yes

**6.A. Approval of Minutes** Approved the June 18, 2015 Board Minutes as presented.

#### **6.B. Approval of Facilities Use**

**6.B.1. Approval of Facility Use Request 1** Approved the Facility Use Request 1 for Carroll County All Stars 12U fall ball, Jay Montgomery Sponsor to use the conditioning center cages during the week for baseball practice as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

#### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

#### **No Longer Employees**

Michael Weedman; Teacher; CCHS; 07/21/15

**6.E. Approval of the 2015-2016 FRYSC Memorandum of Agreement** Approved the FRYSC 2015-2016 Memorandum of Agreement, in the amount of \$155,385.00, with \$77,692.50 for Youth Service Center and \$77,692.50 for Family Ties. This was previously approved May 21, 2015 for the amount of \$155,736.00, with \$77,868.00 for Youth Service Center and \$77,868.00 for Family Ties but the MOA was updated and changed in June and the budget was reduced by \$351.00 as presented.

**6.F. Approval of the Carroll County High School Yearbook Vendor** Approved Jostens as the vendor to supply yearbooks to the Carroll County High School for 2015-2016 school year as presented.

**6.G. Approval of the Kindermusik Agreement for Carroll County Child Development Center**

Approved the agreement between the Carroll County Child Development Center and Jennifer Beach to provide the Kindermusik program to the students from September 1, 2015-May 30, 2016 for a total amount of \$5,280.00 as presented.

**6.H. Approval of the Carroll County Child Development Center OVEC Agreement** Approved the agreement between the Carroll County Child Development Center and OVEC to provide a nutritionist as recommended by OHS, who will provide nutrition evaluation and services to assure compliance with the standards as presented.

**6.I. Approval of the FPC Pest Control agreement for 2015-2016** Approved the FPC Pest Control 2015-2016 agreement beginning July 1, 2015-June 30, 2016 in the amount of \$4,390.00 as presented.

**6.J. Approval of the Lindamood-Bell Agreement for 2015-2016** Approved the 2015-2016 Lindamood-Bell agreement in the amount of \$21,500.00 that will follow with the payment schedule as presented.

**6.K. Approval of the 2015-2016 Student Code of Conduct** Approved the 2015-2016 Student Code of Conduct as presented.

**6.L. Approval of Head Start/Early Head Start Kitchen Manager Supplement Tier** Approved the Head Start/Early Head Start kitchen manager at a tier 10 supplement in the amount of \$800.00 as presented.

**6.M. Approval for High School Math Consultant** Approved Becky Woods for ninety (90) days as a High School Math Consultant to be paid at her Daily Wage Threshold. This is to be paid from the Rural Low Income Schools Federal Grant at a daily rate of \$218.39 as presented.

**6.N. Approval of a Middle School Math Consultant** Approved Trudy Loudon for ninety (90) days as a Middle School Math Consultant to be paid at her Daily Wage Threshold. This is to be paid from the General Fund at a daily rate of \$297.87 as presented.

**6.O. Approval of Carroll County Middle School Fees** Approved the following Carroll County Middle School fees for 2015-2016 as presented.

6th Grade \$2.00 Science, 7th Grade \$5.00 Science, 8th Grade \$3.00 Social Studies, Art \$3.00

Dance Fee \$3.00, Sports Gate \$3.00 Adult \$1.00 Student

**6.P. Approval of the ERSEA 2015 Policies** Approved the ERSEA (Eligibility Recruitment Selection, Enrollment, and Attendance) policies for the Carroll County Child Development Center as presented.

**6.Q. Approval of the Carroll County High School School Fees** Approved the Carroll County High School Fees for 2015-2016 school year as presented.

**6.R. Approval of the Cartmell School Fees** Approved the Cartmell School Fees for 2015-2016 Dance \$20.00, Cheer \$40.00, and History \$10.00 as presented.

**6.S. Approval of the New Teacher Mentor/Mentee Program** Approved the mentor/mentee program for all teachers mentoring first year or second year teachers will received \$600.00 that will be paid from existing personnel budget as presented.

**6.T. Approval of the New Teacher Stipend** Approved the new teacher stipend of \$150.00 a day for two additional days for professional development as part of the "new teacher orientation program" which will come from existing personnel budget as presented.

**6.U. Approval of Change Order 3 for the Athletic Field** Approved Change Order 3 for the Athletic Complex that includes Proposal request 6, 7, 10, 12, 15, & 17, re-routing field lighting conduit in conflict with grandstand \$4,020.00, Conduits for future data/phone to press box from maintenance building \$5,870.00, relamping of the existing sports field lights to be completed when re-aimed \$8,891.00, add second color to home bleacher risers at both ends of the sections \$690.00, credit for hose reel (\$3,070.00) and deeper turn down concrete slab foundation for press box structure due to unsuitable soil \$2,760.00 for a total amount of \$19,161.00 as presented.

**6.V. Approval of Change Order 4 Athletic Complex** Approved Change Order 4 for the Athletic Complex based upon weather days for June 2015, the specification called for 10.3 weather days and June contained 15 days, this will add 5 additional days to the Date of Substantial Completion as presented.

**6.W. Approval of Change Order 5 Athletic Complex** Approved Change Order 5 for the Athletic Complex for proposal request 14 to add 6' high fence and gate enclosure for the exterior sports field lights electrical and control panels which includes a reduction in the concrete sidewalk area in the amount of \$1,431.00 as presented.

**6.X. Approval of the Direct Purchase Order for the Athletic Field** Approved the direct purchase order 1446-15-01 and delete Burcor 1 Fencing as a DPO Vendor in the amount of \$12,637.00 (credit back to the project) and Approved Raatz Fence as the new DPO Vendor 1446-26 in the amount of \$12,637.00 as presented.

**6.Y. Approval of Change Order 6 for CCMS Renovation and Addition** Approved Change Order 6 which was previously approved in the amount of \$3,609.00 which contained a DPO for \$200.00 and approved the revised change order 6 for the Carroll County Middle School renovation/addition in the amount of \$3,409.00 as presented.

**6.Z. Approval of the Revised Certified Evaluation Plan** Approved the revised Certified Evaluation Plan with Kentucky Department of Education revisions as presented.

**6.AA. Approval of the 21st Century Community Learning Memorandum of Agreement** Approved the 21st Century Community Learning MOA for 2015-2016 in the amount of \$225,000.00 as presented.

**6.BB. Approval of the 2015-2016 Title III Subgrant Agreement** Approved the 2015-2016 Title III Subgrant Agreement, Language Instruction for Limited English Proficient (LEP) with Carroll County School District as an individual district for funding as presented.

**6.CC. Approval of the 2015-2016 Agreement with Three Rivers Health Department** Approved the agreement between the Carroll County School District and the Three Rivers Health Department from July 1, 2015-June 30, 2016 for services performed as presented.

**6.DD. Approval of the Carroll County Middle School Rooftop Unit Bid** Approved the bid for the Carroll County Middle School Rooftop unit bid for the replacement of two (2) rooftop units 4 & 5 and award the bid to ACCO in the amount of \$45,863.00 as presented.

**6.EE. Approval of the Parking Lot Paving Bid** Approved the bid for paving the parking lot located to the side and back of the Carroll County Board of Education and award the bid to Capital Paving in the amount of \$47,900.00 as presented.

**6.FF. Approval of the Area Technology Center Phone/Intercom Bid** Approved the bid for the Area Technology Center phone/intercom bid and award the bid to Alliant Integrators in the amount of a base bid of \$20,428.30 and an additional voluntary alternate if budget allows for additional software in the amount of \$3,752.76 as presented.

**6.GG. Approval of the agreement between Carroll County School District and NorthKey Community Care** Approved the agreement between Carroll County School District and NorthKey Community Care for the delivery of clinical mental health services by NorthKey Community Care staff as presented.

**6.HH. Approval of the Carroll County Honor Guard Overnight Trip** Approved the Carroll County Honor Guard overnight trip for military encampment for July 29, 2015-August 2, 2015 at a local farm in Worthville. Parents will transport their students as presented.

**6.II. Approval to accept the WHAS Crusade Grant** Approved accepting the WHAS Crusade for Children grant in the amount of \$7,800.00 as presented.

**6.JJ. Approval of Job Description for Associate Principal for Curriculum, Instruction, and Assessment** Approved the job description for Associate Principal for Curriculum, Instruction, and Assessment as presented.

**6.KK. Approval of the Amended Transfinder Agreement** Approved the amended Transfinder agreement, the amendment is to change the completion dates as presented.

**6.LL. Approval of the Kathryn Winn Primary Math Coach days** Approved the Kathryn Winn Primary Math Coach interventionist contracted at 197 days as presented.

**6.MM. Approval of Fees for Sport passes and Seating** Approved the sport pass fees and stadium seating fees for 2015-2016 as presented.

**6.NN. Approval of Hour and day change for Jennifer Cox** Approved increasing Jennifer Cox from 177 days at 5 hours per day to 185 days at 7 hours a day to be paid from Cartmell Section 6 funds as presented.

**6.OO. Approval of the Memorandum of Agreement with Carroll County Schools and Jefferson Community and Technical College** Approved the memorandum of agreement between Carroll County Schools and Jefferson Community and Technical College that will allow Carroll County Students to participate in Early College Courses that occur at the high school and JCTC Carrollton Campus as presented.

**7. Communications To and From the Board** None at this time

**8. Champion For Kids** None at this time

**9. Reports from Principals and Directors** Dana Oak (CCMS), Tom Stephens (CCHS), Doug Oak (Asst. Supt./CAO), Gerda Wise (Elem. Instr. Supv.), Larry Curell (DPP/COO), Kathy Bieger (Special Education) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

**10. Old Business** None at this time

**11. New Business**

**11.A. Approval of the Second Reading of the Policy and Procedures Update**

**Order #61171 - Motion Passed:** Approved the second reading of the Policy and Procedure Update and to keep the current policies of 03.162, 03.262, and 09.42811 as presented. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Mr. Rob Spenneberg	Yes

**11.B. Approval of Superintendent Hogan's Mileage Reimbursement**

**Order #61172 - Motion Passed:** Approved the mileage reimbursement of Superintendent Hogan for NISL Training at Martha Layne Collins two days, Frankfort Meeting, NISL Meeting OVEC Two Days, PLC Summit July 14-16, Parking on July 14 in the amount of \$296.15 as presented. Passed 3-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Mr. Rob Spenneberg	Yes

**11.C. Approval of Assistant Superintendent Oak's Mileage Reimbursement**

**Order #61173 - Motion Passed:** Approved the mileage reimbursement of Assistant Superintendent Oak for Shelby Co Board of Education General Assembly Meeting, PLC Summit July 14-16 in the amount of

\$164.15 as presented. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Mr. Rob Spenneberg	Yes

**12. Student Achievement** Mr. Hogan, presented the District Goals, but as we move toward a systems approach, as I visit Dow and other businesses they discuss they Key Performance Indicators. Moving forward we will talk about our Key Performance Indicators and use that verbiage. I would like to share these with you once complete next month. I have the rough draft of the indicators listed here. These are the goals that we will be working on this school year. Mr. Hogan discussed all Key Performance Indicators on the draft template. I would like to benchmark some of these goals first before we decide on what Key Performance Indicators we use before I bring it back to you.

### **13. Board Member Planning Calendar**

August

Adoption of a working budget (must be submitted to KDE by Sept. 30)

Approve Annual Financial Report

Approve vehicle tax rate

Review NCLB Report

Approve Classified evaluation plan

Review DIP needs assessment

Review and discussion of College Feedback Report

Initiate the annual needs assessment process

Showcase Alternative Learning Center August 20, 2015 board meeting

\*Ms. Kindoll did ask Mr. Eric Steva about the construction at the Carroll County Middle School at this time and asked if he could elaborate on the progress. Eric did state that there would be another meeting on Monday. Ms. Kindoll did ask Mr. Crawford legally is there something that we can do to help move the process along. Ms. Kindoll did ask that Mr. Crawford do what we can at this time at which time Mr. Crawford advised that RossTarrant and Mr. Curell inform the contractors that the board is seeking legal counsel. Mr. Crawford said that Mr. Marilla should attend the next board meeting.

### **14. Adjournment**

**Order #61174 - Motion Passed:** Approved adjourning the July 23, 2015 board meeting at 5:38 p.m. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Absent
Mr. Rob Spenneberg	Yes

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Chairperson

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Secretary