

Board of Education Regular Meeting

September 24, 2015 5:00 PM

Carroll County Child Development Center High School Location

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

District Vacancy #5

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

- Construction at the Carroll County Middle School, Mr. Curell and I walked through today at 4pm to see how things are moving along. Paint is complete with exception of a few areas, the tile is on, the trim is on, and they are hoping to drop the ceiling. We hope to have inspections and temporary occupancy granted by the end of this week. The PLTW and Band Room is scheduled to get paint and tile and hoping that is complete tomorrow. The storage for the band area is going in at this time. The gym has the initial coat of paint along with the locker room. Everything is beginning to take shape in that area as well and the above ceiling is complete. The masonry work is almost complete. The air has been on and has been running in the renovated section. Ms. Kindoll asked if there is a reason why the gym side windows weren't in at this time, but those will be placed in there after the painting is complete and the masonry work is complete to keep the windows from having overspray.
Carroll County High School athletic complex, next Friday night will be opening night and Homecoming. We will be setting up tailgating close to the Area Technology Center. We will also start new traditions with a Panther walk, Homecoming begins at 7pm, I will have all the board members on the field like we did for the Soccer Opening game, however this time you will be passing footballs. Another tradition, the band will play My Old Kentucky Home prior to presentation of the flags. We will also have past football players walk out on the field as well. I expect a large crowd if the weather is nice if the weather is rainy then I expect a smaller crowd but we have discussed traffic and the flow of traffic. Everything is complete except for the fence, they are bringing in a double shift to work on this and get it complete. The track is an issue with turning the field over because it does take six layers to complete but they are working through the nights and mornings. The concession stand is the only hold up and we expect that to be turned over to us next Friday at 5pm.
- Active implementation is something that we have decided to go through and KDE is currently working with regional cooperatives. OVEC is working with Owen County, Bullitt County, and Carroll. Active Implementation is a system thinking process and comes from the University of North Carolina. Other states have used this system. The district team/cabinet has gone through training this week. We brought in another group to rate some things. I don't feel that this was helpful but it did help us as we are going through implementation point out things that we can do better. We are using this for the MSP grant, the Math Science Partnership grant with UofL so as we go through this process we will be using the active implementation process.
- Panther Tots event, we had 500 people from our community attend and I wanted to give kudos to Ms. Wise and Ms. Spencer for their hard work on that event.

- Walk Through today, the cabinet walked through all the math classes today as we have started engage NY. We are keeping track and make sure that we are seeing the concrete/abstract and the follow through. We will be meeting with the principals and giving them feedback on what we saw in the classes today.
- Curriculum Review-we have asked all teachers to give the entire curriculum to their principals and identify every standard that they are covering. We took that information and checked off are we hitting all the main standards and if we are missing something the areas that we are missing.

3. Approval of Agenda

Order #61196 - Motion Passed: Approved agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

4. Treasurer's Report Mr. Conrad reported that the August 2015 general fund beginning balance was \$3,743,945.00_ with the total receipts at \$706,010.00, the total expenditures were \$1,286,018.00 and we had an ending balance of \$3,163,937.00. All reports are part of the official minutes.

5. Public Recognition None at this time

6. Approval of Consent Agenda

Order #61197 - Motion Passed: Approved consent agenda items 6A-6DD as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

6.A. Approval of Minutes Approved the August 20, 2015 Board Minutes as presented.

6.B. Approval of Facilities Use

6.B.1. Approval of Facility Use Request 1 Approved the facility use request 1 for the Carrollton Lions Club, Representative James Gossom to use the CCMS Auditorium for a Magic Show on October 17, 2015 from 4p-11p as presented.

6.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

6.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District
Sarah Guzman, Media Specialist, Cartmell, 08/13/15

No Longer Employees of the District
Kimberly Fain; Assistant Champions; Champions for Drug Free CC; 08/25/15
Haley Franklin; Champions Director; Champions for a Drug Free CC; 09/30/15
Roseann Dunlap; CBTWP; Carroll County High School; 09/04/2015 (Retiring)
Tina Gividen; Cook/Baker; Carroll County High School; 10/01/2015 (Retiring)

Transfers Within the District

Leave of Absence

Employees No Longer Auxiliary

6.E. Approval of the Math Science Partnership Grant Approved and accept the award for the Math Science Partnership grant completion through the Kentucky Department of Education, the grant is for \$200,000.00 per year for two years as presented.

6.F. Approval of the MOA between Carroll County Schools and Kentucky Department of Education Approved the Memorandum of Agreement between Carroll County Schools and the Kentucky Department of Education FY16 for the Math Science Partnership in the amount of \$200,000.00 as presented.

6.G. Approval of the amendment for the Lindamood-Bell agreement Approved the amendment for the Lindamood-Bell Agreement which is only changing the dates in the Schedule 2 of the agreement which was approved on July 23, 2015. Consultation-One LBLP project leader will be on-site from August 24, 2015 to August 28, 2015 to mentor staff, pace students through programs, and assist in oversight of classroom and small group intensive intervention as presented.

6.H. Approval of Change Order 9 Athletic Complex Approved change order 9 for the athletic field complex for the following proposal requests:

PR-22: Light pole base concrete cap in the amount of \$3,085.00

PR-23: Scoreboard foundation and steel in the amount of \$7,375.00

PR-24: Fence repairs and improvements in the amount of \$7,258.00

PR-25: Larger vent stack per plumbing inspector in the amount of \$517.00 as presented.

6.I. Approval of Change Order 10 Athletic Complex Approved Change Order 10 for the Carroll County Athletic Complex for upgrades and improvements to the PA/Sound System in the amount of \$20,100.00 as presented.

6.J. Approval of the Governance and Leadership Capacity Screener Approved the governance and leadership capacity screener that reflects the head start requirements for program governance to help organizations identify where they need to make changes for quality improvement. It assists programs in building capacity to fulfill Head start governance responsibilities as presented.

6.K. Approval of the Head Start Program Information Report Approved the Office of Head Start Program Information Report (PIR) which provides comprehensive data on services, staff, children, and families served by the Head Start and Early Head Start programs as presented.

6.L. Approval of District Assurances for FY2016 Approved the District Assurances for FY2016 as presented.

6.M. Approval of the Revised Certified Evaluation Plan Approved the revised certified evaluation plan with the changes highlighted as presented.

6.N. Approval for Shortened School Day Approved shortened school day for the following students, student #1949351496, #1949351512, #212044893, #2120275471, #1949257867 as presented.

6.O. Approval of Overnight Student Trip Honor Guard Approved the overnight student trip for the Honor Guard in Worthville, KY on September 4-7, 2015 with 11 students, 3 faculty sponsors, and 1 additional chaperone. Parents transported their student to and from the camping site as presented.

6.P. Approval of the Overnight Trip Request for Soccer Approved the overnight trip request for Soccer to attend the soccer tournament in Hopkinsville, KY September 11-13, 2015. The boy's soccer team, with 20 students, 2 faculty sponsors as presented.

6.Q. Approval of the Cartmell Fundraisers Approved the Cartmell Fundraisers, artist's showcase-live auction and musical recorders as presented.

6.R. Approval to contract Vicky Payton Approved contracting Vicky Payton as a consultant to assist the new FMD teacher at Cartmell Elementary School. We will hire her to consult and assist for 10 days at a daily rate of \$231.84, for a total of \$2,318.40 as presented.

6.S. Approval of the agreement between Carroll County Schools and General Butler State Park Approved the agreement between Carroll County Schools and General Butler State Park for the use of meeting space for November 3, 2015 in the amount of \$300.00 as presented.

6.T. Approval of the MOA between Carroll County Schools and REACH Approved the memorandum of agreement between Carroll County Schools and REACH of Louisville, Inc. which will provide research and evaluation assistance to human organizations focused on public policy and planned organizational change and will assist with the Mathematics and Science Partnership grant as presented.

6.U. Approval of the Kathryn Winn Primary Fundraisers Approved the Kathryn Winn Primary fundraisers sharpen the saw-parents day out, father-daughter snowball dance, mother-son basketball shootout, art gala showcase and silent auction, and KWP spirit wear as presented.

6.V. Approval to submit the Learn and Launch Grant Approved submitting a \$45,000.00 grant proposal to the Kentucky Department of Education's Learn and Launch competition. If funded, the grant will be used to implement and plan a world languages and global competency expansion at Kathryn Winn, Cartmell, and Carroll County Middle School.

6.W. Approval to submit a grant to WalMart Approved submitting a \$1,000.00 grant to WalMart Foundation to be used to purchase basketballs, water bottles, "Slip Not Mats" and other equipment for the boys' basketball team, the grant was written by parent Angie McMahan.

6.X. Approval of the agreement between Carroll County High School and Jostens Approved the agreement between Carroll County High School and Jostens, for 175 copies of the yearbook, 108 pages, for \$36.55 per book at a total cost of \$6,396.25 and the Summer Supplement will be 20 pages \$7.40 per copy at a total cost of \$1,295.00 as presented.

6.Y. Approval for the Job Class Code Change for the Coordinator III Position Approved changing the job class code for the Coordinator III position from 7475 to 7474, whereas a bachelor's degree is required for job class code 7475 and is only preferred for job class code 7474 as presented.

6.Z. Approval to increase the Hours for the Community Based Transition to Work Program Career Planner Approved increasing the hours for the Community Based Transition to Work Program Career planner position from five (5) hours to eight (8) hours a day as presented.

6.AA. Approval of the 8th Grade Washington DC Trip Bid Approved and award the bid for the Washington DC Trip to Scholastica at a cost of \$541.00 per paid participant 46-50 persons. The bids were sent to the sponsor Andrea Carr. Ms. Carr and Ms. Shively would like to remain with Scholastica even though the company did not have the lowest bid because they are easy to work with and flexible with the needs of the group, they have used them for the past three years, the tour guide which they use is very informative, engaging and knowledgeable about the area, and they feel confident that the trip will be successful with no major issues as presented.

6.BB. Approval to change CCHS Cafeteria hours Approved changing the 6.5 hour position at the high school in the cafeteria to a 6 hour position effective October 1, 2015. The vacant position is due to retirement and will be filled by Brenda Westover as presented.

6.CC. Approval of the FY15 KETS Technology Activity Report Approved the KETS FY15 Technology Activity Report as presented.

6.DD. Approval of the Overnight Trip Request for Golf Approved the Overnight Trip Request for the CCHS Boys Golf team for September 11-12, 2015 to participate in the Boys Golf Regional All "A" tournament in Somerset, KY, with two students, one faculty sponsor, two additional chaperones, with a total of five participants on the trip as presented.

7. Communications To and From the Board None at this time

8. Champion For Kids None at this time

9. Reports from Principals and Directors Donna Monroe (Winn), Jonica Ray (Cartmell), Dana Oak (CCMS), Tom Stephens (CCHS), Amy Sutter (ALC), Doug Oak (Asst. Supt./CAO), Gerda Wise (Elem. Instr. Supv.), Larry Curell (DPP/COO), Kathy Bieger (Special Education), Carl Roberts (Grant Writer/PR), Cindy Johann (Technology)) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

10. Old Business None at this time

11. New Business

11.A. Approval of Superintendent Hogan's Mileage Reimbursement

Order #61198 - Motion Passed: Approved the mileage reimbursement of Superintendent Hogan for the OVEC Board of Directors Meeting August 26, NISL Training at OVEC for August 27 & 28 and September 9 & 10, Meeting in Northern Kentucky to view Equipment September 15 and the 5th Regional KSBA Meeting September 17 in the amount of \$235.09 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.B. Approval of Reimbursement for Mamie Heveline

Order #61199 - Motion Passed: Approved the travel reimbursement for Mamie Heveline for July 21-22, 2015, in the amount of \$152.94 for mileage and meals. The reimbursements were submitted outside the thirty (30) day submission window as presented. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.C. Approval of the First Reading of Policy 09.36 AP 2

Order #61200 - Motion Passed: Approved the first reading of Policy 09.36 AP.2, Use of Nine Passenger Vehicles as presented. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

11.D. Discussion and Action 2015-2016 Working Budget *Mr. Jon Conrad presented the working budget and discussed the different funds. He presented a PowerPoint to show where the monies are allocated. There is a budget overview, overview of general fund, and the general fund expenses. Board Members were given time to ask questions about the working budget. The board had no questions for Mr. Conrad.*

Order #61201 - Motion Passed: Approved the Working Budget for 2015-2016 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

12. Student Achievement 2015-2016 Key Performance Indicators – Mr. Hogan discussed the Key Performance Indicators. In the past we have called these district goals but trying to align with industry we are moving to the terms Key Performance Indicator. Mr. Hogan discussed the seven key performance indicators that the district will strive to meet this school year. Goal 1 is increasing reading level competency, goal 2 demonstrate competency on all math fluency standards, goal 3 increasing staff attendance, goal 4 students will demonstrate the soft skills necessary to be competitive in the pursuit of jobs, these will be appropriate by grade level, goal 5 students will complete a proficient On-demand writing piece, goal 6 students will present to a peer/adult with proper presentation skills based on grade level, goal 7 parents surveyed in May 2016 will mark the school/district in effective range for communication. Mr. Hogan elaborated on each goal and discussed his vision for meeting the key performance indicators. Documentation for the key performance indicators are part of the official minutes.

13. Board Member Planning Calendar

October

- Review DIP needs assessment
- Initiate the annual needs assessment process
- Review and analysis of State Assessment Data
- Review enrollment and projections report
- Review district technology report
- Approve evaluation appeals panel

14. Executive Session

14.A. Approval to enter Executive Session

Order #61202 - Motion Passed: Approved recessing regular meeting and entering into executive session in accordance with KRS 61.810(1)(f) and KRS 156.557(6), I need a motion to go into executive session for preliminary discussions in regard to Superintendent Hogan's summative evaluation at 5:50pm. Passed 4-0 with a motion by Ms. Carolyn Jones and a second by Mr. Rob Spenneberg.

14.B. Approval to Exit Executive Session and Resume Regular Meeting.

Order #61203 - Motion Passed: Approved exiting the executive session and resuming regular meeting at 6:56pm. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

15. Adjournment

Order #61204 - Motion Passed: Approved adjourning the September 24, 2015 board meeting at 6:57 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

Chairperson

Secretary