

## **Board of Education Regular Meeting**

April 28, 2016 5:00 PM

R.B Cartmell Media Center

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:00 PM:**

##### Present Board Members:

Ms. Carolyn Jones

Mrs. Mona Kindoll

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

**2. Champion For Kids** Mr. Hogan recognized Hannah Devine for her recycling efforts that she has implemented and with working with the students of Carroll County. Hannah was not present but the award will be sent to her. Next Mr. Hogan recognized Ms. Joyce Doyle, our students work with Ms. Doyle with 4-H. She is a big instrumental piece with our students. Mr. Hogan recognized Mary Frances and Ronnie Mefford for being a big part of our community and supporting our students. The next group Mr. Hogan recognized was Taylor Courtney, Jenna Richmond, and Jenah Roberts for being awarded Governor's Scholar Program. They will be going this summer and spending 5 weeks at a college campus to get prepared for going to college. Mr. Hogan recognized Mr. Oak for his work with the Math grant and the implementation of the grant. Mr. Hogan recognized Mrs. Wise, KDE was in the district for the past three days. They were auditing the district with our Title I programs and she organized the visit for our district which is stressful but has made sure that everyone was available and had what was needed.

### **3. Superintendent's Report**

- We are getting closer to the completion of the Carroll County Addition/Renovation. We are down to two major pieces which are the capstones that we are hoping will be complete by mid May and June is the deadline to get the steel in for our steps. Those are the two big items and then we have some small items such as wire cages and lights in the gym. The construction process is close to complete.
- Mr. Hogan presented the data for STAR of the sixth grade math showing the percentile of the students, the growth and showed how many students were below grade level, on grade level, or above grade level. The STAR Reading data was also presented for sixth grade. Reading is not as high as math but we are showing improvement. This is the data that we have been looking at and we will be looking at the data teacher by teacher as well.
- Happiness Factor: Orange Frog, Orange Writing, the Happiness factor is based on the books by Shawn Achor. The Happiness factor talks about goal oriented thoughts. We set goals, we reach those goals and then we make new goals. He says that we're doing it all wrong, we need to set goals but be happy with what we achieve and this will make us happier and your brain works more efficiently. All of our staff will go through the training. I have committed to sending out a positive note daily and I am also keeping a journal to write positive things down that occurred. I am sending Crystal Field, Mollie Shirley, and Will Yager to training, and they will come back to our district to be trained. By the end of next year our entire staff will go through the training. It talks about looking at the positive and not allowing the negative to get you down.
- Our reading partnership, Mr. Hogan showed the reading visual that we have in the district. Lindamood Bell is our intervention that we have in our district. We have partnered with the

Langsford institute. We have had students go to the institute in Louisville and we have a diagnostician that looks at our student and can tell you what issues that student is facing and what we can do to help that student learn to read. He will be looking at videos of our students testing and he will tell us what to do to help our students learn. We want to make sure that our teachers know where are students are and how to help them become better readers. We have 22 teachers that will be going through Bellarmine between now and April to begin getting college hours to better assist our students.

- Strategic Planning, I sent invitations to those that were involved with our strategic plan. We have been meeting since January up to two weeks ago on Thursday for an hour to an hour and a half to work on the strategic plan. Thank you all for coming and helping with that plan. Our community members that took time out to help us, I appreciate all the hard work. The strategic plan is complete except for the action plans. I want to say Thank You to my community members that have helped out and given your time and commitment. Beginning July 1<sup>st</sup> each board agenda will have an item number that we will monitor to make sure that we are keeping up with the plan that we have in place.
- The three for me program, the library partnership, we are down to the High School and then we will be complete. Just today, the library told us that we have had 190 new students come in and check out books and the program has been wonderful. I want to thank Ms. Wise and the library for all their hard work.
- This week the commissioner was here Monday. He visited our iLead Academy. He loved it and he wanted to know how did we do it and working with a five district collaboration. His next question was how do you assess it? I told him you don't do it by a multiple choice test, life is applying what you learn in school and if there is a way to assess that, please let us know and the cost. This year we have nine applicants for eight spots to fill. If you haven't visited the iLead academy, I welcome you to visit. It's a great program. We would like to expand and build a facility to help grow the program. Mrs. Oak has taken some students and worked with them this year on preparing them for the iLead academy and it's been a great program for the students. We are meeting to look at building a new facility for the iLead, we are looking at all our options to potentially expanded and grow the program.
- The new regulation for 2017 state that four year olds that attend Head Start must go all day long. So we are looking at renovations or the potential for renovations/additions. What can we do and will we need to fund this or will the state assist? I plan on coming to you in the May meeting to give you potential cost. We will have to move forward with this so we're looking at our options, cost, will it work, and how do we move forward.
- Panther Baseball, they are playing tonight. They will play the first game as a home site and if they win then they will go to Lexington.
- Testing window will begin May 10<sup>th</sup> and then the next week will be our make-up days. I will also be sending out a Facebook Live message discussing KPREP.
- The Mock Crash was today. It was an experience and it's to teach the kids you have to be responsible behind the wheel and be aware of everything to prevent accidents.
- PLTW we completed four years of the class. Last night our bio-medical presented. They did very well, presented the information well. The engineer class will present next week. KDE will be here to give us our certification so that we can continue with these classes within our high school.

#### 4. Approval of Agenda

**Order #61277 - Motion Passed:** Approved agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones      Yes

Mrs. Mona Kindoll      Yes

Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**5. Treasurer's Report** Mr. Conrad reported that the March 2016 general fund beginning balance was \$5,047,814.00 with the total receipts at \$962,292.00, the total expenditures were \$1,134,771.00 and we had an ending balance of \$4,875,335.00. All reports are part of the official minutes.

**6. Public Recognition** Chairperson Mrs. Carolyn Jones recognized Tom Matthews: Tom Matthews 3693 Kings Ridge Road, Bedford, KY 40006, addressed the board. Mr. Matthews read a statement that he had prepared to the board. Mr. Matthews discussed concerns that parents with current high school, middle school, and youth team athletes have at this time. The full statement is part of the official minutes.

## **7. Approval of Consent Agenda**

**Order #61278 - Motion Passed:** Approved consent agenda items 7A-7CC as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Yes  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**7.A. Approval of Minutes** Approved the March 24, 2016 Board Minutes as presented.

**7.B. Approval of Facilities Use**

**7.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

**7.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

### **New Employees to the District**

#### **No Longer Employees of the District**

Rafael Crego; Teacher CCHS; 06/30/2016  
Tova Lentz; Teacher K Winn; 06/30/2016  
Lonnie (Ben) Crutcher; Teacher CCHS; 06/30/2016  
Andrea Carrig; Lead Nurturer CCCDC; 06/30/2016  
Courtnee Wallace; Head start Instructional Asst.; 06/30/2016  
Retiring:  
Larry Curell; COO/DPP Central Office; 06/30/2016  
Pam McNeal; Elem. Consultant Coordinator CCCDC; 06/30/2016  
Wilnetta Franklin; Teacher CCHS; 06/30/2016  
Susan Plander; Teacher CCMS; 06/30/2016

Beverly May; Cook/Baker; 06/30/2016

### Transfers within the District

#### Leave of Absence

Aleyda Jimenez; 04/14/2016-05/02/2016

Joseph Kindoll; 03/23/2016-04/14/2016

Tara Ray; 03/11/2016-06/01/2016

Debra S Smith; 03/16/2016-05/09/2016

#### Employees No Longer Auxiliary

Greg Damron; Girls' Soccer CCHS; 06/30/2016

**7.E. Approval of the Carroll County Middle School pay app 22 and 23** Approved the Carroll County Middle School pay app 22 and pay app 23 to Marrillia in the amount of \$415,344.88 as presented.

**7.F. Approval of School Activity Funds** Approved the school activity funds for Kathryn Winn, Cartmell, CCMS, and CCHS for FY 2016-2017 as presented.

**7.G. Approval of the 2016-2017 Certified Salary Schedule** Approved the 2016-2017 Certified Salary schedule at the same rate as the 15-16 schedule as presented.

**7.H. Approval of the 2016-2017 Classified Salary Schedule** Approved the 2016-2017 Classified Salary schedule grade 1-8 at the same rate as the 15-16 schedule as presented.

**7.I. Approval of the 2016-2017 Classified Salary CL22-CL27** Approved the 2016-2017 Classified Salary Schedule CL22-CL27 and PSMH at the same rate as the 15-16 schedule as presented.

**7.J. Approval of the 2016-2017 Certified Substitute Rates** Approved the 2016-2017 Certified Substitute rates, please note that these rates are unchanged from the current year as presented.

**7.K. Approval of the 2016-2017 Auxiliary Positions and Other Supplements** Approved the 2016-2017 Auxiliary Positions and other supplements tier and salary as presented.

**7.L. Approval of the 2016-2017 Classified Pay Grades** Approved the 2016-2017 classified pay grades as presented.

**7.M. Approval of the Amended 2015-2016 School Calendar** Approved the amended 2015-2016 calendar as presented.

**7.N. Approval of the AT&T Erate Agreement** Approved the 2016-2017 AT&T Erate Participation state agreement and allows us to request erate funds as presented.

**7.O. Approval of the Lindamood-Bell quote agreement** Approved the Lindamood-Bell quote for \$4,500.00 beginning August 2016-May 2017 that will allow on-going coaching, continued project leader, informs, etc...as presented.

**7.P. Approval of the Mastery Connect Agreement** Approved the Mastery Connect agreement for Mastercon Educational Conference for two (2) teachers from the district to participate in the amount of \$400.00 total as presented.

**7.Q. Approval of the DPO Change Orders for the Athletic Complex** Approved the DPO Change Orders for the Athletic Complex. These are the deductive change orders to return any unused Direct Purchase Order monies back to the district.

1446-01-01	Liter's Inc.	(\$6,417.75)
1446-02-01	Ferguson Waterworks	(\$0.85)
1446-03-01	Sherman Dixie	(\$132.78)
1446-06-01	Liberty Tires	(\$362.00)
1446-07-01	Liter's Inc.	(\$0.88)
1446-09-01	Sportsfield Specialties	(\$0.20)
1446-11-01	US Specialties	(\$125.00)

1446-16-01	Plumbers Supply	(\$10.03)
1446-17-01	CED Peterson Electric	(\$246.22)
1446-20-01	Lee Brick & Block	(\$384.54)
1446-23-01	IMI	(\$21.71)
1446-24-01	Mefford Trucking	(\$337.93)

**7.R. Approval of the Donation from NAS to Cartmell** Approved the donation of 500 headbands to the students of Cartmell from North American Stainless as presented.

**7.S. Approval of the Safe Schools Agreement** Approved the agreement between Safe Schools and Carroll County Schools from June 15, 2016-June 15, 2017 at a price of \$2,400.00 as presented.

**7.T. Approval to Contract a Translator for Carroll County High School** Approved the contracting Magali McCarty to be a translator at the Carroll County High School in the ESL Department for students taking the end of course state assessment, with 15 hours anticipated for her to be present at \$13.00 an hour as presented.

**7.U. Approval of additional days for Elementary Assistant Principals** Approved an additional ten (10) days starting with the 16-17 school year for the Kathryn Winn Primary and Cartmell Elementary Assistant Principals as presented.

**7.V. Approval to accept the Project Lead The Way Energy Program grant** Approved the accepting a \$5,000.00 grant for Project Lead The Way energy programs at the Carroll County High School and Carroll County Middle School as presented.

**7.W. Approval of hour changes for Kathryn Winn Cook/Baker** Approved changing the five (5) hour cook/baker position to a six (6) hour position at Kathryn Winn Primary and not filling the four (4) hour position that will become vacant due to the increase in hours, which will result in a net savings of three (3) hours per day as presented.

**7.X. Approval of a Job Class Code Change** Approved changing the job class code for the Program Specialist II (Dop-Out Prevention Coordinator) from 7332 to 7333 as presented.

**7.Y. Approval of Job Description name change** Approved changing the name of the job description from Computer Maintenance Technician to Computer Training Specialist as presented.

**7.Z. Approval of the agreement with Jostens and Carroll County High School** Approved the agreement between Jostens and Carroll County High School for 2016-2017 for a total contract price of \$6,622.50 as presented.

**7.AA. Approval to hire Co-op students to assist with reading** Approved four (4) Carroll High School Students to Co-op at Kathryn Winn Elementary for the 2016-17 school year to assist with reading. They will work 2 hours a day for 175 days at a total cost of approximately \$10,200 as presented.

**7.BB. Approval of the agreement between Carroll County Schools and Creekside Classroom** Approved the agreement between Carroll County Schools and Creekside Classroom beginning May 1, 2016-April 30, 2019 for annual rent of \$10.00 per year as presented.

**7.CC. Approval of the Donations to CCHS** Approved the donations to the Carroll County High School, \$50.00 in the memory of Randy Green and 10 cases of bottled water (240 bottles) for attendance incentives in the amount of \$19.90 as presented.

## **8. Communications To and From the Board** None at this time

**9. Reports from Principals and Directors** Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

## 10. Old Business

### 11. New Business

#### 11.A. Approval of mileage reimbursement for Brenda Cole

**Order #61279 - Motion Passed:** Approved the mileage reimbursement for Brenda Cole in the amount of \$28.70, for the SLN Meeting February 29, 2016 the mileage reimbursement is late and outside board policy as presented. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Ms. Carolyn Jones.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

#### 11.B. Approval of Superintendent Hogan's Mileage Reimbursement

**Order #61280 - Motion Passed:** Approved the mileage & meal reimbursement for Mr. Hogan: OVEC Board of Directors Meeting and NISL in the amount of \$84.24 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Mona Kindoll.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

#### 11.C. Approval of Assistant Superintendent Oak's Mileage Reimbursement

**Order #61281 - Motion Passed:** Approved the mileage reimbursement of Mr. Oak for UofL A2 MSP Summer Planning, Western KY job fair, Frankfort GMAP Training, and OVEC job fair in the amount of \$228.74 as presented. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

**11.D. Discussion of the Strategic Plan** Mr. Hogan presented the strategic plan to the board. He discussed the Mission statement, the vision, and the values. He went through the six pillars of the strategic plan which are: Finance, Workforce Development, Facilities, Technology, Communications/Community Development, and Teaching/Learning. He discussed each pillar, the goal, and the objectives. The strategic plan will begin July 1, 2016 – June 30, 2021.

**12. Student Achievement** Katie Shively presented to the board how the PLC (Professional Learning Communities) are working in the Carroll County Middle School. Ms. Shively walked the board through how the complete steps of the PLC, allows the teachers to discuss lesson plans, how they assess their students, gather data, change how they present information to the students, and then teach information again if the students didn't get the standards. The PLC helps the teachers track which students have mastered, nearly mastered, or haven't mastered the standard, then collaborate together on how to work with the students to get them to the mastery level.

### 13. Board Member Planning Calendar

May

1. District professional development report
2. Review ESS Program
3. Community Discussion with students, board, legislators
4. Review and Revise student code of conduct
5. Approve tentative working budget for next year (must be submitted by KDE by May 30)
6. Receive final round of annual/scheduled school council progress reports
7. Approve activity fund budgets

\*Showcase of Kathryn Winn Primary on May 26, 2016

#### **14. Executive Session**

##### **14.A. Approval to enter Executive Session**

**Order #61282 - Motion Passed:** Approved recessing the regular meeting and entering into executive session for discussions of proposed or pending litigation against or on behalf of the District per KRS 61.810(1)(c) at 6:35 p.m. Passed 4-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

##### **14.B. Approval to Exit Executive Session and Resume Regular Meeting.**

**Order #61283 - Motion Passed:** Approved exiting the executive session and resuming regular meeting at 7:28 pm. Passed 4-0 with a motion by Mrs. Mona Kindoll and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

#### **15. Adjournment**

**Order #61284 - Motion Passed:** Approved adjourning the April 28, 2016 board meeting at 7:29 p.m. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Yes
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

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Chairperson

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Secretary