

## **Board of Education Regular Meeting**

March 24, 2016 5:00 PM

Carroll County Middle School

### **1. Call to Order / Roll Call**

#### **Attendance Taken at 5:00 PM:**

##### Present Board Members:

Ms. Carolyn Jones

Mrs. Drusilla Maiden

Mr. Rob Spenneberg

##### Absent Board Members:

Mrs. Mona Kindoll

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

### **2. Superintendent's Report**

- Mr. Hogan discussed the construction progress at the Carroll County Middle School. Things are beginning to come together. The outside is coming together. We hope to have all entry ways and the concrete laid for areas by Spring Break. We do have to wait about the capstones on the brick that is the big hold based on those designs. This also depends on the weather. We will talk more about the Construction project during the closed session.
- Happiness factor, Shawn Achor training. We have three employees that will be going to Boone County and then in May going to North Carolina State for a three day training where they will come back and have the district trained hopefully before the start of next school year. We want the district to train on how to be happy, create positive environments, and teaching our students about how to be positive and create those positive thoughts.
- I spoke last month about the Bellarmine University project, we did present to all of our Elementary staff and they had an option to go to Bellarmine either next year or the year after to learn to become reading specialist. We will finalize the financial costs and hope to present that next month as well. This will be for all of our K-5 teachers to become reading specialists. They will receive six (6) credit hours in a year. This will be an investment for our teachers to help retain them as well. This will be a two year process, depending on turnover we may have to add a third year but we're hoping it's just for the two.
- Strategic planning process, we went through the process about five years ago. In January we started planning a new strategic process. We have been meeting each Thursday with our team members and some community members beginning at 3:30p. Mrs. Wise, Mr. Oak, and I will be going to speak with Quiet Excellence to finish up the work. We will come back and fine tune the process and present it in April at the board meeting. I appreciate all the team members and all the help.
- Three for Me and Library Partnerships. Mrs. Wise and Mrs. Arney have become great partners to assist the district. In the past a parent had to sign up for a student get a library book. This program allows the students to get a library card without parent permission. All middle school students and Kathryn Winn students have Library cards. Cartmell students are obtaining their cards at this time and we will finish with the high school after spring break. What we have seen 44 students visited the library in the first week from Kathryn Winn. Within the last week 150 students checked out books that normally don't visit the library. I appreciate the Carroll County Library for being our partner. This is helping get the material in the students hands.
- iLead will be visited by the Commissioner Dr. Pruitt on April 25<sup>th</sup> to visit the site.

### 3. Approval of Agenda

**Order #61261 - Motion Passed:** Approved agenda items 1 - 17 as presented. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones      Yes  
Mrs. Mona Kindoll      Absent  
Mrs. Drusilla Maiden    Yes  
Mr. Rob Spenneberg    Yes

**4. Treasurer's Report** Mr. Conrad reported that the February 2016 general fund beginning balance was \$4,756,113.00 with the total receipts at \$1,343,237.00, the total expenditures were \$1,051,535.00 and we had an ending balance of \$5,047,815.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time

### 6. Approval of Consent Agenda

**Order #61262 - Motion Passed:** Approved consent agenda items 6A-6V as presented. Passed 3-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones      Yes  
Mrs. Mona Kindoll      Absent  
Mrs. Drusilla Maiden    Yes  
Mr. Rob Spenneberg    Yes

**6.A. Approval of Minutes** Approved the February 18, 2016 Board Minutes and the March 10, 2016 Working Board Minutes as presented.

#### **6.B. Approval of Facilities Use**

**6.B.1. Approval of Facility Use Request 1** Approved the Facility Use Request for Katrina's School of Dance, Katrina Bartley-Representative to use the CCMS Auditorium on May 20, 2016 and May 21, 2016 from 6p-9p as presented.

**6.B.2. Approval of Facility Use Agreement 2** Approved the Facility Use Request for River Valley Football Club, Mark Smith-Representative to use the conditioning center on Saturday as needed and if available to hold practice as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

#### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Katherine Robinson; Head Start Inst. Asst., 02/05/2016

Jennifer Jill Hamilton; Teacher 3rd Grade; 03/07/2016

No Longer Employees of the District

Margaret Allison Hughes; Teacher 3rd Gr; 02/12/2016  
Araceli Altamirano; Migrant Recruiter; 02/19/2016  
Chasity O'Day; Cook/Baker, 02/19/2016  
Brenda Westover, Cook/Baker, 03/11/2016

#### Transfers Within the District

#### Leave of Absence

Kayla Webster; 02/16/2016-05/31/2016  
Katherine Riley; 03/30/2016-04/12/2016  
Christina Usleman; 04/01/2016-05/20/2016  
Ashley Chal; 04/11/2016-05/23/2016  
Mary Baker; 02/16/2016-Unknown  
Joseph Dickerson; 02/16/2016-Unknown  
Karen Tillett; 02/16/2016-02/26/2016

#### Employees No Longer Auxiliary

**6.E. Approval of the BG-4 for the CCHS Athletic Complex** Approved the BG-4 for the Carroll County Athletic Complex completion as presented.

**6.F. Approval of revised job descriptions** Approved the job description revision to the Chief Financial Officer adding line 34. Supervise Director of Food Service and the revision to the Chief Operations Officer to remove Supervise Director of Food Service as presented.

**6.G. Approval to submit PLTW Grant** Approved submitting a \$20,000 grant to Project Lead the Way to start a computer science pathway at Carroll County Middle School as presented.

**6.H. Approval to submit five grants to the R.C. Durr Foundation** Approved submitting five (5) grants to the R. C. Durr Foundation for technology equipment for the Carroll County High School, the grants are Minecraft for All, Printer and Supplies, Teleconference equipment, Telepresence robot, and Charging Equipment for computers as presented.

**6.I. Approval of the Math Science Partnership** Approved the Math Science Partnership agreement with Carroll County Schools to pay the University of Louisville as a provider of the Math/Science Partnership services with the grant money as presented.

**6.J. Approval of the Carroll County Child Development Community Assessment** Approved the Carroll County Child Development Community Assessment for the Head Start Programs which is used creating the 2016-17 refunding application as presented.

**6.K. Approval of the Summer Feeding Program** Approved Carroll County Schools to participate in the summer feeding program for 2016 as presented.

**6.L. Approval of the Student Insurance Renewal Policy 2016-2017** Approved the renewal of the student insurance through Roberts Insurance for 2016-2017 and is for K&K Insurance with Nationwide Life Insurance Company, including the Catastrophic policy with National Union Fire Insurance Company in the amount of \$37,984.56 as presented.

**6.M. Approval to Hire a Full Time Custodian** Approved hiring a full time custodian to be split between the High School and the Middle School due to square footage requirements outlined in procedure 02.4331 AP.1 as presented.

**6.N. Approval of the 2016-2017 Payroll Schedule** Approved the 2016-2017 Payroll schedule as presented.

**6.O. Approval of the 2016-2017 Para-Professional Auxiliary Schedule** Approved the 2016-2017 Para-Professional Auxiliary pay schedule as presented.

**6.P. Approval of the Agreement between CCHS and General Butler** Approved the agreement between General Butler and Carroll County High School to reserve the Conference Center for Prom in the amount of \$1,200.00 as presented.

**6.Q. Approval of the agreement with Showtime Event** Approved the agreement between Showtime Event and Carroll County High School for the Kiosk Picture Booth during Prom in the amount of \$575.00 as presented.

**6.R. Approval of the CCHS Donation** Approved the donation to the Carroll County High School in the amount of \$50.00 as presented.

**6.S. Approval of the Donation to WHAS Crusade for Children** Approved the donation from Carroll County Middle School to the WHAS Crusade for children for the money collected during the Penny Wars as presented.

**6.T. Approval of the KISTA Used Bus Sale Resolution** Approved the KISTA Resolution in connection with the sale of used school buses declared as surplus for three (3) school buses for 2016 as presented.

**6.U. Approval of the K Winn Fundraiser** Approved the fundraiser Harptoons on March 21-25, 2016, all funds will go to the Reading Incentive Celebration and the Bounce House as presented.

**6.V. Approval of the Carroll County Child Development Center Grant Renewal** Approved submitting the Carroll County Child Development Center renewal for 2016-2017 as presented.

**7. Champion For Kids** Mrs. Dana Oak presented Champion Kid Awards to students that have read over two million words to date, Trinity Robbins, Bethany Beach (not present) Henry Kwok, Haven Reynolds, Kevin Galvez (not present) Derrius Watson.

**8. Reports from Principals and Directors** Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Larry Curell (DPP/COO); Kathy Bieger (Special Education) were present and discussed functions within their building or area that was not in their reports. All reports are part of the official minutes.

## **9. New Business**

### **9.A. Approval of Superintendent Hogan's Mileage Reimbursement**

**Order #61263 - Motion Passed:** Approved the mileage & meal reimbursement for Mr. Hogan: Meal at the AASA Conference, NISL at OVEC, KSBA Conference, and the Education & Finance Conference in the amount of \$176.65 as presented. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Absent
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

### **9.B. Approval of Assistant Superintendent Oak's Mileage Reimbursement**

**Order #61264 - Motion Passed:** Approved the mileage reimbursement of Mr. Oak for KSBA Conference, KSBA Conference Parking, Bellarmine and Indiana University Southwest Recruitment fair in the amount of \$102.28 as presented. Passed 3-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Absent
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

**10. Student Achievement** None at this time

## 11. Board Member Planning Calendar

April

1. School council budgets presented to the board for review
  2. Review of Individuals with Disabilities Education Act, Part B, Basic and Early Childhood program
  3. Review of Pre-school program for students with disabilities
  4. Initial round of annual/scheduled school council progress reports
  5. Approve certified evaluation plan
  6. Review third nine-weeks snapshot
- \*SBDM Council Meetings April 12th & 14th  
\*\*April 28, 2016 Cartmell Elementary Showcase

May

1. District professional development report
  2. Review ESS Program
  3. Community Discussion with students, board, legislators
  4. Review and Revise student code of conduct
  5. Approve DIP
  6. Approve tentative working budget for next year (must be submitted by KDE by May 30)
  7. Receive final round of annual/scheduled school council progress reports
  8. Approve activity fund budgets
- \*Showcase of Kathryn Winn Primary on May 26, 2016

## 12. Executive Session

### 12.A. Approval to enter Executive Session

**Order #61265 - Motion Passed:** Approved recessing the regular meeting and entering into executive session for discussions or hearings which might lead to discipline or dismissal of a student per KRS 61.810(1)(f) and discussions of proposed or pending litigation against or on behalf of the District per KRS 61.810(1)(c) at 5:27 p.m. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Absent
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

### 12.B. Approval to Exit Executive Session and Resume Regular Meeting.

**Order #61266 - Motion Passed:** Approved exiting the executive session and resuming regular meeting at 6:14 pm. Passed 3-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Absent
Mrs. Drusilla Maiden	Yes
Mr. Rob Spenneberg	Yes

## 13. Recommendation of the board for Student Discipline issue-Student 1949257008

**Order #61267 - Motion Passed:** Approved the recommendation of the board to expel student 1949257008 to the Alternative Learning Center until March of 2017. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones	Yes
Mrs. Mona Kindoll	Absent

Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**14. Recommendation of the board for Student Discipline Issue-Student 1959135110**

**Order #61268 - Motion Passed:** Approved the recommendation of the board to expel student 1959135110 to the Alternative Learning Center until March of 2017. Passed 3-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Absent  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**15. Recommendation of the board for Student Discipline Issues-Student 1959174507**

**Order #61269 - Motion Passed:** Approved the recommendation of the board to expel student 1959174507 to the Alternative Learning Center until March of 2017. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Absent  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**16. Recommendation of the board for Student Discipline Issue-Student 1959180751**

**Order #61270 - Motion Passed:** Approved the recommendation of the board to expel student 1959180751 to the Alternative Learning Center until March of 2017. Passed 3-0 with a motion by Mrs. Drusilla Maiden and a second by Mr. Rob Spenneberg.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Absent  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

**17. Adjournment**

**Order #61271 - Motion Passed:** Approved adjourning the March 24, 2016 board meeting at 6:16 p.m. Passed 3-0 with a motion by Mr. Rob Spenneberg and a second by Mrs. Drusilla Maiden.

Ms. Carolyn Jones Yes  
Mrs. Mona Kindoll Absent  
Mrs. Drusilla Maiden Yes  
Mr. Rob Spenneberg Yes

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Chairperson

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Superintendent