

## Board of Education Regular Meeting

April 27, 2017 5:00 PM

RB Cartmell Elementary Media Center

### 1. Call to Order / Roll Call

#### Attendance Taken at 5:00 PM:

##### Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Bill Hogan, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

### 2. Superintendent's Report

- Mr. Hogan discussed upcoming KPREP testing which will begin May 8, 2017
- KyCPE (Kentucky Center for Performing Excellence) with Baldrige, for the school districts that completed the Level 1 process there will be a recognition June 8-9, 2017. It will be in Lexington at the Marriott Griffin Gate if anyone would like to come and join us during the recognition.
- Studer Work, we completed the Engagement Survey, as of yesterday all the schools broke down the information with staff and we hit on the areas that seem to be a trend. The next survey will be for district services that will cover mostly the administrators to look at how we address things and needs across the district. The Parent survey will be sent out the last three weeks in May because we have a lot of activities going on and we will be able to get more parent input.
- May 1, 2017 will be the first Bellarmine Laureate Ceremony, we will be at Butler Convention Center and the participants will have their tri-fold presentations on display to discuss their work. They will also be presented with a participation plaque. CCHS Awards night will be on May 3, 2017 beginning at 6:00p if you would like to attend. Closing day will be on May 26, 2017 beginning at 11:00a at the high school. Graduation will be at the high school on May 28, 2017 and we need to be at the high school by 1:15p.
- We will have a Special Meeting on May 18, 2017 at 5:00p and we will discuss finance purchasing process, Superintendent Evaluation, and Studer Surveys.

### 3. Approval of Agenda

**Order #61407 - Motion Passed:** I need a motion to approve agenda items 1 - 17 and move item 11. Student Achievement before item 9. Reports of Principal and Directors as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

**4. Treasurer's Report** Mr. Conrad reported that the March 2017 general fund beginning balance was \$4,976,656.00 with the total receipts at \$1,009,999.00, the total expenditures were \$1,555,906.00 and we had an ending balance of \$4,430,749.00. All reports are part of the official minutes.

**5. Public Recognition** None at this time

## **6. Approval of Consent Agenda**

**Order #61408 - Motion Passed:** I need a motion to approve consent agenda items 6A-6AA as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

**6.A. Approval of Minutes** Approved the March 23, 2017 Board Minutes, April 11, 2017 SBDM Board Minutes, and April 13, 2017 SBDM Board Minutes as presented.

### **6.B. Approval of Facilities Use**

**6.B.1. Approval of the Facility Use Request 1** Approved the Facility Use Request for Kentucky Premier AAU, Bill Osborne representative to use Cartmell Gym for basketball practice on 04/20/2017 and 04/27/17 as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

Deborah Raisor; Cook/Baker Cartmell; 04/10/2017

Darrian Roberts; Early Childhood Nurturer CCCDC; 04/10/2017

No Longer Employees of the District

Resigning:

Dwight David Lucas; Custodian CCCDC; 03/24/2017

Lyndsay Sipple; Instructional Aide KWinn; 03/31/2017

Transfers within the District

Jonica Ray; Transferring to Elementary Instructional Supervisor; 07/01/17

Leave of Absence

Myron Tingle; 03/21/2017-???

Cathy Payton 03/01/2017-???

Employees No Longer Auxiliary

Paul Stone; Head Coach Girls Basketball CCHS

**6.E. Approval of the BG1 Kathryn Winn Addition Renovation** Approved the BG1 for the Kathryn Winn Primary to identify the reallocation of funding source for the project as presented.

**6.F. Approval of School Activity Funds** Approved the school activity funds for Cartmell and CCMS, for FY 2017-2018 as presented.

**6.G. Approval of the 2017-2018 Certified Salary Schedule** Approved the 2017-2018 Certified Salary schedule 1% salary increase as presented.

**6.H. Approval of the 2017-2018 Classified Salary Schedule** Approved the 2017-2018 Classified Salary schedule grade 1-8, 1% salary increase for classified with 10% increases to the initial cells in grade 1 - 4 to increase the starting wage for our lowest paid positions as presented.

**6.I. Approval of the 2017-2018 Classified Salary CL22-CL28** Approved the 2017-2018 Classified Salary Schedule CL22-CL28, CLFS, and PSMH as presented.

**6.J. Approval of the 2017-2018 Auxiliary Positions and Other Supplements** Approved the 2017-2018 Auxiliary Positions and other supplements tier and salary as presented.

**6.K. Approval of the Auxiliary Para Pay Schedule** Approved the 2017-2018 auxiliary para pay schedule as presented.

**6.L. Approval of the lease agreement amendment between Carroll County Schools and Creekside Classroom** Approved the lease agreement amendment between Carroll County Schools and Creekside Classroom beginning May 1, 2017-April 30, 2018 for annual rent of \$10.00 per year as presented.

**6.M. Approval of the 2017-2018 Payroll Schedule** Approved the 2017-2018 payroll schedule as presented.

**6.N. Approval of the 2017-2018 Meal Prices** Approved the 2017-2018 meal prices, adult breakfast will change to \$2.75 and the adult lunch price will be \$3.75 as presented.

**6.O. Approval of the 2017-2018 Utilization of Head Start** Approved the 2017-2018 utilization of Head Start agreement to assure the full utilization of Head Start funds as presented.

**6.P. Approval of the Carroll County Child Development Center grant renewal** Approved the grant renewal for the Carroll County Child Development Center as presented.

**6.Q. Approval to accept the RC Durr Grants** Approved the grants awarded to the Carroll County High School from the RC Durr Foundation for a Lock-n-Charge Digital Charging Locker (\$2,000), Project Swift Playgrounds (\$2,000), and Virtual Reality Creation Station (\$15,000) as presented.

**6.R. Approval of Revised Job Descriptions** Approved the following revised job descriptions for Associate Principal for Curriculum Instruction and Assessment, Instructional Coach, Elementary Consultant for Math, and Elementary Consultant for Reading the change for the job description is who this position reports to and the School Home Community Liaison Youth Advocate, the revision is the job code from 7342 to 8342 as presented.

**6.S. Approval to hire Translator for testing window** To approve hiring Magali McCarty to act as a translator for the high school students that are participating in the End of Course State Assessment and KPREP Testing throughout the district for an anticipated 24.5 hours at a rate of \$30.00 as hour as presented.

**6.T. Approval of a Full Time substitute for Cartmell 2017-2018 school year** Approved the full time substitute for the 2017-2018 Cartmell school year for up to 25 days during the first month of the school year at a daily rate of \$359 that will be funded by general fund as presented.

**6.U. Approval of the Memorandum of Agreement for the United Way Born Academy** Approved the memorandum of agreement for the United Way Born Academy in the amount \$5,600.00 as presented.

**6.V. Approval of the agreement between Carroll County Schools and E&H Integrated Systems** Approved the agreement between Carroll County School District and E&H Integrated Systems to provide maintenance support for district phones as presented.

**6.W. Approval of the CCHS Donations** Approved the Carroll County High School donations from DRC for Football program and Farm Bureau for FFA as presented.

**6.X. Approval of Job Class Code** To approve changing the pay grade for job class code #7335 (Program Assistant II) from CL05 to CL06. This will result in an increase of approximately \$3,100 per year due to increased responsibility/importance of managing the Head Start and Early Head Start grants effective July 1, 2017 as presented.

**6.Y. Approval of teacher Stipend** To approve paying the Carroll County Middle School teachers who attended the iPad event on April 11, 2017 a stipend of \$100.00 as presented.

**6.Z. Approval of cook/baker positions 2017-2018** To approve adding a cook/baker positions at the middle school for six hours and changing a cook/baker position at Cartmell from a 5 hour position to a 6 hour position as presented.

**6.AA. Approval of the agreement with TalentEd** Approved the agreement with Carroll County Schools and Talented as presented.

## 7. Communications To and From the Board

**8. Champion For Kids** Mr. Bill Hogan recognized Robin Huesman for all her hard work with Family Ties and for the work that she did to bring in the Harlem Wizards. It was a wonderful community event that benefited the Family Ties program. Ms. Jonica Ray recognized Barb Catt, Jessica Breeden, Jennifer Maiden, Eli Mitchell, Robin Stephenson, and Lynn Stucker for all their help with FIT Friday's in Cartmell. This team has really got this program going for Cartmell and it has been successful for the students.

**9. Reports from Principals and Directors** Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR) Cindy Johann (Technology), Lisa Gault (Food Service) submitted reports which are part of the official minutes. Doug Oak, Gerda Wise, Kathy Bieger, Carl Roberts, Mark Willhoite, and Jonica Ray were present.

## 10. New Business

### 10.A. Approval of Superintendent Hogan's Mileage Reimbursement

**Order #61409 - Motion Passed:** I need a motion to approve the mileage for Bill Hogan for Superintendent Academy in the amount of \$102.80 as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

### 10.B. Approval of Assistant Superintendent Oak's Mileage

**Order #61410 - Motion Passed:** I need a motion to approve the mileage for Doug Oak for job fair at Western Kentucky-GRREC, OVSO, and Personnel Directors OVEC Recruiting Fair in the amount of \$190.80 as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

### 10.C. Discussion and Approval of the iLead Motion

**Order #61411 - Motion Passed:** I need a motion to approve the waiver regarding the specific sequencing of courses required for iLead Academy student requirements to have a math and English course all four years as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

### 10.D. Approval of Pay App 27 for Carroll County Middle School Addition/Renovation

**Order #61412 - Motion Passed:** I need a motion to approve Pay App 27 for the Carroll County Middle School Addition/Renovation project and to authorize payment of same only after the Carroll Circuit Court enters an Order dismissing the Carroll County School District from the pending Technicrete litigation as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

### 10.E. Approval of the BG4 for Carroll County Middle School Addition/Renovation

**Order #61413 - Motion Passed:** I need a motion to approve the BG4 for the Carroll County Middle School Addition and Renovation project as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

### 10.F. Approval of an RN Supervisor

**Order #61414 - Motion Passed:** I need a motion to approve the Nurse Supervision consultant contract between Christine Caskey and Carroll County Schools. Christine Caskey will provide consultant services from April 26, 2017-June 1, 2017 for a one time payment of \$540.00 as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

**11. Student Achievement** Student Achievement was presented in the Cartmell Cafeteria and the STLP students from across the district were present to show off their STLP presentations that allowed some

students to make it to state. It also gave the board time to talk with the students and ask questions about their projects.

## **12. Board Member Planning Calendar**

May

1. District professional development report
2. Review ESS Program
3. Community Discussion with students, board, legislators
4. Review and Revise student code of conduct
5. Approve tentative working budget for next year (must be submitted by KDE by May 30)
6. Receive final round of annual/scheduled school council progress reports
7. Approve activity fund budgets

\*Showcase of Carroll County Middle School May 25, 2017

## **13. Executive Session**

### **13.A. Approval to enter Executive Session**

**Order #61415 - Motion Passed:** I need a motion to go into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to discipline or dismissal of a Carroll County student at 5:53 pm. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

### **13.B. Approval to Exit Executive Session and Resume Regular Meeting.**

**Order #61416 - Motion Passed:** I need a motion to approve exiting executive session and resuming the regular meeting at 6:38 pm. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

## **14. Recommendation of the Board for Student Discipline issue for student 1949256844**

**Order #61417 - Motion Passed:** I need a motion to approve the recommendation of the board to expel student 1949256844 to the Alternative Learning Center until December 2017 at which time the student will be allowed to return to the Carroll County High School as long as the terms of the expulsion have been met and both principals agree as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

**15. Recommendation of the Board for Student Discipline issue for student 1961762760**

**Order #61418 - Motion Passed:** I need a motion to approve the recommendation of the board to expel student 1961762760 for one year to the Alternative Learning Center until April 2018 at which time the student will be allowed to return to the Carroll County High School as long as the terms of the expulsion have been met and both principals agree, the student will also be suspended from riding the bus for the remainder of this school year as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman    Yes  
Mr. Corey Groseclose    Yes  
Ms. Carolyn Jones    Yes  
Ms. D'anne Smith    Yes  
Mr. Rob Spenneberg    Yes

**16. Recommendation of the Board for Student Discipline issue for student 1962136439**

**Order #61419 - Motion Passed:** I need a motion to approve the recommendation of the board to expel student 1962136139 for one year to the Alternative Learning Center until April 2018 at which time the student will be allowed to return to the Carroll County High School as long as the terms of the expulsion have been met and both principals agree, the student will also be suspended from riding the bus for the remainder of this school year as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman    Yes  
Mr. Corey Groseclose    Yes  
Ms. Carolyn Jones    Yes  
Ms. D'anne Smith    Yes  
Mr. Rob Spenneberg    Yes

**17. Adjournment**

**Order #61420 - Motion Passed:** I need a motion to approve adjourning the April 27, 2017 board meeting at 6:41 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman    Yes  
Mr. Corey Groseclose    Yes  
Ms. Carolyn Jones    Yes  
Ms. D'anne Smith    Yes  
Mr. Rob Spenneberg    Yes

---

Chairperson

---

Secretary