

Board of Education Regular Meeting

November 16, 2017 5:00 PM

Carroll County Middle School Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Mr. Corey Groseclose

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61492 - Motion Passed: I need a motion to approve agenda items 1 - 14 and move Item 6 Champion for Kids before Item 3 Kathryn Winn Primary Renovation Update as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

3. Kathryn Winn Primary Renovation Update *Discussion was before New Business*

Wehr Construction will be providing an update on the Kathryn Winn Primary Renovation Project. Daryl Hayden looked at the windows for Kathryn Winn as requested. The windows were put in around 1991. Some windows are opened, some had condensation, some with broken panes. The insulation isn't the best for the windows. Wehr construction came up with a cost assessment for windows to replace, there are four different types of casement windows. There are 59 windows that need to be replaced that were estimated at a cost of \$1,800 a piece, the atrium windows there are 4 at an estimated cost of \$1,700, the bay windows there are four of those that estimate cost at \$10,000. It should be minimum repair to replace the windows. With replacing the roof and HVAC it would make sense to replace the windows for more energy efficient. The actual cost to replace all the windows would be roughly over \$200,000 dollars. There are two different upgrades that are possible now to increase the efficiency of the HVAC system that is installed. Leah Roy Kerr gave the board members an update on the two HVAC system that we could utilize at this point moving forward that would be a better payback in energy efficiency for years to come. This would be an additional cost to the project however it would be a bigger payback over years. These systems would move away from the two pipe system of either having heat or having cooling. This cooling system will allow teachers to regulate temperatures within the individual rooms. It is much more efficient throughout the building. Occupancy sensors would be what Kathryn Winn would utilize because the teachers work on their own lighting. There would be zones to personalize space and individual thermostats. The office area may need additional zones with thermostats that need to be visited. We are looking at other areas to make sure that the HVAC systems don't come with a lot of updates. Payback with the windows is estimated to about 30 years. This will also assist with keeping the rooms more comfortable. This will also limit the use of space heaters as well and will help with hidden costs. This was presented for consideration by the board that can be

alternative bids once that comes in. When the bids come in then at that point it can be decided on what they will do at that point.

Order #61494 - Motion Passed: I need a motion to recommend that the HVAC, Windows, and zoning controls will be placed as an alternate bid. Passed 5-0 with a motion by Rob Spenneberg and a second by D'Anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

4. Treasurer's Report Mr. Conrad reported that the October 2017 general fund beginning balance was \$2,799,102.00 with the total receipts at \$2,244,673.00, the total expenditures were \$1,454,311.00 and we had an ending balance of \$3,589,464.00. All reports are part of the official minutes.

5. Approval of Consent Agenda

Order #61493 - Motion Passed: I need a motion to approve consent agenda items 5A-5P as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

5.A. Approval of Minutes Approved the October 26, 2017 Board Minutes as presented.

5.B. Approval of Facilities Use

5.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

5.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

New Employees to the District

Nancy Ison; Bus Driver; 09/20/2017
Letitia Hatton; Inst. Monitor Cartmell; 09/22/2017
Sheryl Arvin; Cook/Baker Cartmell; 10/09/2017
Danielle Hickey; Bus Driver; 10/13/2017
Jama Stout; Cook/Baker CCHS; 10/23/2017

No Longer Employees of the District

Resigning:

Brittany Rivers; Early Childhood Nurturer CCCDC; 10/06/2017
Alexandra Croucher; Inst. Asst. /Bus Monitor CCCDC; 10/09/2017

Cristi Westrich; Inst. Asst. /Bus Monitor CCCDC; 10/10/2017
Savannah Kurtz; Early Childhood Nurturer/FSW CCCDC; 10/20/2017

Retiring:

Nadena Mahoney; Transportation Director; 09/29/2017
Jeanne Seitz; Bus Driver; 10/27/2017

Transfers within the District None at this time

Leave of Absence

Kelly Chandler; 10/16/2017-10/31/2017
Tonya Hash; 12/11/2017-01/08/2018

Employees No Longer Auxiliary

Will Yager; Asst. Baseball Coach CCHS
Zac Carter; Cheer Asst. Coach CCHS

5.E. Approval of the Gifted and Talented Drama Club agreement Approved the agreement between Jennifer Beach and Carroll County Schools, for and opportunity for gifted students to participate in drama monthly at Cartmell. The dates are November 16, December 7, January 11, 25, and February 8, 22 with a showcase to follow during gifted and talented family night. Seven (7) sessions planned at \$150 per session as presented.

5.F. Approval of the Gifted and Talented Dance Club agreement Approved the gifted and talented dance club agreement between Katrina Bartley and Carroll County Schools to provide gifted students to participate in dance club at Cartmell, January 11, 18, 25 and February 1, 8, 15, 22, the students will participate in the showcase. There will be eight (8) sessions at \$105.00 per session as presented.

5.G. Approval of the Kids Read Now Agreement Approved the agreement between Carroll County Schools and Kids Read Now for Kathryn Winn and Cartmell using Title I funds that will provide an opportunity for students to receive books to prevent the summer slide in literacy development as presented.

5.H. Approval of the UMC Food Ministry agreement Approved the UMC Food Ministry agreement that is an annual agreement which allows the continuance of the after school meals for the students of Carroll County School District as presented.

5.I. Approval of the revised Procurement Plan Approved the revised procurement plan that has added the buy American provision and is necessary for our Food Service department to complete their procurement review as presented.

5.J. Approval of the CCHS Donations Approved the CCHS Donations for robotics club, dance team, and honor guard as presented.

5.K. Approval of the Triad Agreement Approved the agreement between Carroll County Schools and Triad to provide mental health services to our students as presented.

5.L. Approval of the Kathryn Winn Primary Dishwasher Bid Approved the bid for the Kathryn Winn Primary dishwasher and award the bid to C&T Design in the amount of \$21,652.11 as presented.

5.M. Approval of the Senior Trip bid Approved the Senior trip bid and award the bid to Scholastica for \$650.00 for 40-50 people paid as presented.

5.N. Approval of the CCMS Dishwasher bid Approved the bid for the Carroll County Middle School dishwasher and award the bid to C&T Design in the amount of \$24,485.58 as presented.

5.O. Approval of the Kathryn Winn Primary Infrared Roof Survey and Report Approved the Kathryn Winn Primary infrared roof survey and report to determine the baseline condition of the existing roof system in the amount of \$2,500.00 as presented.

5.P. Approval of the Kathryn Winn Primary Roof Core Cuts Agreement Approved the Kathryn Winn Primary roof core cuts and supporting documentation that will take core samples of 4 areas of the flat roofs and 5 areas of the sloped shingle roof giving an over condition report of the roof with past history and any recent documentation in the amount of \$7,500.00 as presented.

6. Champion For Kids Ms. Mackenzie Wright discussed with the board members about the project that Justin Tuttle and FFA put together in August. Justin talked about doing a drive to help those in Texas that were affected by Hurricane Harvey. The students gathered supplies for small towns which were affected. Justin Tuttle and Ms. Wright contacted Rachel Bates Mefford who is living in a town which was affected and began gathering supplies from the community. Justin put together a slide show of pictures of the project. The FFA also coordinated with the Carroll County Football team and did a drive at Kroger gathering donations. During the drive a trailer was filled two times during the day and those supplies were taken to families devastated by this disaster. Dr. Livingood presented a certificate to Justin Tuttle and to the FFA for their efforts. During this time Nucor donated money later after the trip and our district has worked with a local school in the area to send that money to assist them. The school had been hit hard and funds were depleted after this tragedy. However this money has benefited them greatly.

7. Reports from Principals and Directors Donna Monroe (Winn); Jeanne Rohrer (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak; Mark Willhoite; Kathy Bieger; and Cindy Johann were present.

8. Student Achievement Mr. Oak gave the board an update to let them know that Mr. Yager and some of the Spark students would be at the December meeting to discuss the job shadowing program that they have been completing.

9. Old Business

9.A. Discussion on Head Start Recommendations Mr. Oak discussed with the board about what grade configuration we can implement. Mr. Oak gave the board members an outline of what is a possibility. Staff members have been talked to so that everyone is on the same page. He gave the board members preliminary numbers as well. Areas of concern was discussed about getting community input, staffing, updating space available in the middle school and Kathryn Winn. We also need to look at how we can feed all the students and make sure that we have all areas covered. There are areas that we need to look at to make sure that all students are successful. The outline of questions are in the official minutes. Mr. Spenneberg asked if this would affect any funding for Early Headstart/Head Start? Mr. Ok explained that it would be set up the same as what we did before when Headstart was in Cartmell. There are plenty of questions from staff to make sure that everyone is comfortable. The board does want the administration to continue to pursue this direction.

10. New Business

10.A. Approval of Superintendent Livingood's Mileage Reimbursement

Order #61495 - Motion Passed: I need a motion to approve the mileage reimbursement for Dr. Livingood for the OVEC Board of Directors meeting and the OVEC Panel Meeting Next Generation

Learning in the amount of \$67.45 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.B. Discussion and Approval of the 2016-2017 audit Harold Kramer and Tony Stertz with Barnes Denning was present to discuss the audit findings with the board members. They gave them the full report but also presented the information in an overall of the finding in a PowerPoint which is part of the official minutes.

Order #61496- Motion Passed: Discussion on the 2016-2017 audit. I need a motion to approve the 2016-2017 audit as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

11. Board Member Planning Calendar

December 4 at 5:30p at Carroll County Board of Education: Working Board Meeting-Discussion Superintendent Search Criteria

12. Superintendent's Comments None at this time

13. Board Member Comments None at this time.

14. Adjournment

Order #61497 - Motion Passed: I need a motion to approve adjourning the November 16, 2017 board meeting at 6:28 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary