

Board of Education Regular Meeting
October 26, 2017 5:00 PM
Carroll County Middle School Health Room

1. Call to Order / Roll Call
Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman
Mr. Corey Groseclose
Ms. Carolyn Jones
Ms. D'anne Smith
Mr. Rob Spenneberg

Updated Attendance:

Ms. D'anne Smith was updated to present at: 5:09 PM

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61485 - Motion Passed: I need a motion to approve agenda items 1 - 15, with an addition of the BG3 on item 11C as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Absent
Mr. Rob Spenneberg	Yes

3. Treasurer's Report Mr. Conrad reported that the September 2017 general fund beginning balance was \$3,431,776.00 with the total receipts at \$967,327.00, the total expenditures were \$1,564,612.00 and we had an ending balance of \$2,834,491.00. All reports are part of the official minutes.

4. Public Recognition None at this time.

5. Approval of Consent Agenda

Order #61486 - Motion Passed: I need a motion to approve consent agenda items 5A-5S as presented. Passed 4-0 with a motion by Ms. Gwen Chapman and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Absent
Mr. Rob Spenneberg	Yes

5.A. Approval of Minutes Approved the September 21, 2017 Board Minutes as presented.

5.B. Approval of Facilities Use

5.B.1. Approval of Facility Request 1 Approved the facility use request for Shine, Melanie Stewart, representative to use the CCMS Auditorium and band room for the Shine Finale, November 10-12, 2017. The ticket proceeds assist with scholarships for Carroll County High School students as presented.

5.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

5.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

No Longer Employees of the District

Transfers Within the District

Leave of Absence

Employees No Longer Auxiliary

5.E. Approval of the agreement with BSN Sports Approved the agreement with BSN Sports and Carroll County Lady Panthers to purchase Nike athletic apparel at a discount as presented.

5.F. Approval of the Fire Alarm Bid Approved the fire alarm bid for the Area Technology Center and award the bid to Alliant in the amount of \$37,588.96 as presented.

5.G. Approval of the revised Carroll County Child Development Center policy by-laws Approved the revised policy council by-laws that have been revised to be current with the new Head Start Performance standards and changes that have been made to our program as presented.

5.H. Approval of Additional Days Approved twenty (20) additional days for Trudy Loudon, only at Carroll County Middle School, using Title I funding for teacher quality improvement as presented.

5.I. Approval of the Kentucky Junior History Club fee Approved the Carroll County Middle School Kentucky Junior History Club fee of \$10.00 for state dues and registration as presented.

5.J. Approval of the Memorandum of Understanding for Community Work Transition Program Approved the memorandum of understanding between Carroll County Schools and Kentucky Office of Vocational Rehabilitation which assists students with transition from school to work as presented.

5.K. Approval of Non-Resident Contracts Approved the Non-Resident Contracts for 2018-2019 for Barren County, Eminence Independent, Erlanger-Elsmere, Gallatin County, Grant County, Henry County, Kenton County, Oldham County, Owen County, Trimble County, Williamstown Independent as presented.

5.L. Approval of the Overnight trip for the Carroll County High School KYA Approved the overnight student trip of KYA for the Carroll County High School to attend the KY Government Education December 3-5, 2017 in Louisville, KY pending approval of registration as presented.

5.M. Approval of the Overnight Trip for the Carroll County Middle School KYA Approved the overnight trip for the Carroll County Middle School to attend KYA November 9-11, 2017 in Louisville, KY with fifteen students and three staff members as presented.

5.N. Approval of the Applied Behavior Analysis Agreement Approved the agreement between Carroll County Schools and the Clinical Behavior Analysis (CBA) to provide positive behavior supports and/or applied behavior analysis services to participants within the district and other designated facilities as presented.

5.O. Approval of Shortened School Day Approved the shortened school day waivers for 1949351512, 1949351496, 2120082651, 2120105898, 2120448093 as presented.

5.P. Approval to surplus old textbooks Approved the surplus of text books from the high school that are too old for any offers to purchase as presented.

5.Q. Approval to Surplus Sports Uniforms Approved the surplus of sports uniforms from Carroll County Middle School which are dated, worn, soiled, and need to be destroyed as presented.

5.R. Approval to Surplus Dated Technology Equipment Approved the request to surplus old non-working technology equipment, that has been inventoried, and stripped of all usable parts as presented.

5.S. Approval of Grade and Salary Change Approved the grade and salary change for Cindy Robbins from Clerical Assistant I (Grade 2) to Secretary (Grade 3) for the transportation department with an increase in pay and benefits of approximately \$3,100.00 as presented.

6. Communications To and From the Board None at this time

7. Champion For Kids None at this time

8. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak; Jonica Ray; Mark Willhoite; Kathy Bieger; and Cindy Johann were present. Mr. Oak did give the board members an update on the Superintendent Search Committee.

9. Student Achievement Mr. Oak and Ms. Ray presented the data results from KPREP for the Board Members. There was a PowerPoint of next steps that each school will be implementing for instruction. They also gave the board members a handout for Kentucky Accountability at a Glance which gives the board members information on the accountability and the changes that are being placed for KPREP. The board packet contained reports and data for Cartmell, CCMS, and CCHS on KPREP data. We still have work to do in literacy. Math, we have improved instruction and we may have had a dip with moving to Engage NY and that may be because we moved all grades to this program. How do we be consistent from year to year and show improvement? This year the Commissioner has stated that there will be no accountability because we are moving to a different scale to measure the students. However we do want to hold accountability within our district to make sure that we are still moving forward. There was a year to year comparison as well within the board packet. All data charts, handouts, and PowerPoints are a part of the official minutes.

10. Old Business

10.A. Discussion and Approval of the Easement Agreement

Order #61487 - Motion Passed: Discussion on the easement of our property. *Dr. Livingood explained that this easement was discussed at the last board meeting. There was concern that this could affect our rate. Dr. Livingood explained that he spoke to KDE and there is not an issue about it affecting our rate unless we tied into it and we are not planning on doing that we are just attempting to be good stewards of the community. Dr. Livingood recommended that we move forward and approve.*

I need a motion to approve a grant of easement made between the Carroll County Board of Education and the Commonwealth of Kentucky by and through the Finance and Administration Cabinet for the use and benefit of the Kentucky Communications Network Authority for high capacity fiber optic internet as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.B. Discussion and Recommendation-Head Start Programming Discussion and Recommendation on the Head Start Programming Funds. *Dr. Livingood asked that Mr. Oak and Ms. Ray look at possible options that we have within our district and community for options on how to expand Head Start so that we are in line with the standards for Head Start. Mr. Oak and Ms. Ray looked at existing space that we have within the district. Mr. Oak and Ms. Ray presented six different options for the board. They did recommend considering the option of restructuring grade levels. We will need time to further study this option and ensure that it meets the greatest needs of our district. The packet presented to the board is part of the official minutes.*

The board would like to direct Dr. Livingood, Mr. Oak, and Ms. Ray to move forward and look at options of restructuring the district. *No motion was needed or taken, only to directive given to the administration.*

11. New Business

11.A. Approval of Superintendent Livingood's Mileage Reimbursement

Order #61488 - Motion Passed: I need a motion to approve the mileage reimbursement for Dr. Livingood for the OVEC Board of Directors meeting in the amount of \$30.66 as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

11.B. Approval of Assistant Superintendent Oak's Mileage Reimbursement

Order #61489 - Motion Passed: I need a motion to approve the mileage reimbursement of Mr. Oak for Eprove Training in the amount of \$50.40 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. D'anne Smith.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

11.C. Discussion and Action Kathryn Winn Design Development

JRA and Wehr construction was present to present the BG2, BG3, and Design Development for the Kathryn Winn renovation of the HVAC. There are three portions, BG2 outlines the specifications, energy, design criteria, state requires this form for any project, BG3 updated cost estimate aligns with the BG1, and the design development drawings floor plans and roof plans. It will be a vented system for the roof. There is one portion of the building that is an alternate within the bid that we may be able to replace as well. Leah Roy Kerr was present to discuss the HVAC system with the board members and explained how the system would work. They will also look at energy efficient systems before we start the actual renovating process. It would be a type of unit which could be an alternate as long as

it's an outside unit which is the way the design is set up. The unit will be secure with a wall that is bricked and on the inner wall would be fencing to make it aesthetic.

Order #61490 - Motion Passed: Discussion on the Kathryn Winn Primary BG2, BG3 and Design Development. I need a motion to approve the BG2, BG3 and the design development as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

12. Board Member Planning Calendar

November

Review DIP needs assessment
Initiate the annual needs assessment process
Receive annual audit report
School Improvement Plan (SIP) updates
Review Coordinated School Health Report
Review Advanced Placement Data
Review First Nine Weeks Snapshot

December

Review/Update district organizational chart, responsibilities and duties
Review summary revenue projections for next year

13. Superintendent's Comments Dr. Livingood told the board that he would be attending the AASA conference and it will be covering Digital Learning. He will also be attending KASS and Mr. Oak will be going as well.

14. Board Member Comments No comments at this time.

15. Adjournment

Order #61491 - Motion Passed: I need a motion to approve adjourning the October 26, 2017 board meeting at 6:33 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

Chairperson

Secretary