

Board of Education Regular Meeting

September 21, 2017 5:00 PM

Carroll County Middle School Health Room

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Gwen Chapman

Ms. Carolyn Jones

Ms. D'anne Smith

Mr. Rob Spenneberg

Updated Attendance:

Mr. Corey Groseclose was updated to present at: 5:14 PM

Ron Livingood Ed. D., Interim Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

2. Approval of Agenda

Order #61472 - Motion Passed: I need a motion to approve agenda items 1 - 15 as presented. Passed 4-0 with a motion by Mr. Rob Spenneberg and a second by Ms. D'anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Absent

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

3. Treasurer's Report Mr. Conrad reported that the August 2017 general fund beginning balance was \$3,694,210.00 with the total receipts at \$769,025.00, the total expenditures were \$895,080.00 and we had an ending balance of \$3,568,155.00. All reports are part of the official minutes.

4. Public Recognition None at this time

5. Approval of Consent Agenda

Order #61473 - Motion Passed: I need a motion to approve consent agenda items 5A-5T as presented. Passed 4-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Absent

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

5.A. Approval of Minutes Approved the August 24, 2017 Board Minutes and the September 5, 2017 Working Board Minutes as presented.

5.B. Approval of Facilities Use

5.B.1. Approval of Facility Use Request 1 Approved the facility use request 1, for KY Panthers, Brandon Hicks representative to use the pitching machine, CCHS Baseball Field,

and Conditioning Center turf room for 13U/14U baseball practice at various dates and times when available and not in conflict with school time use as presented.

5.B.2. Approval of Facility Use Request 2 Approved the facility use request 2, Rotary Club of Carrollton, Jeff Moore representative to use the CCHS Kitchen for a rotary pancake breakfast on September 30, 2017 from 5a-10a as presented.

5.B.3. Approval of Facility Use Request 3 Approved the facility use request 3, Carroll County Arts Board Community Church Christmas Concert, Kristen Beck representative to use the Carroll County Middle School Auditorium for the Community Christmas Concert, they will set up December 8, 2017 and rehearse from 6p-8p and December 9, rehearsal from 1p-4p the concert will begin at 7p. They will need use of the piano and risers and donations will benefit the high school arts scholarship and future programming as presented.

5.B.4. Approval of Facility Use Request 4 Approved the facility use request for the Carroll County Tobacco Festival, Charlotte Snow representative to use the Carroll County High School parking lot to stage the parade line up on September 30, 2017 from 8a-2p as presented.

5.C. Approval of Bills and Salaries Payable Approved the Bills and Salaries payable as presented.

5.D. Employee Notifications

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification
New Employees to the District

No Longer Employees of the District

Resigning:

Myron Dale Tingle; Bus Driver; 09/15/2017
Mary Diane Perry; Cook/Baker CCHS; 09/19/2017
Joseph Vessels; Teacher CCHS; 09/15/2017

Retiring:

Debbie Wingham; Bus Driver; 08/31/2017

Leave of Absence

Ellen Jones; 08/13/2017-09/01/2017
Susan Benecke; 08/14/2017-02/24/2018
Rodney Maiden; 09/06/2017-11/29/2017

Employees No Longer Auxiliary

David Craig; Pep Club Sponsor CCMS
Katie Shively; NJHS Sponsor CCMS
David Pepper; Academic Team Coach CCHS
Joe Creager; Young Leaders Group CCHS

5.E. Approval of the Auxiliary 2017-2018 salary schedule Approved the 2017-2018 Auxiliary salary schedule with the update to the summer school nurse pay at \$18.00 per hour as presented.

5.F. Approval of the additional hours for Brenda Watterson Approved an additional .5 hour per day for 185 days per year to Brenda Watterson to report to work earlier, this additional .5 hour will be paid from Kathryn Winn ESS Funds as presented.

5.G. Approval of the renewal NoRedInk Approved the agreement for noredink renewal which we approved August 2016. It is with the same terms and agreement this is a renewal for 2017-2018 for \$8,000.00 as presented.

5.H. Approval of the agreement between Carroll County Schools and Eastern Kentucky University Approved the agreement between Carroll County School District and Eastern Kentucky University for student teachers to be assigned within the districts as presented.

5.I. Approval of the agreement between Carroll County Schools and Georgetown Approved the agreement between Carroll County Schools and Georgetown for student teacher placement within the district as presented.

5.J. Approval of the Washington D.C. Bid Approved the bid for the 8th grade Washington DC trip, and award the bid to Scholastica for \$568.00 at 46-50 people per bus as presented.

5.K. Approval of the Head Start and Early Head Start Program Information Report Approved the head start and early head start program information reports from 2016-2017 as presented.

5.L. Approval of the Revised Annual 2016-2017 Carroll County Child Development Report Approved the revised annual 2016-2017 Carroll County Child Development report which requires that each agency make available to the public at least one time per fiscal year a report that contains the eight elements as presented.

5.M. Approval of the Carroll County High School Prom Agreement Approved the Carroll County High School Prom agreement at the Prickel Barn in Walton Verona for May 5, 2018, at a cost of \$3,500.00 as presented.

5.N. Approval of the Dollar General Literacy Foundation Grant Approved and accept the Dollar General Literacy Foundation grant in the amount of \$2,000.00 for Primary Phonics material as presented.

5.O. Approval of the Overnight Student Trip-CCHS Golf Approved the overnight trip request for the Carroll County High School boys and girls golf team to attend the All A State Championship in Somerset, KY from September 8-9, 2017 as presented.

5.P. Approval of a CCMS Auxiliary change Approved changing the STC Auxiliary stipend position of \$1,200.00 and establishing a Special Education Department head/team leader as presented.

5.Q. Approval of the Family Ties Fundraisers Approved the Family Ties fundraisers of Kroger Community Rewards program and Harlem Wizards Basketball game as presented.

5.R. Approval of the CCMS Paving Bid Approved the CCMS Paving Bid for the parking lot and award the bid to Capital Paving at a cost of \$58,300.00 for the entire project of CCMS Paving, Striping, and paving the CCHS Tennis Courts as presented.

5.S. Approval of the CCHS Donations Approved the CCHS donations for 1977 bench memorial, FFA, Golf Tournament, Volleyball, Girls Golf expenses, dance team expenses as presented.

5.T. Approval of the Overnight Student trip iLead Approved the overnight student trip request for iLead to tour Craft Academy at Morehead, Kentucky. This trip is for iLead and will have Carroll County students attending along with other counties involved in the program as presented.

6. Communications To and From the Board None at this time

7. Champion For Kids None at this time

8. Reports from Principals and Directors Donna Monroe (Winn); Jonica Ray (Cartmell); Dana Oak (CCMS); Tom Stephens (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Gerda Wise (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak; Jonica Ray; Mark Willhoite; Kathy Bieger; Carl Roberts; Cindy Johann, Nadena MaHoney, and Tom Stephens were present. Nadena MaHoney gave the board an updated report on changing the bus routes so that we can alleviate the time that our students are spending on the bus. Ms. MaHoney explained that our Cartmell students spend at least 45 minutes on the bus before their bus route begins. We have a total of 14 buses. We want to split our buses up. Cartmell and High school on one bus and Kathryn Winn and Middle School on routes together. This will allow having older students on the bus to assist with the younger students. It will help get students on and off the bus quick as possible. Highest behavior issue is within the district before the routes even begin because we have students sitting on the bus for long period of times. We are hoping to get the routes complete and started by Thanksgiving. This will hopefully be better for our students and reduce behavior issues across the district.

9. Old Business None at this time

10. New Business

10.A. Approval of mileage for Robin Huesman

Order #61474 - Motion Passed: I need a motion to approve the mileage/parking reimbursement for Robin Huesman in the amount of \$281.84, for July and August it is late and outside board policy as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. D'anne Smith.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.B. Approval of Superintendent Livingood's Mileage Reimbursement

Order #61475 - Motion Passed: I need a motion to approve the mileage reimbursement for Dr. Livingood for the EPSB Meeting, OVEC Board of Directors, and KSBA 5th regional meeting in the amount of \$89.48 as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman	Yes
Mr. Corey Groseclose	Yes
Ms. Carolyn Jones	Yes
Ms. D'anne Smith	Yes
Mr. Rob Spenneberg	Yes

10.C. Discussion and Approval to hire Cook/Baker

Order #61476 - Motion Passed: Discussion on a Six Hour Cook/Baker Position. Mr. Conrad explained to the board that the administrators have been in the cafeteria's eating and the food quality and quantity has increased and become better since last school year. Mr. Conrad and Lisa Gault also visited Grant County High School to see the set up that they have at this time. The goal is to increase the student experience and to make sure that our students have enough food with selection. We are asking to hire a cook for the high school. The Food Service department is self-

sufficient and makes money as a standalone. We would like to add another serving line. This serving line will be a third line that will provide three options for breakfast and lunch.

I need a motion to approve hiring a six (6) hour cook at the Carroll County High School to assist with the additional offerings that will be available as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.D. Discussion and Approval of the Easement Agreement

Order #61477 - Motion Passed: Discussion on the easement of our property. Dennis Terry, Kentucky State worker was present to talk about the easement that is being requested to go in front of the Carroll County High School. Mr. Crawford explained that it's a standard easement allowing access across the property on Hwy 227. The state will be laying fiber optic and boring the line. They will be laying conduit so that they can lay the fiber optic once ready. Ms. Johann stated that during the state DTC phone conference they were told not to allow the easement at this time because of e-rate. Dr. Livingood asked why would this cause problems with our e-rate. Dr. Livingood asked Dennis Terry if this would cause any issues with their progress and we are ok to table the motion until further information can be gathered.

I need a motion to approve tabling this item until further information is collected as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.E. Approval of the agreement between Carroll County School District and Kentucky School Boards Association

Mr. Willhoite explained that over the last five years that there has been a co-op that has hired person to assist districts by giving them an energy manager. However it has been decided to not fill the energy manager position and each district will need to assign someone to take on that role. Since Mr. Willhoite has worked with the Energy Manager he will be assuming that role for our district.

Order #61478 - Motion Passed: I need a motion to approve the agreement between Carroll County School District and Kentucky School Boards Association (KSBA) for the LGE-KU School Energy Managers project that provides matching funds and support for energy management programs at the district level as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Abstain

10.F. Approval of Early Childhood Stipend

Order #61479 - Motion Passed: Discussion about the Early Childhood Stipend. Ms. Ray explained to the board that last fall Robin Kates took on the position of teaching the Early Childhood class for

dual credit as an adjunct for our high school students. When she was asked to take on this role she was told that she would be given a stipend. After she took on the position she was told that there was not a stipend available. So she continued the classes. When we were told that she didn't receive a stipend we can provide a stipend to compensate her for work that has been done for three separate semesters. We broke this out and came up with \$1,000 per semester which is less than what she was originally told she would receive. The work is to benefit our high school students. I need a motion to approve a \$3,000.00 stipend to be paid for Robin Kates for teaching dual credit early childhood classes as presented. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.G. Discussion and Action 2017-2018 Working Budget

Order #61480 - Motion Passed: Discussion on the 2017-2018 Working Budget. Mr. Conrad provided the board with a PowerPoint to highlight the main areas for the working budget. State requires the board to approve the working budget and we submit the working budget to Kentucky Department of Education by September 30th.

I need a motion to approve the Working Budget for 2017-2018 as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.H. Discussion and Approval of the BG1 for Kathryn Winn Primary Addition/Renovation

Order #61481 - Motion Passed: Discussion of the BG1 for the Kathryn Winn Primary addition/renovation. *We have separated the Kathryn Winn/Carroll County Child Development Center project. Since we have separated the projects, we will have two BG1's. Mr. Conrad gave the board our outstanding bonds at this time. Presently we have three bonds that are outstanding at this time. These are twenty year bonds. One is from 1999, The second one is 2008-This has been recently paid off. One is 2014 for the Middle School renovation and addition. The 2014 refinance is the 2012 Cartmell addition/renovation bonds. We can bond at this time 4.6 million roughly at this time for projects. That would essentially use all our bonding potential until these bonds are paid off or additional money is released. This BG1 covers the roof and HVAC which is needed but will bond out the district to our maximum.*

I need a motion to approve the BG1 for the Kathryn Winn Primary addition/renovation project as presented. Passed 5-0 with a motion by Ms. D'anne Smith and a second by Ms. Carolyn Jones.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.I. Discussion and Recommendation of the BG1 for the Carroll County Child Development addition/renovation project

Order #61482 - Motion Passed: Discussion of the BG1 for the Carroll County Child Development addition/renovation project. *Dr. Livingood explained that with the separation of the BG1 and the cost of expanding the Carroll County Child Development Center, this BG1 is just an estimate for four rooms at 2 million with architect, construction manager, and construction fees. We have a 2 million excess that the district would incur because we are bonded out. Dr. Livingood stated that we have other areas in the district that we can utilize for our head start students to meet performance standards. These performance standards are not a mandate so we would like to look at other options to provide what our students need and come back to the board with suggestions before we attempt to expand.*

I need a motion to direct Dr. Livingood to review other options to meet the performance standards for the Carroll County Child Development Center other than construction as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

10.J. Discussion and Action on the Geotechnical Agreement

Order #61483 - Motion Passed: Discussion on the Greenbaum Agreement. *Since we will not be moving forward on the construction at this time we don't need to proceed with the geotechnical survey. If we come back to the board and construction is a necessity then we will move forward on the geotechnical investigation.*

I need a motion to approve tabling the agreement between Carroll County School District and Greenbaum Associates for the geotechnical investigation for the Kathryn Winn/Carroll County Child Development addition renovation project. The project should not exceed \$3,500.00 as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Mr. Rob Spenneberg.

Ms. Gwen Chapman Yes
Mr. Corey Groseclose Yes
Ms. Carolyn Jones Yes
Ms. D'anne Smith Yes
Mr. Rob Spenneberg Yes

11. Student Achievement Tom Stephens, Andrea Neikirk, Crystal Raisor, Sheree Richter, and Mary Lohr was present to talk to the board about the services that the high school provides for our high school students and the opportunities at the Area Technology Center. Ms. Crystal Raisor discussed the programs and the careers provided to those students that are in those pathways. Some of the pathways have been phased out based on the Kentucky Department of Education recommendations however those students have two years to complete those and move forward. Ms. Raisor also discussed the certifications that the students are able to test as well. There was also discussions on activities that there is something for all of our students that will help them be involved.

12. Board Member Planning Calendar

October

Review DIP needs assessment

Initiate the annual needs assessment process

Review and analysis of State Assessment Data

Review enrollment and projections report

Review district technology report

Approve evaluation appeals panel

13. Superintendent's Comments

- Dr. Livingood thanked the board for attending the KSBA 5th Regional meeting.
- Chamber of Commerce banquet is October 23rd. Make sure that you put this on your calendar.
- Since we no longer have the energy manager I want to thank Mr. Willhoite for taking on the energy manager position.
- Thank you to Carl Roberts, for assisting with organizing the Carroll County Education Excellence, Inc. meeting, that will meet on September 26th.

14. Board Member Comments Ms. Smith thanked everyone for all their hard work this school year.

15. Adjournment

Order #61484 - Motion Passed: I need a motion to approve adjourning the September 21, 2017 board meeting at 6:47 p.m. Passed 5-0 with a motion by Mr. Rob Spenneberg and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'anne Smith Yes

Mr. Rob Spenneberg Yes

Chairperson

Secretary