

**Board of Education Regular Meeting**  
January 24, 2019 5:00 PM  
Carroll County Middle School Media Center

**1. Call to Order / Roll Call**

**Attendance Taken at 5:00 PM:**

Present Board Members:

Ms. Gwen Chapman  
Mr. Corey Groseclose  
Ms. Carolyn Jones  
Ms. D'Anne Smith  
Mr. Rob Spenneberg

Danny Osborne, Superintendent; Doug Oak, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary are present.

**2. Approval of Agenda**

**Order #61657 - Motion Passed:** I need a motion to approve agenda items 1 - 15 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Yes  
Mr. Rob Spenneberg Yes

**3. Panther Paws** Joseph McNeese was awarded the certified Panther Paw award and Jeaneen Crutcher was nominated the classified Panther Paw award. Both recipients will receive a \$25 gift certificate donated by Maguana's Unique Gifts and Flowers.

**4. Treasurer's Report** Mr. Conrad reported that the December 2018 general fund beginning balance was \$5,532,500.00 with the total receipts at \$1,693,415.00, the total expenditures were \$1,171,428.00 and we had an ending balance of \$6,054,487.00. All reports are part of the official minutes.

**5. Public Recognition** Joseph McNeese, 376 Woodrow Wilson Rd, Carrollton, KY 41008 Calendar-CCEA, asked for him to speak on their behalf. CCEA members will always strive to make sure that we have the best calendar that fosters student success. All stakeholders want to be engaged with the development of the calendar and be a part of the discussion and surveys, They would like the decisions to reflect the survey opinions and discussions. They would also like for all meetings in the future to be a part of the Open Meeting Act so that all can be a part of the meetings.

## 6. Approval of Consent Agenda

**Order #61658 – Motion Passed:** I need a motion to approve consent agenda items 6A-6X with the exception of tabling 6V to a working meeting as presented. Passed 5-0 with a motion by Ms. Gwen Chapman and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes

Ms. Carolyn Jones Yes

Ms. D'Anne Smith Yes

Mr. Rob Spenneberg Yes

**6.A. Approval of Minutes** Approved the December 13, 2018 and January 3, 2019 Board Minutes as presented.

### **6.B. Approval of Facilities Use**

**6.B.1. Approval of Facility Use Request 1** Approved the facility use request 1, Masonic District 17, to use Carroll County Middle School Cafeteria and Auditorium for the district meeting March 29, 2019 as presented.

**6.C. Approval of Bills and Salaries Payable** Approved the Bills and Salaries payable as presented.

### **6.D. Employee Notifications**

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Information presented for notification

#### **New Employees to the District**

Julie Lord; Inst. Asst; CCCDC

Dannie Ammons; Custodian; KWINN

Christi Westrich; Cook/Baker; CCHS

Nadena Mahoney; Cook/Baker; CCHS

#### **No Longer Employees of the District Resigning**

Hannah Polley; Inst. Asst; 12/06/2018

Robyn Walls; ECN/FSW; 12/19/2018

Ryan Shirley; Inst. Asst; 01/14/2019

Rubi Avila; ECN/FSW.; 01/18/2019

#### **Leave of Absence**

Lisa Gault; 12/21/2018-01/02/2019

Joe Bliton; 01/08/2019-01/11/2019

Debbie Cauley; 01/11/2019-03/08/2019

#### **Employees No Longer Auxiliary**

Angie Evans; Asst. Volleyball Coach; CCHS

**6.E. Approval of the AdvancEd Agreement** Approved the AdvancEd Agreement to provide professional development for the district as presented.

**6.F. Approval of the CCMS Fundraisers** Approved the CCMS Valentine dance fundraiser and the the T-shirt Fundraiser as presented.

**6.G. Approval of the K Winn Fundraiser** Approved the K Winn fundraiser for skate nights during February and March as presented.

- 6.H. Approval of the Corteva Grant** Approved the Corteva Agriscience grant for \$3,450.00 that will provide text books to further integrate the Curriculum for Agriculture Science Education program into the studies as presented.
- 6.I. Approval to submit grants to the Kentucky Department of Education** Approved submitting two grants to the Kentucky Department of Education for kitchen equipment that would assist Cartmell Elementary and Kathryn Winn Primary as presented.
- 6.J. Approval of the KPC Membership Agreement** Approved the KPC Membership agreement at no cost to the district that will provide access to collective bidding, purchasing, and technology services for the nutrition department that is included with the OVEC Membership as presented.
- 6.K. Approval of the Overnight Student Trip-CCMS 8th Grade Camp Joy** Approved the overnight student trip to Camp Joy with 35-40 students and 2-3 faculty members March 25-26, 2019 in Clarksville, OH as presented.
- 6.L. Approval of the Overnight Student Trip CCMS KUNA** Approved the overnight student trip for CCMS KUNA March 3-5, 2019 with 35 students and 2 faculty sponsors to Louisville, KY for the Annual KUNA conference as presented.
- 6.M. Approval of the Overnight Student Trip-CCHS FFA** Approved the overnight student trip for CCHS FFA in Fair Oaks, IN, March 29-30 for Greenhand Achievement and tour the Fair Oaks Dairy and Swine facilities with 15 students and 2 faculty sponsors as presented.
- 6.N. Approval of the CCHS Panther Basketball Surplus** Approved the surplus of CCHS Panther (boys) Basketball items and to sell listed items to raise money for the program as presented.
- 6.O. Approval of the Revised agreement with Contracted Psychologist** Approved the revised agreement with contracted psychologist Gail Glanz, who recently accepted a position with Gallatin County, to continue work with Carroll County and fees for her services will be paid to Gallatin County as presented.
- 6.P. Approval of the Terrace Metrics Agreement** Approved the agreement form with Terrace Metrics to provide to the middle and high school students a resiliency poll, which will be administered to approximately 1,174 students as presented.
- 6.Q. Approval of Additional Days** Approved thirty-eight (38) additional days for Gerda Wise using ESS Funds to work with ELL Students and Special Education Students on reading, writing, and test taking strategies as presented.
- 6.R. Approval of the CCYA Boosters** Approved the CCYA (Carroll County Youth Association) Boosters to raise funds for district wide football programs as presented.
- 6.S. Approval of CCHS ESports Team** Approved beginning an ESports Team at Carroll County High School, with the initial cost of \$15,768.00 for machines, \$320 for league fees, and \$1,000 coach stipend as presented.
- 6.T. Approval of the Carroll County Middle School Donations** Approved the Carroll County Middle School donations as presented.
- 6.U. Approval of the Carroll County High School Donations** Approved the Carroll County High School donations as presented.
- 6.V. Approval of the 2018-2019 Comprehensive Improvement Plan** Approved the 2018-2019 comprehensive improvement plan as presented.
- 6.W. Approval of the Spectrum Agreement** Approved the Spectrum Agreement which will continue to keep internet services running for the district as presented.
- 6.X. Approval to reject Bus Perimeter Fence Bid** Approved rejecting the bid for the bus perimeter fence as presented.

**7. Communications To and From the Board** None at this time.

**8. Reports from Principals and Directors** Donna Monroe (Winn); Jeannie Rohrer (Cartmell); Dana Oak (CCMS); Ron Livingood (CCHS); Amy Sutter (ALC); Doug Oak (Asst. Supt./CAO); Jonica Ray (Elem. Instr. Supv.); Mark Willhoite (DPP/COO); Kathy Bieger (Special Education); Carl Roberts (Grant Writer/PR); Cindy Johann (Technology) submitted reports which are part of the official minutes. Doug Oak, Jonica Ray, Mark Willhoite, Kathy Bieger, and Carl Roberts were present for the meeting.

**9. Student Achievement** Beth Kays, Katie Perraut, and Joseph McNeese, leaders of the Beta Club presented to the board about the recent State Beta Convention, We have 11 students that qualified for National Beta Club to attend nationals in Oklahoma this school year. We are looking for funding for the students \$10,000 attempting to raise for Nationals. The sponsors are looking for ideas to assist in helping the students succeed and make it to Nationals. We are working to make sure that we help the students and make sure that this program succeeds.

**10. Old Business** None at this time.

### **11. New Business**

#### **11.A. Approval of Superintendent Osborne's Mileage Reimbursement**

**Order #61659 – Motion Passed:** I need a motion to approve the mileage reimbursement for Mr. Osborne for Superintendent Training January 8–9, 2019 in the amount of \$79.04 as presented. Passed 5–0 with a motion by Ms. D'Anne Smith and a second by Mr. Corey Groseclose.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Yes  
Mr. Rob Spenneberg Yes

#### **11.B. Approval of the January Pay App for Kathryn Winn Renovation**

**Order #61660 – Motion Passed:** I need a motion to approve the January Pay App for the Kathryn Winn Primary renovation project as presented. Passed 5–0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Yes  
Mr. Rob Spenneberg Yes

#### **11.C. Discussion and Approval of the K Winn Change Order BP#23 #004 Electrical**

Wehr Construction was present to give the board members a run down on the change order. This is mainly just moving some lighting fixtures and adding them to another area the main portion of this was labor. At this time we on schedule on the K Winn Project.

**Order #61661 – Motion Passed:** Discussion of the K Winn Change Order BP#23 #004. I need a motion to approve the change order BP#23 #004 deleting lighting fixtures from classroom 18 and adding lighting fixtures in the existing quiet room for \$626.16 as presented. Passed 5–0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes

Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Yes  
Mr. Rob Spenneberg Yes

**11.D. Discussion of the Draft Budget FY2020** Mr. Conrad presented the draft budget for FY2020. This is early in the process. KDE requires three steps, this does not require any approvals, only informational. This is just for the boards review. We do not have the grants portion because it is too early, however it will be in the tentative and working budget. The same is for construction budget as well. We estimate revenues conservatively. Mr. Conrad also discussed bond payments. Mr. Conrad presented a powerpoint with the Draft data and it is a part of the official minutes.

### **11.E. Discussion and Action of the Local Planning Committee**

**Order #61662 - Motion Passed:** Discussion: We need a volunteer board member to be a part of the Local Planning Committee. Corey Groseclose volunteered to be the board member.

I need a motion to approve the Local Planning Committee for 2019-2022 as presented. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Yes  
Mr. Rob Spenneberg Yes

### **11.F. Discussion and Approval first reading of 2019-2020 School Calendar**

Mr. Osborne stated that after looking at other areas and the calendars our calendar would not benefit our students and we would have up to 17-19 lost instructional days for about 170 students possibly. So we brought the calendar committee back together presented this new information to them and we have chosen a different calendar that would have us beginning August 20<sup>th</sup>, we have added two additional days, but we have breaks added into the calendar. This calendar meets more of the criteria than the original calendar.

**Order #61663 - Motion Passed:** Discussion on the 2019-2020 first reading of the school calendar.

I need a motion to approve the first reading of the 2019-2020 school calendar as presented. Passed 5-0 with a motion by Mr. Corey Groseclose and a second by Ms. D'Anne Smith.

Ms. Gwen Chapman Yes  
Mr. Corey Groseclose Yes  
Ms. Carolyn Jones Yes  
Ms. D'Anne Smith Yes  
Mr. Rob Spenneberg Yes

### **12. Board Member Planning Calendar**

KSBA Annual Conference February 22-24, 2019-Make sure you get me your classes that you want to register for with the upcoming conference. Mr. Osborne stated that recently during the Local Planning Committee initial meeting with architects, in the initial orientation meeting that is six hours broken up into three hours, we have to have a quorum of board members that is in that meeting unless members have attended training previously.

**13. Superintendent's Comments**

Mr. Osborne, during this time recognized the board for Board Appreciation month. Publicly recognize our board members for all that you do for our school district.

**14. Board Member Comments** Mr. Spenneberg stated that with the leadership that we have here at Central Office and within the community, you all are greatly appreciated in everything that you do for our students. I want to thank you all.

**15. Adjournment**

**Order #61664 - Motion Passed:** I need a motion to approve adjourning the January 24, 2019 board meeting at 5:49 p.m. Passed 5-0 with a motion by Ms. Carolyn Jones and a second by Ms. Gwen Chapman.

- Ms. Gwen Chapman Yes
- Mr. Corey Groseclose Yes
- Ms. Carolyn Jones Yes
- Ms. D'Anne Smith Yes
- Mr. Rob Spenneberg Yes

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Chairperson

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Secretary